

**SPECIAL INSTRUCTIONS TO CANDIDATES APPEARING FOR OBJECTIVE TYPE (OMR VALUATION) TEST**

- 1.Modified OMR answer sheets, which can be evaluated using an Optical Mark Reader (OMR), with Alpha code character (A/B/C/D) printed on Part A and Part B and the respective Alpha code bubble blackened on Part B will be issued for this examination.
- 2.Alpha code allotted to the candidate is noted along with the Register Number on their seats. Candidates shall ensure to receive Question Paper Booklet and OMR Answer sheet with the same Alpha code allotted to them. Otherwise their answer scripts will be invalidated.
- 3.OMR sheet/question booklet will not be replaced for any reason except printing or manufacturing defect.On receiving the OMR sheet candidates should thoroughly check whether there is any defect (tampered scripts or incomplete bubbles etc in the sheet and if found so the fact should be informed to the Assistant Superintendent.
- 4.Avoid perforation, dampening or soiling of the answer sheet.
- 5.Read the instructions on the reverse side of the OMR sheet. Do not tamper with the barcode in the centre of the OMR answer sheet, otherwise your answer sheet will be invalidated.
- 6.Enter the register number, date of birth, name of post and date of test in the Part A of the answer sheet. Part B is for marking answers.
- 7.In the columns provided for register number, date of birth & date of exam, write your register number ,date of birth & date of exam in the respective boxes and fully darken the bubbles for Register Number . The English alphabet prefixed to the Register Number should be entered in the separate box provided.
- 8.Errors in marking entries in Part A of the answer sheet will lead to invalidation of the answer script. **Issued OMR sheet will not be replaced.**
- 9.In Part B, for each question, darken only the bubble corresponding to the right answer using ball point pen with blue/black ink.E.g. If the right answer is C,



- Care must be given to avoid markings in the OMR Sheet except darkening the bubbles corresponding to the right answer or if found otherwise the answer script will be invalidated.
- 10.Each correct answer will fetch 1 mark. But 1/3 mark will be deducted for each wrong answer (negative mark)
  - 11.Marking more than one answer or making alterations in the marked answer will result in negative marks.

12. Use the blank sheet provided at the end of the question booklet for calculations, if required

13. Part A and Part B of the OMR Answer sheet should be separated only after the examination is over.

14. The OMR answer sheets of candidates who do not answer at least one question will be invalidated.

15. After the time allotted for the test is over, separate Part A and Part B of the answer sheet along the dotted line (through the middle of Bar Code) and hand over both parts to the Assistant Superintendent. Violation will result in invalidation of answer script.

16. After each OMR examination, Kerala Public Service Commission will publish its question paper in A Code and provisional Answer Keys of all other versions of Question Papers through the profile of present candidates and official website. Candidates can submit their complaints regarding the Provisional Answer Key only through the Answer Key Complaint Link provided in their profile within the stipulated time. Complaints submitted through any other mode (directly or by post or by email etc.) will summarily be rejected.