

# 64<sup>th</sup> ANNUAL REPORT



**KERALA**  
**PUBLIC SERVICE COMMISSION**  
1<sup>ST</sup> APRIL 2019 to 31<sup>ST</sup> MARCH 2020  
(ME:18<sup>h</sup> MEENAM 1194 to 18<sup>th</sup> MEENAM 1195)

***The  
Kerala Public Service Commission  
Is privileged to present  
Their sixty fourth annual report  
As required under article 323(2) of  
The Constitution of India to the  
Honourable Governor of Kerala***



**The Report covers the period  
From 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020  
(M.E. 1194 Meenam 18to 1194 Meenam 18)**

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## **CHAPTER-I**

### **CONSTITUTIONAL POSITION OF THE COMMISSION**

The Public Service Commission is a body constituted under the provisions from Article 315 to 323 of the Constitution of India. The provisions regarding the Union Public Service Commission and other State Public Service Commission have been laid down in Chapter II of part XIV of the Constitution.

The Constitution empowers the Commission to deal with the matters relating to the services and enable them to discharge their duties in a fair and impartial manner free from influence from any quarter. The Chairman and Members of the Kerala Public Service Commission are appointed by the Governor of the State .

The Composition of the Commission is such that as nearly as one half of members of it shall be persons who on the date of their appointment have at least 10 years of service under the Government. The Chairman or any other member of the Commission can hold office for a period of six years or till he attains the age of 62 years whichever is earlier. On the expiry of the term, the Chairman or any other Member of a state Public Service Commission shall be eligible for appointment as the chairman or any other member of the Union Public Service Commission or as the Chairman of any other State Public Service Commission, but not for any other employment either under the Govt. of India or under the Govt. of a state. The Chairman or any other Member of the Commission can be removed from the office only by the President of India in accordance with the procedure laid down in the Constitution. The conditions of service of the Chairman or a Member once appointed cannot be varied to his disadvantage. The expenses connected with the Public Service Commission are not voted but are charged on the Consolidated Fund of State.

## **CHAPTER - II**

### **COMPOSITION OF THE KERALA PUBLIC SERVICE COMMISSION**

In accordance with the provisions contained under Regulation 3 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulations 1957, made by the Governor under Article 318 of the Constitution of India, as amended from time to time, the Commission shall consist of a Chairman and 20 Members.

The following are the Chairman and Members of the Present Commission

### **PRESENT COMMISSION**

<b>Chairman</b>	<b>Adv. M.K Sakeer</b>
<b>Members</b>	Smt. R. Parvathi Devi
	Sri. Sureshan.C
	Dr.M.R Baiju
	Dr.Ginu Zacharia Oommen
	Adv.Raghunathan M.K
	Sri.G.Rajendran
	Dr.K.P.Sajilal
	Sri.T.R.Anil Kumar
	Sri.Mohamed Musthafa Kadambot
	Sri.P.H. Muhammed Ismail
	Sri.Roshen Roy Mathew

	Sri.Vijaya Kumar.P.K
<b>Secretary</b>	<b>Sri.Saju George</b>

### CHAPTER – III

#### FUNCTIONS OF THE COMMISSION

The functions of the Kerala Public Service Commission are as laid down in Article 320 of the Constitution of India with regard to the services of the State. They are:

- i) To conduct examinations for appointment to various services of the State,
- ii) To advise Government on

a	Matters relating to method of recruitment to the various services of the State.
b	The principles to be followed in making appointments to the services of the State and in making promotion and transfers from one service to another and on the suitability of candidates for such appointments, promotions and transfers,
c	All disciplinary matters affecting Government Servants,
d	Claims of reimbursement of legal expenses incurred by the Government servants in defending legal proceedings instituted against them for act done or purported to be done in the execution of their duty.
e	Claims for award of injury pension to Govt. servants and
f	Any other matter referred to them by the Government

The Commission is also discharging the additional functions entrusted to them by the State Legislature under Article 321 of the constitution of India as regards the services and posts in Government owned Companies, Corporations, Boards and bodies constituted by law and of the Local Bodies in the State and certain Co-operative institutions. Later, additional functions in respect of Various Universities in Kerala have been brought under the purview of the Commission.

The matters on which the Commission need not be consulted have been specified in the Kerala Public Service Commission (Consultation) Regulations, 1957 made under the proviso to Article 320(3) of the Constitution of India.

## **SUB COMMITTEES**

There are 17 sub committees to give clear guidelines to the various functions of the Commission. These are;

1. Rules sub Committee
2. Sub Committee for disciplinary cases
3. Litigation sub Committee
4. Examination & Recruitment Sub Committee
5. Sub Committee for academic and syllabus matters & Preparation of Question Bank.
6. Work assessment Committee
7. Sub Committee for Departmental test.
8. Computerisation Sub Committee
9. Bulletin Editorial Sub Committee
10. Library Sub Committee
11. Computerised Attendance Management and internal Security Sub Committee
12. Planning and Prioritisation Sub Committee.
13. Examination monitoring Sub Committee.
14. Sub Committee for deciding inspection wing
15. Committee for scrutiny of petitions.
16. Sub Committee for finance matters.
17. Sub Committee for SC & ST

## **CHAPTER - IV**

### **STAFF AND ACCOMMODATION**

#### **STAFF OF THE KERALA PUBLIC SERVICE COMMISSION**

The total number of staff of the Commission during the year under report were 1764. The eight staff members working in Vigilance Cell were on deputation from the Department of Police and One Librarian on contract basis from the Common Pool of Librarians. In exercise of the powers conferred on the Commission under Clause 12 – Sub Clause 2 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, 25 posts in various categories were created for a period of 6

months in two spells with effect from 01.04.2019 and a further period of 6 months with effect from 01.10.2019. The details of Staff of the Commission during the period under report are given in **Appendix I**.

As the Librarian Post is not sanctioned to KPSC and also due to the non-availability of Librarian Gr.I from common pool category after repeated requests to Government, the Commission vide its Decision No.28 dated 26.11.2012 decided to appoint a Librarian on contract basis with effect from the FN of 02.09.2013 (vide Order No. Estt-II(2)-2129/2008/GW dated 02.09.2013 of the Secretary, KPSC.) In addition to the above strength 29 Assistants and 5 computer Assistants Grade II are appointed in the office of Kerala Public Service Commission on Supernumerary Posts.

#### **TEMPORARY STAFF APPOINTED**

Under Regulation 12 (2) of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, the Commission have created 13 posts as per Order No. Estt-2-3/32900/2008-KPSC dated 15.03.2019 for a period of six months from 01.04.2019 and 12 posts for a period of six months with effect from 01.10.2019 as per order No. Estt-2-3/32900/2008-KPSC dated 05/09/2019.

#### **VIGILANCE AND SECURITY OFFICER**

The Vigilance and Security Officer of KPSC, Sri.Rajesh.N, Superintendent of Police (Non-IPS) has appointed to duty on 22.06.2017 AN vide order No. GO (Rt) No.1608/2017Home Dated 20.06.2017.

#### **LEGAL RETAINER**

##### **LEGAL RETAINER AT ERNAKULAM (High Court)**

The Commission has decided to sanction the following retainer fee expenses and allowances to Sri.P.C.Sasidharan, who serving as LR to KPSC at High Court for a period of 2 years from 01.04.2019 to 31.03.2021

1	Legal Retainer fee	-	Rs.70,000
2	Junior fee	-	Rs. 20,000



3	Clerkage	-	Rs. 9,000
4	Fee for CA	-	Rs. 7,000
5	Stationery	-	Rs. 4,000
6	Conveyance Allowance	-	Rs. 3,000
7	Residential Telephone	-	Rs.1,500
8	Certified Copies of Judgments / Orders	-	Rs. 200 (Per Judgment)
9	Sitting and filing counter Affidavit/Reply statement.	-	Rs.350 (per CA)
10	Expense for filing writ appeal	-	Rs. 14,200
11	Expense for filing Review Petition	-	Rs.400 (Per RP)
12	Photocopy charges	-	Rs.1.50 (per page)

From 01.04.2019 Sri.P.C.Sasidharan LR (HC) has been given additional charges at KAT (Ernakulam) Bench. It has been ordered to sanction a consolidated amount of Rs. 50,000 (Rupees Fifty Thousand only) and one junior fee amounting Rs.20,000/- (Rupees twenty thousand only). Sri.P.C Sasidharan in lieu of his additional charge as Legal Retainer at KAT, Ernakulam Bench.

#### **LEGAL RETAINER AT KERALA ADMINISTRATIVE TRIBUNAL**

The following is the Retainer fee expenses and allowances to Sri.S Ramesan Legal Retainer to KPSC at KAT Thiruvananthapuram Bench for a period of 2 years from

01.04.2019 to 31.03.2021.

1	Legal Retainer fee	-	Rs.70,000
2	Junior fee	-	Rs. 40,000 (2 Juniors)
3	Clerkage	-	Rs. 9,000
4	Fee for CA	-	Rs. 7,000
5	Stationery	-	Rs. 4,000
6	Conveyance Allowance	-	Rs. 3,000
7	Residential Telephone	-	Rs.1,500
8	Certified Copies of Judgments / Orders	-	Rs. 200 (Per Judgment)
9	Sitting and filing counter Affidavit/Reply statement.	-	Rs.350 (per CA)
10	Expense for filing Review Petition	-	Rs.400 (Per RP)

## ACCOMMODATION

The Kerala Public Service Commission have District Offices in all Districts and three Regional Offices at Kollam, Ernakulam and Kozhikode. The Head Office and Thiruvananthapuram District office of the Commission are situated at Thulasi Hill, Pattom, Thiruvananthapuram. In all there are 18 offices including the Head Office. The District Offices of Palakkad, Malappuram, Kozhikode and Kannur are accommodated in the respective Civil Stations of the Government of Kerala. The Regional Office, Kozhikode is

also situated in the Civil Station, Kozhikode. The District Offices in Alappuzha, Pathanamthitta, Thrissur, Wayanad and Kasargod are functioning in rented buildings. The District Office Kottayam is functioning in Commission`s own building. The Regional Office and District Office Ernakulam are functioning in GCDA building on rent at Ernakulam. The District Office, Idukki is also functioning in a rented building of the Kerala State Housing Board Building at Kattappana. The District Office and Regional Office at Kollam are housed in Corporation Building. The official residence of the Chairman at Thiruvananthapuram is also a rented building.

### **GUEST HOUSE**

Kerala Public Service Commission acquired a Guest House on rental basis located at Vrindavan Gardens, Pattom Thiruvananthapuram owned by Kerala State Housing Board, is established to provide boarding facilities to Guests and to Experts who are invited by the Commission to assist in interviews, Practical Tests and evaluation of answerscripts

## **CHAPTER – V**

### **RESEARCH AND ANALYSIS WING, ONLINE EXAMINATION CENTRES, CALL CENTRE, COMPUTERISED ATTENDANCE MANAGEMENT SYSTEM, AA&VW, WEBSITE, PUBLIC RELATIONS UNIT, ONE TIME REGISTRATION/VERIFICATION, ENQUIRY, INFORMATION DISSEMINATION SECTIONS AND LIBRARY**

#### **RESEARCH AND ANALYSIS WING**

The main function of Research & Analysis Wing is co-ordination, planning and monitoring of selection process with a view to improving the quality of work and minimising delay in the different stages of recruitment, by conducting comprehensive studies and imparting in-service training to the members of the staff. Purchase and maintenance of computers and other allied equipments are also done through the R&A wing.

Notifications received from various recruitment sections are consolidated and steps for publishing them in the Gazette are done in the section. Correspondence with other Public Service Commissions and Union Public Service Commission are done by Research & Analysis Wing. Agenda for the sitting of the Commission is also prepared in this wing.

Details regarding Legislature Assembly interpellation are collected and furnished to the Government from Research & Analysis Wing for submission before the Assembly. During the year under report **353** questions were received from the Government and reply were given in **353** cases. The compilation of the Annual Report of the Commission and furnishing of statistical data relating to different stages of selection are also being prepared in the Wing.

The PSC Manual is revised by incorporating the modified procedures in time with the Commissions policy of utilizing IT enabled services to make the recruitment process faster, accurate and more transparent.

The Technical committee constituted for the supervision of computerization in the office of the commission has been convened on **11/07/2019, 20/09/2019, & 09/01/2020** during the reporting year **2019-2020**. An amount of **Rs. 8,00,00,000/-** (Rupees Eight Crores only) was allotted during the financial year **2019-20** in the plan fund. Of which **Rs.300,00,000/-** for computerisation and **Rs.5,00,00,000/-** for Construction purposes. As the amount for construction is allotted to the plan head of PWD, only PWD can utilise this amount. An amount of **Rs1,46,79,316/- (Rupees one crores forty six lakhs seventy nine thousand three hundred and sixteen only)** has been spent for the up-gradation and modernization by way of purchasing hardware, other computer peripherals, payment of AMC charges and various training programmes etc and an unutilised amount of **Rs1,53,20,684/- (One Crores Fifty three lakhs Twenty Thousand Six hundred and Eighty Four Rupees only)** has been refunded.

## **TRAINING PROGRAMMES**

Kerala Public Service Commission have organised various training programmes for the staff with a view to fortify their efficiency to perform duties more effectively. The various in house and external trainings given in the year 2019– 2020 are listed below:

Sl. No	Date	Details of Training	Venue	No. of days	Training conducted for
1	06/11/2019	KPSC-NES-Fecilitation Centre Training	IT Training hall, KPSC ,Pattom	1	Staff of NES
2	22/07/2019 to 24/07/2019 & 07/08/2019, 09/08/2019, 16/08/2019	Training on E-Result Pro Software.	IT Training hall, KPSC ,Pattom, RO Kollam,RO Ernakulam, RO KOzhikkod	5	Staff of KPSC
3	27/07/2019	One day Trainig on RTI	IT Training hall, KPSC ,Pattom	1	Staff of KPSC, especially in the IDS Sections.
4	26/08/19	Accounts & Establishment Training	IT Training hall, KPSC ,Pattom	1	Staff of KPSC
5	29/08/2019 & 30/08/2019	Tulasi Software Training	IT Training hall, KPSC ,Pattom	2	Staff of KPSC
6	01/10/2019 & 03/10/2019	Rotation Training	IT Training hall, KPSC ,Pattom	2	Staff of KPSC
7	15/10/2019	Prism Software	IT Training hall, KPSC ,Pattom	1	Staff of KPSC
8	09/10/2019, 24/10/2019 & 28/10/2019	E-vacancy Software training	IT Training hall, KPSC ,Pattom	3	Various departments
9	15/11/2019 & 16/11/2019	Induction training to Assistants	IT Training hall, KPSC ,Pattom	2	Newly joined assistants of KPSC
10	26/12/2019	Accounts & Establishment Training	IT Training hall, KPSC ,Pattom	1	Staff of KPSC
11	20/01/2020 to 24/01/2020	Awareness classes on Cyber security	Examination Hall , KPSC,Pattom	5	Staff of KPSC
12	06/02/2020 & 07/02/2020	Training to Technical Supporters	IT Training hall, KPSC ,Pattom	2	Technical Staff of KPSC
13	24/02/2020, 02/03/2020 & 06/03/2020	E-vacancy Software Training	RO Kozhikkod , HO TVPM & RO EKM	3	Various departments

## **KERALA PUBLIC SERVICE COMMISSION – OFFICIAL FACEBOOK PAGE**

As part of extending more candidate-friendly measures undertaken by KPSC, an Official Facebook Page of Kerala Public Service Commission has been launched giving updates, alerts, and notifications regularly on various PSC related matters. Currently the page holds more than **1.86** lakh likes and followers.

## **ONE TIME REGISTRATION (OTR)**

To facilitate the Commission decision to publish the ranked lists within one year from the date of notification inviting application, Kerala Public Service Commission introduced the online One Time Registration. The Programme was officially inaugurated by the then Chief Minister Sri Oommen Chandy on 28.03.2012. This section also provides One Time Verification of documents of candidates.

## **E-OFFICE SYSTEM IN KERALA PUBLIC SERVICE COMMISSION**

E-Office is one of the Mission Mode Projects under the National E-Governance Plan, Department of Information Technology of India. E-Office aims to improve productivity, quality, resource management, turnaround time and increase transparency by replacing the old manual process with an electronic file system. Entire offices of Kerala Public Service have been successfully migrated into E-Office last year and KPSC's file movements are exclusively through E-office ever since.

## **ONLINE EXAMINATION CENTRES**

Kerala Public Service Commission had set up and functioned 4 (four) Online Examination Centres at Thiruvananthapuram, Pathanamthitta, Ernakulam and Kozhikode. Total capacity is to hold **875** candidates at a time and **1,750** candidates can be examined with single pattern of question.

### **Expansion of Online Examinations in Engineering Colleges :**

Besides our own online examination centres, Kerala Public Service Commission is now conducting online examinations in various Govt. and Govt. aided engineering colleges from April 2018. As of now, examinations are being conducted in around 40 engineering colleges across the state, providing more than 6000 online seats altogether.

## COMPUTERIZED ATTENDANCE MANAGEMENT

Attendance Management Section has been established in Research and Analysis Wing to monitor the computerized attendance management in the offices of the KPSC under the supervision of Establishment Section.

## APPOINTMENT AUDIT AND VERIFICATION WING

Appointment audit and verification wing was started with effect from 1.9.2011 as per GO(P)41/2010 P&ARD dated 14/12/10. A total no.of **27,966** applications were received during the year and total no.of **26,853** cases have been verified during the year under report. And **9,881** applications are pending for verification as on 31/03/2020. A total no.of **26,035** verification certificates were also issued from this section. The details of service verification are furnished in **Appendix XL**.

## WEBSITE

The official website of Kerala Public Service Commission is [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

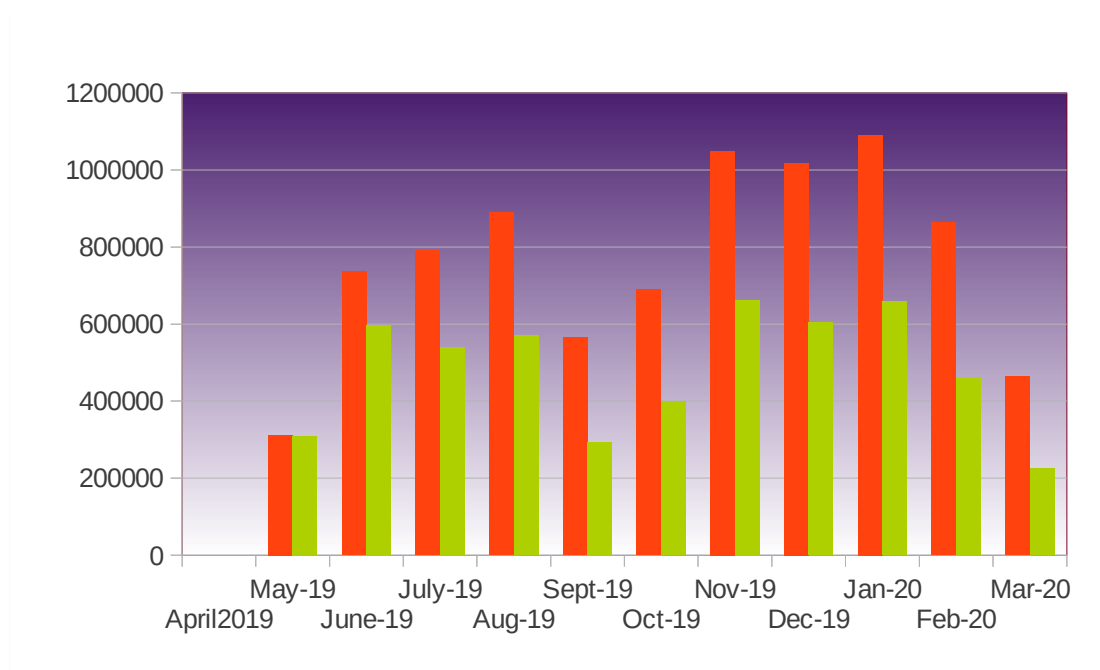
Details regarding Recruitment, Examinations & Results, Notifications, Examination Programmes, Interview Schedule, Short Lists, Ranked Lists, Examination Marks, Advice made for Appointment, Status of posts, Web Edition of PSC Bulletin and Announcements are some of the features of the website. Rules relating to the commission can easily be viewed from the different pages of website. The updation work of the official website was completed in the month of May 2019.

The details regarding the total visits after updation is given below:-

Month	USERS	NEW USERS	SESSIONS	NO.OF SESSIONS PER USER	PAGE VIEWS	PAGE/ SESSION	AVERAGE SESSION DURATION	BOUNCE RATE
April 2019								
May 2019	312617	309373	681447	2.18	4003423	5.87	00.04.07	19.50%
June 2019	736071	597380	1765908	2.4	8600056	4.87	00.03.42	21.35%
July 2019	791627	540317	2115247	2.67	10153667	4.8	00.04.02	19.53%
Aug 2019	888775	569912	2130545	2.4	8568786	4.02	00.03.32	20.19%

Sep2019	546195	294241	1288637	2.36	5831320	4.53	00.03.32	20.60%
Oct2019	690535	399181	1667637	2.41	7291495	4.37	00.03.36	21.13%
Nov2019	1049961	662702	2557939	2.44	9458174	3.7	00.03.47	21.51%
Dec2019	1018105	604768	2449456	2.41	9265179	3.78	00.04.00	21.27%
Jan2020	1090236	657696	2667981	2.45	10600358	3.97	00.03.59	21.15%
Feb2020	863260	459790	2014212	2.33	7895298	3.92	00.03.34	22.03%
March 2020	463153	224510	1094518	2.36	5045994	4.61	00.03.36	22.81%

## GRAPHICAL REPRESENTATION - VISITS RECEIVED DURING THE YEAR



## PUBLIC RELATIONS UNIT FUNCTIONS

The Public Relations Unit functions as an effective link between the Kerala Public Service Commission and the Public. The sustained effort of the Unit is instrumental in the maintenance of better rapport and good relations between the Commission and various media organizations including Press, All India Radio, Doordarshan, other TV Channels, Local Networks and Websites.



## **PERFORMANCE**

Information intended for the Public is regularly being supplied by means of press releases and public statements. The dates of Examination and Interviews of the Commission are given due publicity through News Papers, All India Radio, Doordarshan, PSC Bulletin, other TV Channels and through Website of KPSC and Face book .

All the media organizations have extended wholehearted co-operation and rendered worthy assistance in giving due publicity to these matters. The opinions, suggestions, criticisms and complaints made by the general public, and the views of press and public leaders are brought to the notice of the Commission in time by the Public Relations Unit. Whenever necessary, detailed public statements, clarifications, etc are also issued by the Commission through Public Relations Unit. The Public Relations Unit also functions as an information centre. During the year **2019-20** total **181** press releases were issued.

## **ENQUIRY WING**

The Enquiry wing in the Head Office of the Commission works continuously from 8 am to 6 pm in two sessions on all working days. It consists of an Enquiry Officer, six Assistants. The Enquiry wing is rendering remarkable service to clarify the doubts of hundreds of candidates approaching the Commission in person.

## **PUBLICATION OF PSC BULLETIN**

The PSC Bulletin, the official publication of the Commission, restarted publication with the release of the issue dated 01.06.1997. Ever since the restart of the publication, the PSC Bulletin is being published regularly as a fortnightly (24 issues in one year) on the 1<sup>st</sup> and 15<sup>th</sup> of every month without break.

Information oriented articles on contemporary issues and current affairs beneficial to job seeking youth are added along with the regular columns such as Clarification of doubts, Advice for Appointment, Ranked Lists, Short Lists, Interview Programme, Examination Schedule, Previous Questions and Revised Answer Key of Various Tests conducted by the Commission. Articles relating to Science and Culture and model questions on general awareness, numerical aptitude, mental ability etc. are published. The details of the Gazette Notifications inviting applications for selection to various posts form the main

feature of the PSC Bulletin.

- 24 issues of PSC Bulletin have been published during the period under report and 45 new agents have been appointed to ensure the proper distribution of bulletin.
  - During the reporting year 30,000 copies of special issue of PSC Bulletin consisting of “10000GKquestion.” has been published
  - A special issue of PSC Bulletin consisting of ‘Previous Questions’ has been published and 20000 copies of the same have been distributed all over Kerala.
  - 5000 copies of PSC Bulletin diamond jubilee special issue (Keralam) have been reprinted and the same have been distributed .
  - 5000 copies of PSC Bulletin ‘12500 GK’ have been reprinted and the same have been distributed .
- 45 new agents have been appointed in various districts to ensure proper distribution of PSC Bulletin.
- The Kerala State Institute of Languages has been entrusted with the preparation of the history of Kerala Public Service Commission. The draft of history has been furnished by the Institute. The draft is being examined and the book will be published soon.

**The receipts by way of sale proceeds of PSC Bulletin including Special Issues are as shown below.**

1	Amount collected through Chalan/e-Chalan		<b>319407</b>
2	Amount collected through DD		<b>1301165</b>
3	Amount collected through Money Order	Agency Payment- 162294 Subscription - 102920	<b>265214</b>
4	Amount collected through Counter sales	Bulletin - 13970 Spl. Issues - 244690	<b>258660</b>
5	Amount collected for Annual subscription through Cash/Online Payment	Cash (HO) - 95600 Online Payment- 1896500	<b>1992100</b>
6	Amount collected from Agents	Bulletin - 1031962 Spl. Issue - 3141200	<b>4173162</b>
<b>TOTAL</b>			<b>8309708</b>

**(Rupees Eighty Three Lakh Nine Thousand Seven Hundred and Eight only)**

## INFORMATION DISSEMINATION SECTIONS

Information Dissemination Section (appeal) has been created to deal with the appeals received under Right to Information Act 2005. It also deals with Grievance petitions received from the candidates. The cell is functioning under the control of a Joint Secretary who is the first appellate authority under the provisions of Right to Information Act . There are 18 State Public Information Officers and 19 Assistant Public Information Officers and one Appellate Authority designated in KPSC.

The Commission have decided to re-establish the centralised system under one SPIO in the rank of Under Secretary with two sections with effect from 01.03.2014.

The following staff are made available from the staff strength of the Commission to above said sections to deal with the first appeals received against the decision of the SPIOs of KPSC Information Dissemination Sections.

Section Officer	:	2
Assistants	:	2
Computer Assistants	:	2
Office Attendant	:	2

## DETAILS OF DISCIPLINARY ACTIONS IN CONNECTION WITH RTI 2005

A departmental disciplinary action was recommended by State Information Commission in the judgement of Sri. Siju Kumar. B (AP No.2425(1)14/SIC), as there was a contradiction in the replies given to Sri.Siju Kumar B, Sri. Pratheesh Kumar. L and Jinesh Kumar.M. The queries were with regard to the opportunity granted for the submission of experience Certificate in connection with the selection to the post of Painter in KSRTC. The disciplinary action is pending.

## INFORMATION ON DISCIPLINARY ACTION TAKEN

NIL

Information Dissemination Section deals with Appeals regarding Right to

Information Act. The details regarding the functioning of Information Dissemination Sections are furnished in Appendices **XXXIII to XXXIX**.

## **LIBRARY**

The Kerala Public Service Commission Office Library functions as a reference-cum-lending library; and its membership is restricted to the Members and Staff of the Commission. The Working hours of Library and Reading room shall be 9.00 AM to 4.00 PM with an interval of 45 minutes between 12.30 and 1.15 PM. The KPSC Library is a general reference and reading library for Commission and its staff members. The Library selects and procures documents and other sources of relevant information and processes the procured information or documents with the help of classification cataloging self arrangements etc. to make easily available for users. KPSC Library gives current awareness service (CAS) regarding new arrivals and latest service.

The following additional items of work are also done in the library.

1. Preparation of Index of question papers of previous selective tests and departmental tests for future reference.
2. Preparation of index of the Notifications published by the Commission in the Kerala Government Gazette.
3. Classification and Cataloguing of new books received in the library.
4. Ready reference service.

(a) Number of Books	-	21351
(b) Number of periodicals and journals	-	30
(c) Addition to the stock during the period under report	-	1183
(d) Other noteworthy features, if any	-	Nil

## CHAPTER – VI

### RECEIPT AND EXPENDITURE, VOLUME OF CORRESPONDENCE & FUNCTIONING OF INTERNAL AUDIT WING

#### RECEIPT AND EXPENDITURE

The receipt of the Commission by way of remittance of fee into the Treasuries for admission to Departmental Tests, fee for Certificates and Attendance Certificates of Departmental Tests(through e-payment) and Other Miscellaneous receipt etc. including receipt on account of Court Fee Stamps, Indian Postal Orders, and sale of PSC Bulletin amounts to **Rs.6,43,05,618/-** The total receipt for the previous year was **Rs.5,95,63,781/-** The total Audit Estimate (sanctioned) for the period was **Rs.2,05,49,59,000/-** and the expenditure comes to **Rs.1,52,85,84,806/-** as against **Rs.1,64,90,86,848/-** in the previous year. The budget allotment for computerisation (M&E) and for setting up of Online Examination Centre (Plan Fund) is **Rs.3,00,00,000/-** and total expenditure was **Rs.1,46,79,326/-**

The particulars of receipts and expenditure are furnished in **APPENDIX-II**.

#### INTERNAL AUDIT WING

An Internal Audit Wing has been constituted for the first time in Kerala Public Service Commission as per order number Estt. II(1) 1/2004/GW dated 30/03/2005 and has started functioning with effect from 01/04/2005. During the financial year 2019-2020, the Internal Audit Wing audited the accounts and allied matters of the Head Office, Regional Offices and District Offices of the Commission as per the schedule detailed below:-

Sl No.	Name of Office	Period of Audit	Date of Audit
1	Head Office , Tvpm	01.04.2017-31.03.2019	04.02.2019 to 27.05.2019, 22.10.2019 to 31.10.2019 ( AC VI & AC VII), 04.11.2019 to 08.11.2019 & 28.11.2019 to 30.11.2019
2	District Office, Kasaragod	01.05.2018 -30.04.2019	28.05.2019 to 31.05.2019

3	Regional Office , Kollam	01.06.2018 – 31.05.2019	10.06.2019 to 12.06.2019
4	District Office ,Thrissur	01.06.2018-31.05.2019	25.06.2019 to 28.06.2019
5	Regional Office , Ernakulam	01.07.2018 -30.06.2019	02.07.2019 to 04.07.2019
6	District Office , Malappuram	01.07.2018- 30.06.2019	16.07.2019 to 19.07.2019
7	District Office , Ernakulam	01.08.2018-31.07.2019	06.08.2019 to 09.08.2019
8	Regional Office, Kozhikode	01.08.2018 -31.07.2019	20.08.2019 -22.08.2019
9	District Office,Alappuzha	01/09/18- 31.08.2019	03.09.2019-06.09.2019
10	District Office , Kozhikode	01.09.2018 - 31.08.2019	24.09.2019 -27.09.2019
11	District Office , Kollam	01.10.2018-30 -30.09.2019	16.10.2019-19.10.2019
12	District Office ,Wayanad	01.11.2018-31.10.2019	13.11.2019-16.11.2019
13	District Office Idukki	01.12.2018-30.11.2019	03.12.2019-06.12.2019
14	District Office, Kannur	01.12.2018-30.11.2019	17.12.2019-20.12.2019
15	Regional Office , Kollam	01.06.2019-31.12.2019	14.01.2020-17.01.2020
16	District Office , Kottayam	01.01.2019 -31.12.2019	22.01.2020- 25.01.2020
17	District Office, Pathanamthitta	01.01.2019-31.01.2020	11.02.2020-14.02.2020
18	District Office ,Tvpm	01.03.2019 to 31.01.2020	25.02.2020 -28.02.2020
19	P.R. Unit, H.O. Tvpm	01.04.2019-31.01.2020	17.02.2020-19.02.2020

In addition, . The Internal Audit Monitoring Committee constituted by the Commission , as per government Order, with Secretary, as its Head and four Additional Secretaries and Controller of Finance as members , had met on 06.07.2019, 10.01.2020 and 11.03.2020

during the period 2019-20 for the evaluation and monitoring of the audit process in the various offices of the Commission.

### VOLUME OF CORRESPONDENCE

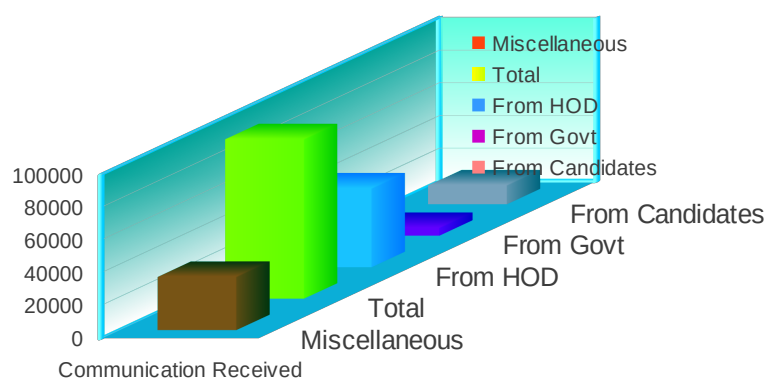
The total number of communications received from the Government and the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities etc. and other miscellaneous petitions from candidates during the year under report were **97,502** of which **39309** were received in the Head Office, **5958** were received in the Regional Offices of the Commission and **52,235** were received in the District Offices. **4,911** communications were received from the Government, **48,229** from the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities etc. While **44,362** communications were received by way of petitions from candidates and other miscellaneous references.

### CORRESPONDENCE AND COMMUNICATIONS RECEIVED AT A GLANCE

Correspondences and Communications received during the period 2019-20						
Name of Office		From Govt.	From H.O.D	From candidates	Miscellaneous	Total
PSC HEAD OFFICE		2047	11332	11718	14212	39309
<b>REGIONAL OFFICES</b>	Kollam	0	1612	0	486	2098
	Ernakulam	0	734	0	1603	2337
	Kozhikkod	0	259	0	1264	1523
	1 Thiruvananthapuram	1	2711	0	1291	4003
	2 Kollam	0	3547	0	800	4347
	3 Pathanamthitta	124	1720	0	583	2427
	4 Alappuzha	28	1338	0	1598	2964
	5 Kottayam	921	1100	0	918	2939
	6 Idukki	66	2863	0	923	3852
	7 Ernakulam	1267	665	0	1176	3108
	8 Thrissur	0	2092	0	819	2911
9 Palakkad	0	2297	0	1231	3528	
10 Malappuram	46	3902	0	1464	5412	
11 Kozhikkod	220	5050	0	1622	6892	

12	Wayanad	37	1331	0	77	1445
13	Kannur	67	2512	0	2275	4854
14	Kasargod	87	3164	0	302	3553
<b>TOTAL</b>		<b>4911</b>	<b>48229</b>	<b>11718</b>	<b>32644</b>	<b>97502</b>

## GRAPHICAL REPRESENTATION - COMMUNICATIONS RECEIVED



## CORRESPONDENCE AND COMMUNICATIONS SENT

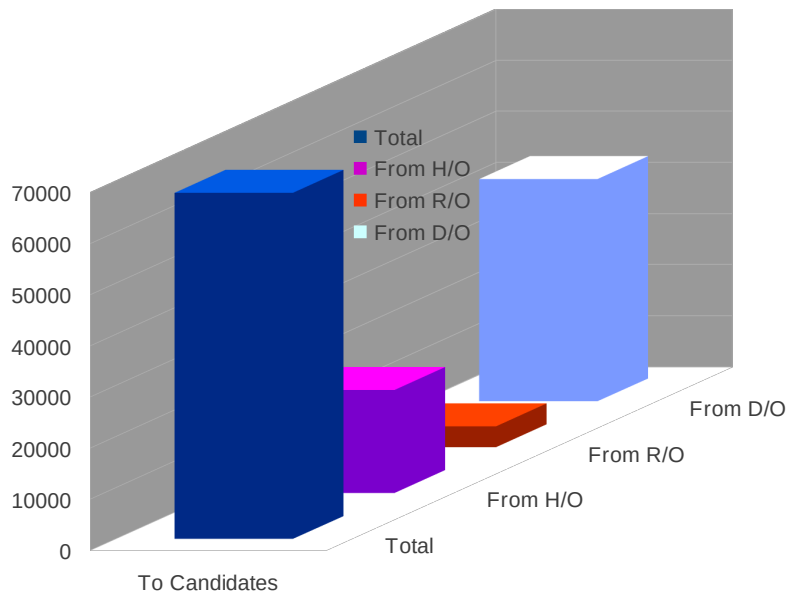
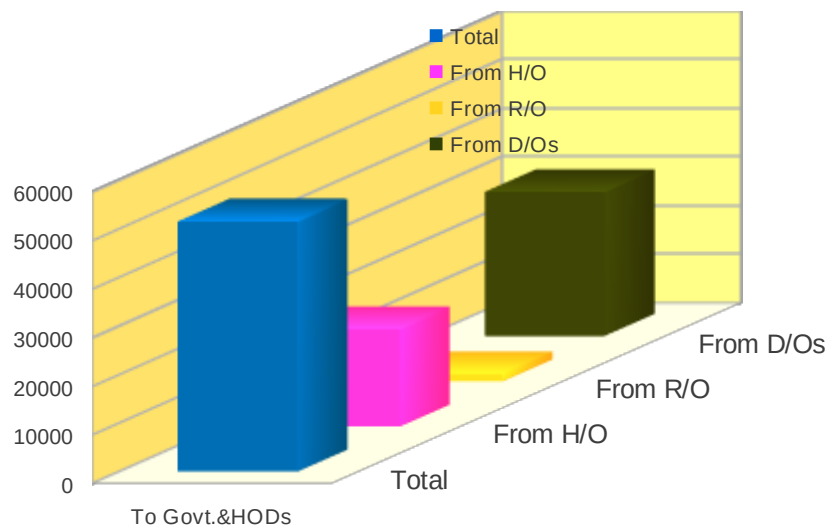
During the year under report a total number of **1,38,750** communications were sent to the Government, Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities and to candidate of which **18367** were sent from the Head Office and **1,644** from the Regional Offices and **27,769** from the District Offices of the Commission. **3899** communications were sent to Government and **47760** to the Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities. A total of **67,684** communications were sent to the candidates by way of Admission Tickets, Rejection Memos etc. of which **20,147** were sent from the head office and **4,069** from the Regional Offices and **43,468** from the District Offices of the Commission. **19,407** communications were sent on miscellaneous correspondence of which **266** were sent from the Head Office and **19,141** from the Regional Offices and District Offices of the Commission.



## CORRESPONDENCE AND COMMUNICATIONS SENT AT A GLANCE

Correspondance and communications sent during the period 2019-20						
Name of Office		To Govt.	To H.O.D.	To candidates	Miscellaneous	Total
PSC HEAD OFFICE		1812	18347	20147	266	40572
<b>OFFICES REGIONAL</b>	Kollam	0	921	1548	1	2470
	Ernakulam	0	469	1565	362	2396
	Kozhikkod	0	254	956	4	1214
1	Thiruvananthapuram	1	2539	11668	0	14208
2	Kollam	0	2152	3228	0	5380
3	Pathanamthitta	35	1558	2048	542	4183
4	Alappuzha	7	1305	1924	14911	18147
5	Kottayam	1582	768	1745	162	4257
6	Idukki	14	1432	1681	456	3583
7	Ernakulam	19	1517	2316	386	4238
8	Thrissur	0	2352	2352	19	4723
9	Palakkad	0	1909	3968	847	6724
10	Malappuram	8	1762	5381	270	7421
11	Kozhikkod	255	5300	1650	55	7260
12	Wayanad	9	892	2284	0	3185
13	Kannur	71	2910	1105	1020	5106
14	Kasargod	86	1373	2118	106	3683
<b>TOTAL</b>		<b>3899</b>	<b>47760</b>	<b>67684</b>	<b>19407</b>	<b>138750</b>

**GRAPHICAL REPRESENTATION - COMMUNICATIONS SENT**

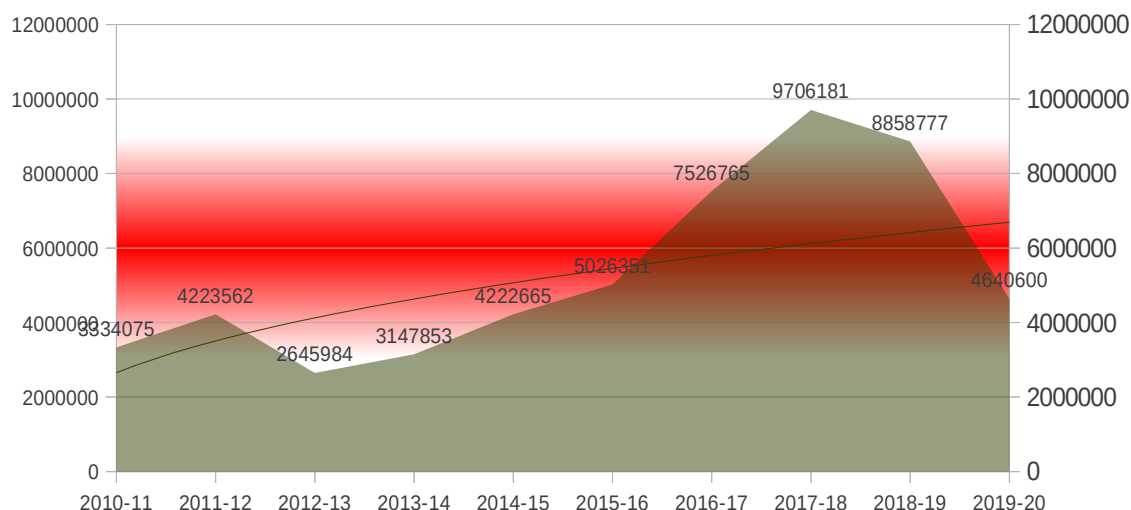


## CHAPTER –VII EXAMINATIONS

### EXAMINATION WING

Examination Wing functions under an Additional Secretary. The foremost function of this wing is to conduct examinations. This includes a wide range process which includes, allotment of examination centres, generation of admission tickets etc. Answer scripts of all examinations conducted are brought to this wing. The processing of answer scripts (with address lists and identification certificates) of the candidates and preparation of examination results are carried out in the section. During the year under report **74** written /OMR Test were conducted for various posts in which **46,23,322** candidates were admitted. In addition, **110** Online Examinations were also conducted in which **17,278** candidates were admitted

### GRAPHICAL REPRESENTATION OF CANDIDATES ADMITTED FOR WRITTEN TEST/OMR / ONLINE EXAMINATIONS DURING THE LAST TEN YEARS

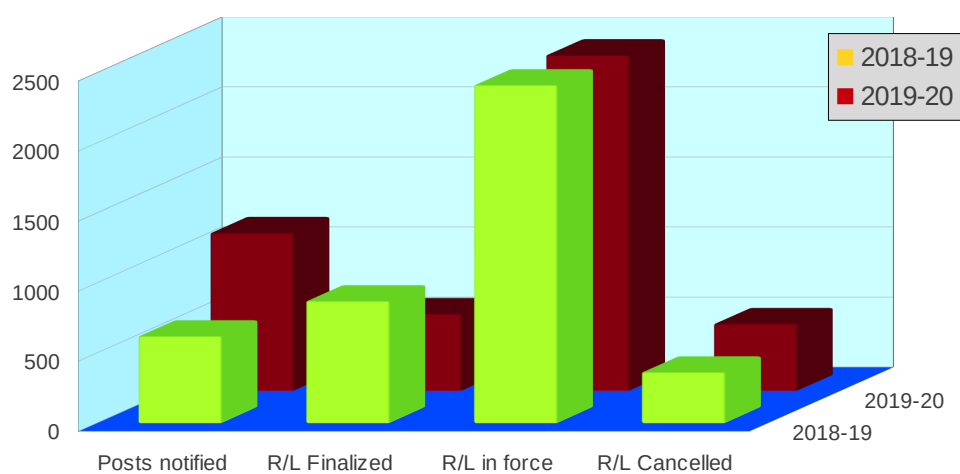


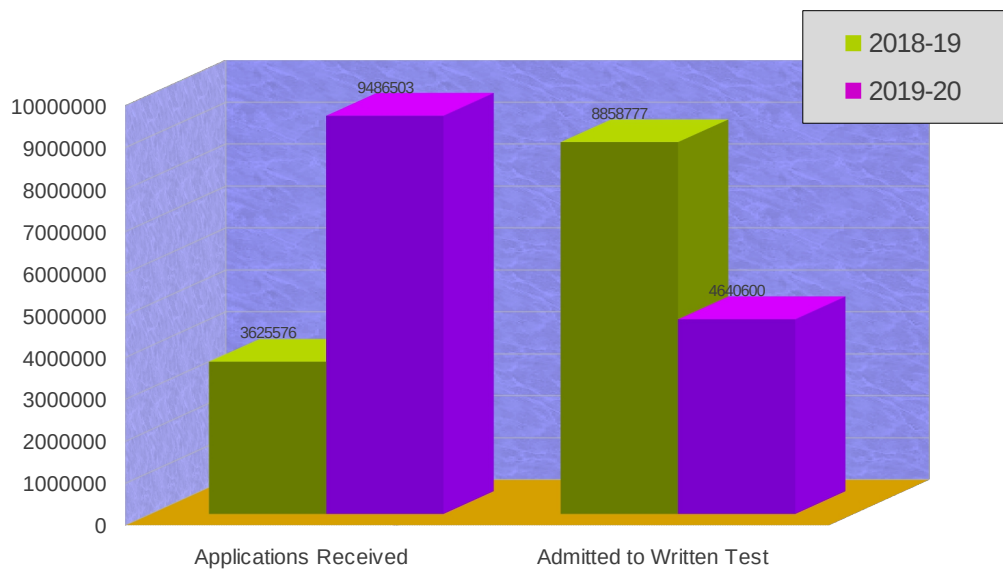
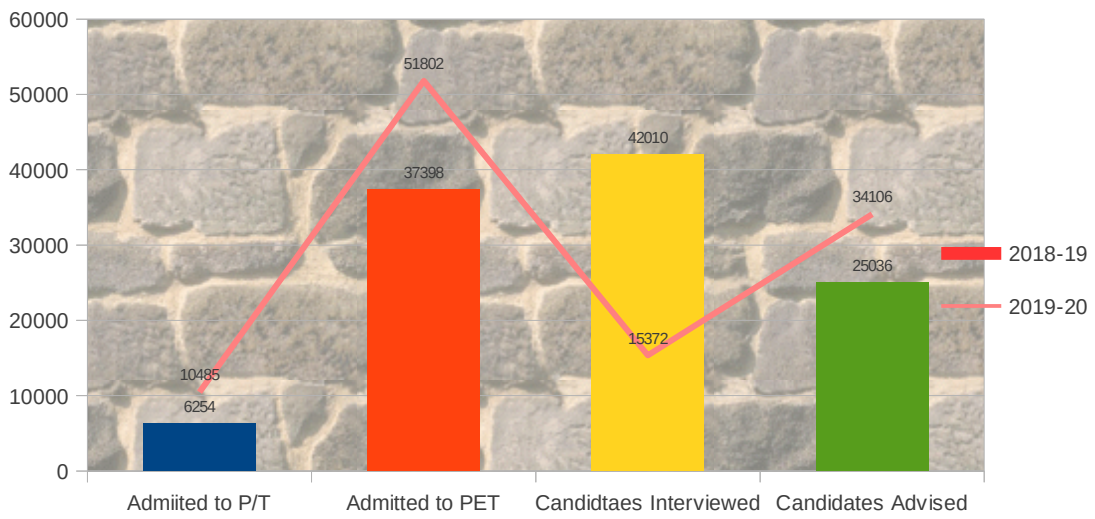
The examinations conducted by the Commission during the year 2019-20 are detailed

in APPENDIX VI.

**CHAPTER -VIII****RECRUITMENT- GENERAL****NOTIFICATIONS AT A GLANCE**

Particulars	2018-19 (Previous Year)	2019-20 (Current Year)
Number of posts Notified	623	1132
Applications received	3625576	94,86,503
Candidates admitted for Examination	8858777	4640600
Candidates subjected to Practical Test	6254	10485
Candidates subjected to Physical Efficiency Test	37398	51802
Candidates subjected to Interview	42010	15372
Short lists finalised	778	465
Ranked lists finalised	874	553
Ranked lists in force	2416	2401
Ranked lists cancelled/exhausted	366	482
Candidates advised	25036	34106

**GRAPHICAL REPRESENTATION**



## NOTIFICATIONS

During the year under report **1132** posts were notified under various categories. The particulars of notifications issued during the year are furnished in **APPENDIX III**. District wise notification to the posts of subordinate services ,company/corporations , Co-operative Sectors are shown separately in the **appendix**.

**POSTS NOTIFIED AT A GLANCE**

Details	Head Office		Regional Offices		District Offices		Total
	General	Special	General	Special	General	Special	
State Service	150	9	NIL	NIL	NIL	NIL	159
Subordinate Service	73	9	2	NIL	725	36	845
Companies/Corporations/Board/Local Authority	61	5	3	NIL	2	1	72
Co-operative Sector	38	NIL	NIL	NIL	18	NIL	56
Suitability Test/Eligibility Test	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Grand Total</b>	<b>322</b>	<b>23</b>	<b>5</b>	<b>NIL</b>	<b>745</b>	<b>37</b>	<b>1132</b>

During the year under report 192 posts were notified for NCA vacancies. The particulars of NCA vacancies filled so far are furnished in **Appendix – XIII**

**POSTS NOTIFIED AT A GLANCE - NCA NOTIFICATION**

Details	Statewise Selections	Districtwise Selections	Total
State Service	15	0	15
Subordinate Service	24	140	164
Companies/Corporations/Boards/Local Authorities/	2	0	2
Co Operative sector	4	7	11
<b>Total</b>	<b>45</b>	<b>147</b>	<b>192</b>

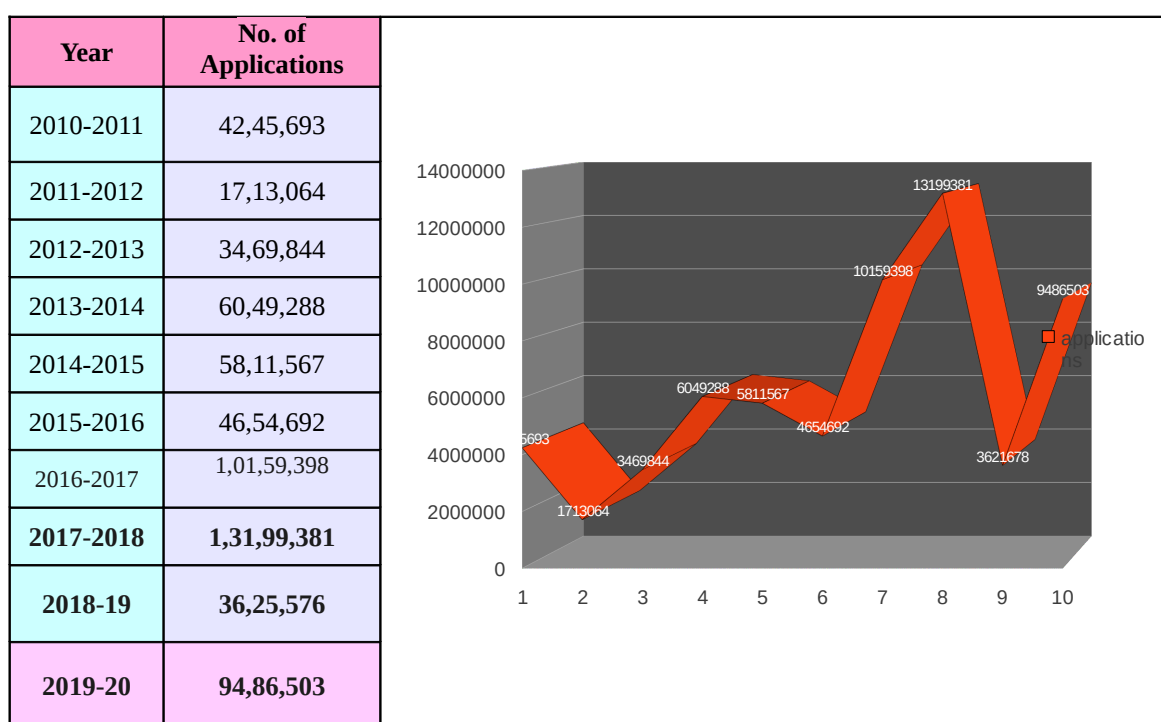
**APPLICATIONS FOR SELECTION**

The total number of applications for selection received during the year under report was **94,86,503** of which **47,27,548** were for State-wide selections and **47,58,955** applications were received for District-wise selection. The detailed break up is as follows.

Details	Head Office		Regional Office		District Office		Total
	General	Special	General	Special	General	Special	
State Service	732724	42702	0	0	0	0	775426

Subordinate Service	2814411	17562	250495	0	4631656	119868	8657172
Companies/Corporations/Board/Local Authorities/Universities	543875	2731	9	0	941	1185	548741
Co-operative Sector	323039	0	0	0	5305	0	328344
<b>Grand Total</b>	<b>4414049</b>	<b>62995</b>	<b>250504</b>	<b>0</b>	<b>4637902</b>	<b>121053</b>	<b>9486503</b>

### COMPARATIVE ANALYSIS OF APPLICATIONS RECEIVED DURING THE LAST TEN YEARS



### STAGES OF SELECTION

The applications pending finalisation at the end of the year under report were in different stages of the process of selection.

#### Written Test/OMR/Online Examinations

During the year under report **46,23,322** candidates were admitted to **74** tests (Written/ OMR) and **17,278** candidates were admitted to **110** Online Examinations. Details of candidates subjected to written test may be seen as **APPENDIX-VI**

### **Practical Test and Physical Efficiency Test**

During the year under report **62,287** candidates were admitted to Practical Test and Physical Efficiency test during the period under report. Details of Candidates admitted to Practical Test/Physical Efficiency test may be seen in **APPENDIX-VII**.

### **Interview**

During the year under report a total number of **15,372** candidates were interviewed for **359** posts. Details of candidates interviewed may be seen in **APPENDIX-VIII**.

### **POSTS FOR WHICH RANKED LISTS/SHORT LISTS ARE TO BE PUBLISHED**

The details of posts for which Written Test/OMR/Online/Practical Test/Interview is over but Ranked List/Short List to be published may be seen in **APPENDIX-IV**.

### **MODE OF SELECTIONS**

According to the nature of the job merit of the candidates were assessed and selections finalized by choosing one or more of the following procedures.

1. Written /OMR /ONLINE Test alone
2. Written Test/OMR/ONLINE + Practical Test/Physical Efficiency Test
3. Written/OMR/ONLINE Test + Practical Test/Physical Efficiency Test +Interview
4. Written /OMR/ONLINE Test + Interview
5. Practical Test/Physical Efficiency Test + Interview
6. Interview alone

The percentage of marks obtained by the candidates in the qualifying examinations is also taken into consideration for ranking of candidates to certain posts, mainly teaching posts in Colleges and Higher Secondary Schools.

### **RANKED LISTS FINALISED DURING THE YEAR**

During the year under report **553** Ranked lists were brought into force for various posts



in the Head Office and District Offices of the Commission. A total number of **1,08,050** candidates were included in the Ranked lists. The particulars of Ranked lists finalised during the year under report are given in **APPENDIX-IX**.

### **RANKED LISTS IN FORCE**

A total number of **2,401** ranked lists containing **3,40,473** candidates were in force in the Head Office, Regional Offices and District Offices of the Commission.

The particulars of Ranked List in force at the close of the year under report are furnished in **APPENDIX – X**.

### **RANKED LISTS CANCELLED / EXPIRED DURING THE YEAR**

A total number of **482** Ranked lists for various posts were either cancelled or expired during the period. The particulars of Ranked lists cancelled or expired during the year under report are furnished in **APPENDIX-XI**.

A total number of **5** Ranked Lists were cancelled without advising even a single candidate during the year under Report. Please see **APPENDIX XII**.

### **RANKED LISTS AT A GLANCE**

Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
	General	Special	General	Special	General	Special
<b>HEAD OFFICE</b>						
State Service	91	1	252	35	30	21
Subordinate Service	50	NIL	284	55	45	NIL
Companies/Corporation/Board/Local Authorities/Universities	42	1	NIL	7	5	4
Co-operative Sector	10	NIL	54	NIL	4	NIL

	General	Special	General	Special	General	Special
<b>REGIONAL OFFICES</b>						
Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
State Service	NIL	NIL	NIL	NIL	NIL	NIL
Subordinate Service	5	NIL	112	NIL	11	NIL
Companies/ Corporation/ Board/ Loc. Authorities/ Universities	9	NIL	33	NIL	5	4
Co-operative Sector	NIL	NIL	NIL	NIL	NIL	NIL
<b>DISTRICT OFFICES</b>						
Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
State Service	NIL	NIL	NIL	NIL	NIL	NIL
Subordinate Service	318	21	1430	85	312	27
Companies/ Corporation/ Board/ Loc. Authorities/ Universities	NIL	NIL	7	NIL	1	NIL
Co-operative Sector	5	NIL	47	NIL	22	NIL

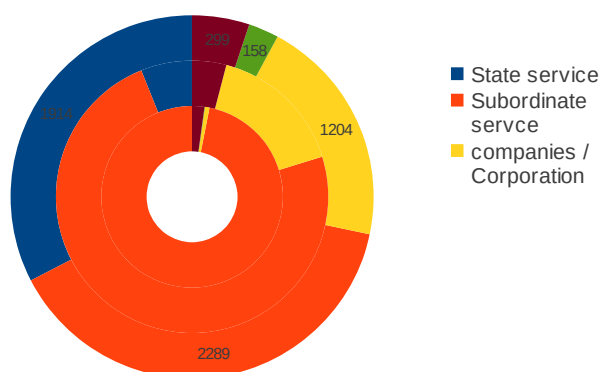
## ADVICE ON RECRUITMENT

**34,106** (including DA,B/T and NCA) Candidates were advised for recruitment from the Head Office, Regional and District Offices of the Commission. Gender wise break-up of candidates advised for recruitment to various posts is as follows:

## STATISTICAL REPRESENTATION OF ADVICE ON RECRUITMENT

Details	Head Office					Regional Office					District Office					Total
	General		Special		B/T	General		Special		B/T	General		Special		B/T	
	M	F	M	F		M	F	M	F		M	F	M	F		
State Service	828	1020	26	40	32	145	115	0	0	10						2216
Subordinate Service	1141	899	134	115	121	2216	935	0	0	1	9634	12537	125	184	608	28650
Companies /Corporations/Boards/Universities	557	645	1	1	8	270	423	0	0	0	56	123	0	0		2084
Co-Operative Sector	101	57	0	0	0	0	0	0	0	0	9	13	0	0	1	181
NCA Advice	140	159	0	0	0	160	13		0	0	148	355	0	0	0	975
<b>TOTAL</b>	<b>2767</b>	<b>2780</b>	<b>161</b>	<b>156</b>	<b>161</b>	<b>2791</b>	<b>1486</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>9847</b>	<b>13028</b>	<b>125</b>	<b>184</b>	<b>609</b>	<b>34106</b>

## GRAPHICAL REPRESENTATION

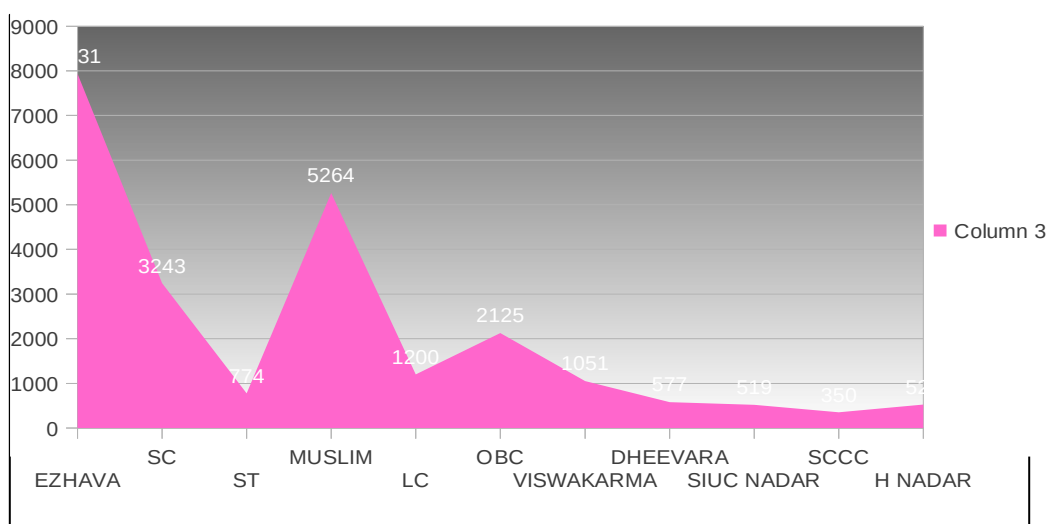


**DETAILS REGARDING THE BREAK UP OF RESERVATION GROUPS ADVISED ON OC AND BC TURNS ON GENERAL RECRUITMENT ARE GIVEN BELOW.**

	State Service	Subordinate Service	Companies/ Corpns/ Boards/ Universities etc.	Co-Operative Sector	Total
<b>EZHAVA</b>					
OC Turn	75	3577	269	158	<b>7931</b>
BC Turn	363	3112	266	111	
<b>Total</b>	<b>438</b>	<b>6689</b>	<b>535</b>	<b>269</b>	
<b>SC</b>					
OC Turn	20	246	33	4	<b>3243</b>
BC Turn	198	2141	487	114	
<b>Total</b>	<b>218</b>	<b>2387</b>	<b>520</b>	<b>118</b>	
<b>ST</b>					
OC Turn	0	19	8	0	<b>774</b>
BC Turn	40	643	44	20	
<b>Total</b>	<b>40</b>	<b>662</b>	<b>52</b>	<b>20</b>	
<b>MUSLIM</b>					
OC Turn	81	822	53	30	<b>4301</b>
BC Turn	202	2803	199	111	
<b>Total</b>	<b>283</b>	<b>3625</b>	<b>252</b>	<b>141</b>	
<b>LC/AI</b>					
OC Turn	5	171	17	3	<b>1200</b>
BC Turn	50	852	72	30	
<b>Total</b>	<b>55</b>	<b>1023</b>	<b>89</b>	<b>33</b>	
<b>OBC</b>					
OC Turn	26	945	66	33	

BC Turn	80	881	53	41	2125
<b>Total</b>	<b>106</b>	<b>1826</b>	<b>119</b>	<b>74</b>	
<b>VISWAKARMA</b>					
OC Turn	30	302	28	14	1051
BC Turn	42	569	45	21	
<b>Total</b>	<b>72</b>	<b>871</b>	<b>73</b>	<b>35</b>	
<b>DHEEVARA</b>					
OC Turn	2	125	13	8	577
BC Turn	16	298	18	97	
<b>Total</b>	<b>18</b>	<b>423</b>	<b>31</b>	<b>105</b>	
<b>SIUC NADAR</b>					
OC Turn	7	162	19	1	519
BC Turn	20	289	15	6	
<b>Total</b>	<b>27</b>	<b>451</b>	<b>34</b>	<b>7</b>	
<b>SCCC</b>					
OC Turn	1	31	5	0	350
BC Turn	14	274	17	8	
<b>Total</b>	<b>15</b>	<b>305</b>	<b>22</b>	<b>8</b>	
<b>HINDU-NADAR</b>					
OC Turn	7	96	16	1	525
BC Turn	31	270	1	103	
<b>Total</b>	<b>38</b>	<b>366</b>	<b>17</b>	<b>104</b>	

### RESERVATION GROUPS ADVISED ON OC AND BC TURNS GRAPHICAL REPRESENTATION

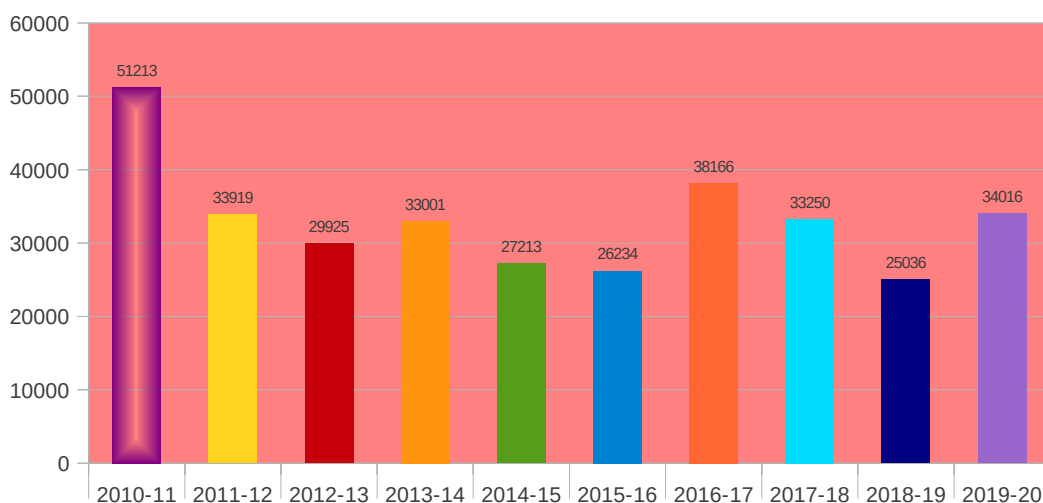


The details of candidates advised on recruitment during the year under report are furnished in **APPENDICES XIII&XIV**.

### **COMPARATIVE ANALYSIS OF CANDIDATES ADVISED ON RECRUITMENT DURING THE LAST TEN YEARS**

<b>Year</b>	<b>No. of Advice</b>
2010-2011	42,505
2011-2012	33,919
2012-2013	29,925
2013-2014	33,001
2014-2015	27,213
2015-2016	26,234
2016-2017	38,166
2017-2018	33,250
2018-2019	25,036
<b>2019-2020</b>	<b>34,106</b>

### **GRAPHICAL REPRESENTATION**



**DETAILS OF THROWNOUT/REGISTERED DURING  
THE FINANCIAL YEAR 2019-20**

<b>APPENDIX 41</b>					
<b>Thrown out and Re-Registered details</b>					
<b>SL No</b>	<b>Name of Post and Department</b>	<b>Date of Advice</b>	<b>No of post Advised</b>	<b>Date of Re-Registration</b>	<b>Remarks</b>
<b>HEAD OFFICE</b>					
<b>NIL</b>					
<b>REGIONAL OFFICE KOZHIKKOD</b>					
1	LGS Comp/Corpn/Board	27.01.18	4	19.07.19	
<b>DISTRICT OFFICE KOLLAM</b>					
1	Driver Gr. II (LDV) Various Department	21.12.19	1		
<b>DISTRICT OFFICE PATHANAMTHITTA</b>					
1	L D Typist – Various	06-10-19	1	28/06/2019 ( Deemed Thrown out)	
2	L D Typist – Various	19/03/19	1	09/04/2019 (Thrown out)	
3	Last Grade servants OA ISM	21/12/18	1	29.05.2019	
4	Last Grade servants OA Judicial criminal	06-10-19	1	10-05-19	
5	Last Grade servants OA ST development	17/01/20	1	31.03.2020	
<b>DISTRICT OFFICE ALAPPUZHA</b>					
1	Confidential Assistsant Gr. II – Various	07-11-18	1	06.01.2020	
<b>DISTRICT OFFICEE THRISSUR</b>					
1	L.D Typist in technical education	20.08.18	1	12.04.2019	
<b>DISTRICT OFFICEE PALAKKAD</b>					
1	Office Attendant - Revenue	11/02/19	4	09.03.2020 13.03.2020 24.03.2020	
<b>DISTRICT OFFICE MALAPPURAM</b>					
1	Office Attendant- Revenue	12-06-19	3	18.03.20	

2	Office Attendant- Revenue	15/02/20	2	18.03.20	
<b>DISTRICT OFFICE WAYANAD</b>					
1	LGS Land revenue	22.12.18	1	15.4.2020	
2	LGS Land revenue	19.02.19	1	15.4.2020	
3	LGS Land revenue	13.08.19	3	15.4.2020	
4	LGS Land revenue	29.08.19	1	15.4.2020	
5	LGS Land revenue	27.11.19	1	15.4.2020	
6	LGS Land revenue	13.08.19	1	23.04.2020	
<b>DISTRICT OFFICE KANNUR</b>					
1	Driver Gr II (LDV) in Various	12-04-18	1	22.05.19	
2	Driver Gr II (LDV) in Various	14.06.19	1	25.07.19	
<b>ALL OTHER DISTRICT OFFICES</b>					
NIL					

## CHAPTER-IX

### **RECRUITMENT - COMPANIES / CORPORATIONS / BOARDS / LOCAL AUTHORITIES/UNIVERSITIES**

Under Article 321 of the Constitution of India, an Act made by the Legislature of the State may provide for the exercise of additional functions by the Commission in respect of the Service of the Companies, Corporations, Boards, Local Authorities and Universities by the Kerala Public Service Commission Additional Functions Acts enacted by the Legislature from time to time. Selection process to various posts to these institutions are carried on in Corporation Wing which functions under a Additional Secretary. At present there are **95** Companies, Corporations, Boards, and **3** Local Authorities and **13** Universities for which recruitment of candidates is made through Kerala Public Service Commission.

During the reporting year **72** posts were notified for selection to various posts in Companies, Corporations, Boards and Local Authorities for which **5,48,741** applications were received. **2,084** candidates were advised to these bodies.



**Names of Universities in which recruitments are under the purview of the commission :**

1. Cochin University of Science & Technology (CUSAT)
2. Mahatma Gandhi University
3. University of Calicut
4. Kerala Agricultural University
5. Sree Sankaracharya University of Sanskrit
6. National University of Advanced Legal Studies (NUALS)
7. University of Kerala
8. Kannur University
9. Kerala Veterinary and Animal Sciences University
10. Kerala University of Fisheries and Ocean Sciences
11. Thunchath Ezhuthachan Malayalam University
12. APJ Abdul Kalam Technological University
13. Kerala University of Health Sciences

## **CHAPTER – X**

### **RECRUITMENT – CO-OPERATIVE SECTOR**

The Kerala Public Service Commission (Additional Functions as Respects Certain Societies) Act 1996 empowering the Commission to exercise additional functions in regard to the recruitment of employees in 15 Apex Co-operative Societies and District Co-operative Banks. The rules under the Act viz, The Kerala Public Service Commission (Consultation by Committee of Co-operative Society) Rules, 1998 were issued on 10.03.1998. Selection

process to various posts to these bodies are carried out in Co-operative Sector Section, which functions under a Joint Secretary. Selection process for 14 District Co-operative Banks, 15 Apex Co-operative Societies and 3 other societies are left under the purview of the Commission..At present there are **28** Co operative institutions are under the purview of the Commission.

During the reporting year **56** posts were notified for selection to various posts in Co-operative sector for which **3,28,344** applications were received and also **181** candidates were advised by the commission

## CHAPTER – XI

### SPECIAL RECRUITMENT FOR SCHEDULED CASTES AND SCHEDULED TRIBES

In accordance with the policy of the Government and as provided for in Rule 17 A of the Kerala State and Subordinate Service Rules, 1958 the Commission continued the Special Recruitment of Scheduled Caste/Scheduled Tribe candidates in respect of vacancies reported by the appointing authorities.

#### NOTIFICATIONS

During the year under report a total number of **60** posts were notified for Special Recruitment from among the Scheduled Castes and Scheduled Tribes. The break up is follows:

#### SPECIAL RECRUITMENT - POSTS NOTIFIED

Service	State wide	District wise
State Service	9	Nil
Subordinate Service	9	36
Company/Corporation/Board/Local Authority	5	1
Co-operative Institutions	Nil	Nil
<b>Total</b>	<b>23</b>	<b>37</b>

The details of notifications issued for Special Recruitment from among the Scheduled Castes and Scheduled Tribes furnished in **APPENDIX –III**

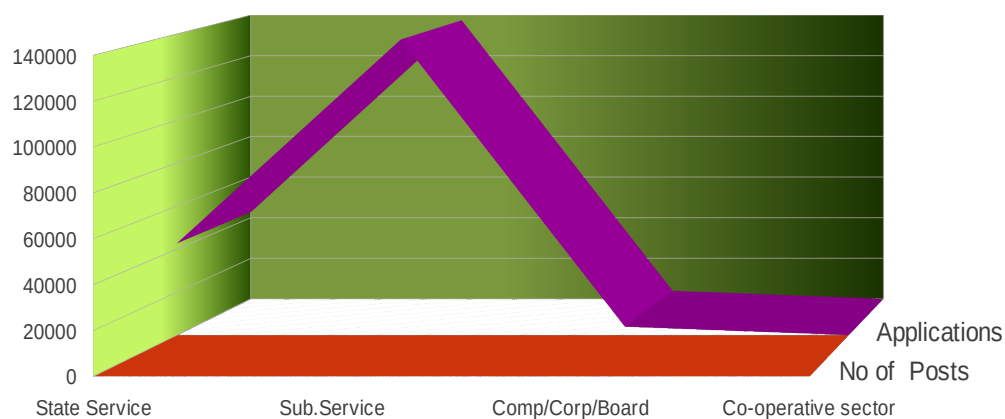
### APPLICATIONS RECEIVED DURING THE YEAR

During the year under report a total number of **1,84,048** applications for **60** posts were received for Special Recruitment from the Scheduled Castes and Scheduled Tribes.

### SPECIAL RECRUITMENT - APPLICATIONS RECEIVED

Service	State-wide		District wise		Total
	Posts	Applications	Posts	Applications	
State Service	9	42,702	Nil	Nil	42,702
Subordinate Service	9	17,562	36	1,19,868	1,37,430
Company/Corporation/ Board/Local Authority	5	2,731	1	1,185	3916
Co-operative Institutions	NIL	NIL	NIL	NIL	NIL
<b>TOTAL</b>	<b>23</b>	<b>62,995</b>	<b>37</b>	<b>121053</b>	<b>1,84,048</b>

### GRAPHICAL REPRESENTATION

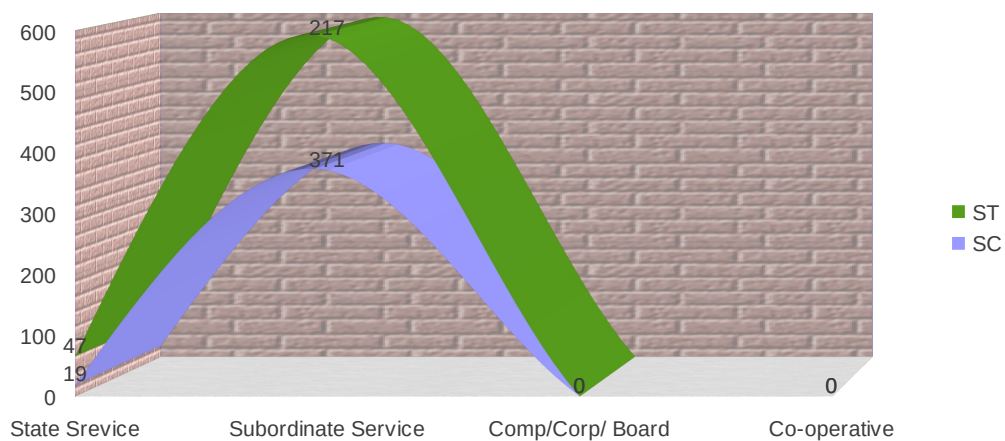


## ADVICE ON SPECIAL RECRUITMENT

The details of **654** advices made under Special Recruitment from the Scheduled Castes and Scheduled Tribes are furnished as **APPENDIX – XIV**.

Service	Statewide				District wise			
	SC		ST		SC		ST	
	Male	Female	Male	Female	Male	Female	Male	Female
State Service	6	13	20	27	NIL	NIL	NIL	NIL
Subordinate Service	144	66	20	49	62	99	63	85
Company/Corporation/Board/Local Authority	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Co-operative Institutions	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>TOTAL</b>	<b>150</b>	<b>79</b>	<b>40</b>	<b>76</b>	<b>62</b>	<b>99</b>	<b>63</b>	<b>85</b>

### GRAPHICAL REPRESENTATION OF SPECIAL RECRUITMENT-CANDIDATES ADVISED



**There was no paucity of candidates for Special recruitment.**

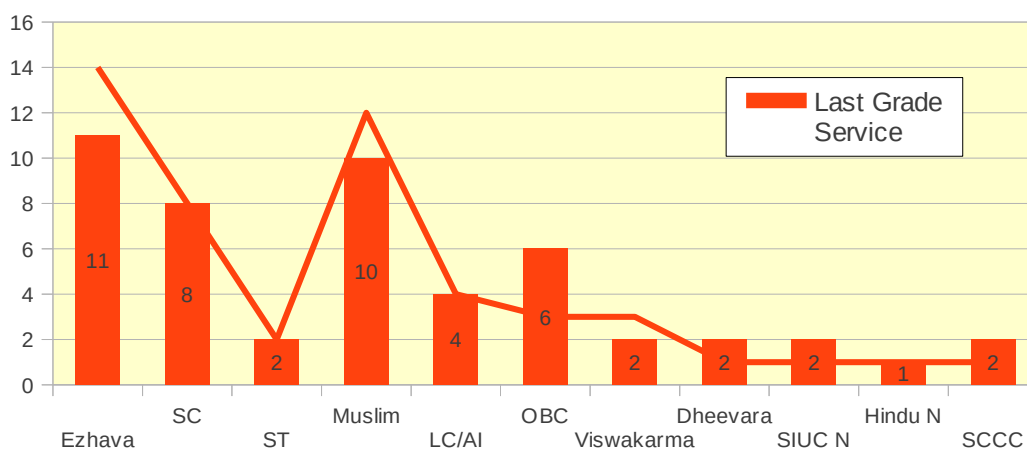
**CHAPTER-XII**

**PERCENTAGE OF RESERVATION TURNS ALLOTTED TO  
SCHEDULED CASTES, SCHEDULED TRIBES AND OTHER  
BACKWARD CLASSES**

The percentage of reservation allotted to different groups of communities in the list of Other Backward Communities, Scheduled Castes and Scheduled Tribes is as follows:

RESERVATION GROUP	PERCENTAGE	
	Posts included in LGS	Other than LGS
Ezhava	11	14
Scheduled Caste	8	8
Scheduled Tribe	2	2
Muslim	10	12
Latin Catholic/AI	4	4
OBC	6	3
Viswakarma	2	3
Dheevera	2	1
SIUC Nadar	2	1
SCCC	2	1
Hindu Nadar	1	1

## GRAPHICAL REPRESENTATION



## CHAPTER – XIII

### REGIONAL OFFICES

Regional Offices at Kollam, Ernakulam and Kozhikode are headed by a **Regional Officer** in the cadre of a **Joint Secretary**. The staff details of each regional offices are given below:

Regional Office	Under Secretary	Section Officer	Enquiry Officer	Office supdt	Assistants	System Analyst	Others
Kollam	2	5	1	1	14	0	19
Ernakulam	2	4	1	1	13	1	19
Kozhikkod	1	4	1	1	12	1	22

The work relating to the selections to posts in the Kerala State Rural Development Board and Development Authorities in Thrissur and Northern Districts, LGS in various company/board corporations, Vocational instructors in VHSC and certain posts of KSFE are

allotted to the Regional Office, Kozhikode. The work relating to various posts in the Municipal Common Service and Greater Cochin Development Authority, LSGD, some posts under PWD, various company/corporation, Forest Industries Travancore LTD, etc. are allotted to Regional Office, Ernakulam. The posts relating to Thiruvananthapuram Development Authority, Idukki Development Authority and also relating to any other Developmental Authorities that are likely to fall within the region of Kollam, certain posts in Fire and rescue service Dept. Company/ Corporation, KFC, KSRTC etc are allotted to the Regional Office, Kollam.

The regional grouping of the District Offices is shown below for the purposes of work allotment and work sharing.

Region	Districts
Kozhikode (Northern)	Wayanad, Kasargod, Kannur, Kozhikode, Malappuram,
Ernakulam (Central)	Palakkad, Thrissur, Ernakulam, Alappuzha, Kottayam, Idukki
Kollam (Southern)	Thiruvananthapuram, Kollam, Pathanamthitta

## CHAPTER – XIV

### DISTRICT OFFICES

The Kerala Public Service Commission has District Office in all the 14 Districts. All of them, except that in Idukki, continued to function at the Head Quarters of the respective district. The District Office at Idukki is functioning at Kattappana.

#### ORGANISATIONAL SET UP

Each District Office is headed by a **District Officer** in the cadre of Deputy Secretary. There is one Enquiry Counter at each District Office to provide information to the Public. The staff details of each district offices are given below;

Sl No	District	Under Secretary	Section officer	Office Superintendent	Assistants	Others
1	Thiruvananthapuram	2	8	1	25	16(Daily 1)
2	Kollam	2	7	1	22	22 (Daily-2)
3	Pathanamthitta	2	6	1	18	17 daily 2)
4	Alappuzha	2	7	1	21	19 (Daily 2)
5	Kottayam	2	8	1	18	21(Daily 2)
6	Idukki	2	6	1	18	16(Daily 3)
7	Ernakulam	2	7	1	23	16(Daily 2)
8	Thrissur	2	8	1	22	21(Daily2)
9	Palakkad	2	7	1	21	16(Daily 3)
10	Malappuram	2	8	1	24	16 (Daily 3,T-1)
11	Kozhikode	2	7	1	21	20 (Daily 2)
12	Wayanad	2	6	1	18	14(Daily 2)
13	Kannur	2	7	1	25	19(Daily 1)
14	Kasaragod	2	6	1	17	18(Daily 2)

## NOTIFICATIONS

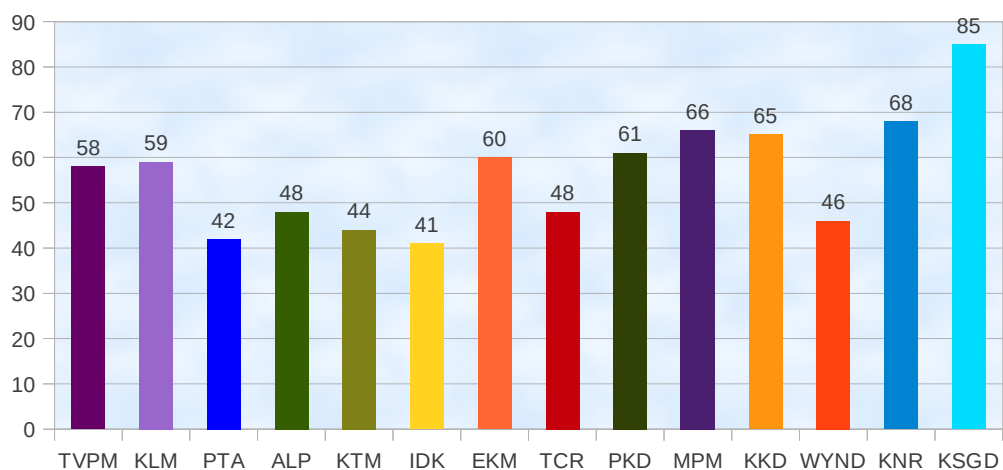
The particulars of the Notifications issued for selection through the District Offices are furnished in **APPENDIX-III**.



**POSTS NOTIFIED- DISTRICT WISE**

Sl No	District	General Recruitment			Special Recruitment		
		Sub. Service	Local Authority / Company / Corporation / Board	Co-operative Sector	Subordinate Service	Local Authority/ Company/ Corporation/Board	Co-Operative Sector
1	Thiruvananthapuram	43	NIL	1	14	NIL	NIL
2	Kollam	56	NIL	NIL	3	NIL	NIL
3	Pathanamthitta	36	NIL	3	3	NIL	NIL
4	Alappuzha	47	NIL	1	NIL	1	NIL
5	Kottayam	38	NIL	3	3	NIL	NIL
6	Idukki	36	NIL	1	4	NIL	NIL
7	Ernakulam	55	NIL	1	4	NIL	NIL
8	Thrissur	48	NIL	NIL	NIL	NIL	NIL
9	Palakkad	59	NIL	NIL	2	NIL	NIL
10	Malappuram	59	NIL	4	3	NIL	NIL
11	Kozhikode	62	NIL	NIL	3	NIL	NIL
12	Wayanad	45	NIL	NIL	1	NIL	NIL
13	Kannur	64	NIL	1	3	NIL	NIL
14	Kasaragod	77	2	3	3	NIL	NIL
	<b>TOTAL</b>	<b>725</b>	<b>2</b>	<b>18</b>	<b>36</b>	<b>1</b>	<b>NIL</b>

**GRAPHICAL REPRESENTATION OF POSTS NOTIFIED- DISTRICT WISE  
INCLUDING SPECIAL RECRUITMENTS.**



**THE DISTRICT-WISE BREAK-UP OF APPLICATIONS RECEIVED**

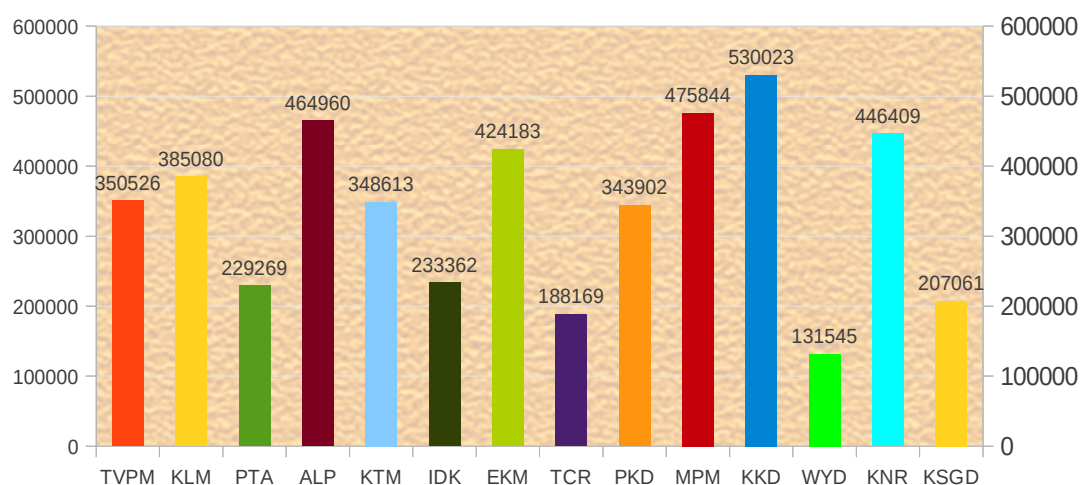
Sl.No.	District	General Recruitment						Special Recruitment						Total
		Subordinate Service		Local Authority/ Company/ Corporation/ Board		Co-operative Sector		Subordinate Service		Local Authority/ Company/ Corporat		Co-operative Sector		
		Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	
1	TVM	43	259052	NIL	NIL	1	7	4	91467	NIL	NIL	NIL	NIL	350526
2	KLM	56	383167	NIL	NIL	NIL	NIL	3	1913	NIL	NIL	NIL	NIL	385080
3	PTA	36	227603	NIL	NIL	3	474	3	1192	NIL	NIL	NIL	NIL	229269
4	ALP	47	463782	NIL	NIL	1	2	NIL	NIL	1	1185	NIL	NIL	464960
5	KTM	38	346670	NIL	NIL	3	9	3	1934	NIL	NIL	NIL	NIL	348613

6	IDK	36	230715	NIL	NIL	1	3	4	2644	NIL	NIL	NIL	NIL	233362
7	EKM	55	420935	NIL	NIL	1	11	4	3237	NIL	NIL	NIL	NIL	424183
8	TSR	48	188169	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	188169
9	PKD	59	342531	NIL	NIL	NIL	NIL	2	1371	NIL	NIL	NIL	NIL	343902
10	MPM	59	465790	NIL	NIL	4	2298	3	7756	NIL	NIL	NIL	NIL	475844
11	KKD	62	529231	NIL	NIL	NIL	NIL	3	792	NIL	NIL	NIL	NIL	530023
12	WYD	45	128954	NIL	NIL	NIL	NIL	1	2591	NIL	NIL	NIL	NIL	131545
13	KNR	64	443598	NIL	NIL	1	331	3	2480	NIL	NIL	NIL	NIL	446409
14	KGD	77	201459	2	941	3	2170	3	2491	NIL	NIL	NIL	NIL	207061
<b>TOTAL</b>		<b>725</b>	<b>4631656</b>	<b>2</b>	<b>941</b>	<b>18</b>	<b>5305</b>	<b>36</b>	<b>943048</b>	<b>1</b>	<b>1185</b>	<b>NIL</b>	<b>NIL</b>	<b>4758955</b>

**Total number of posts : 782**

**Total numbers of applications : 47,58,955**

### GRAPHICAL REPRESENTATION -DISTRICT-WISE- APPLICATIONS RECEIVED



**RANKED LISTS FINALISED**

The particulars of the ranked lists finalized during the year for the posts under District-wise selections are furnished in **APPENDIX-IX**

**RANKED LISTS IN FORCE AT THE CLOSE OF THE YEAR**

The particulars of Ranked Lists in force in the District Offices at the close of the year under report are furnished in **APPENDIX-X**.

**RANKED LISTS EXPIRED/CANCELLED**

The particulars of Ranked Lists in the District Offices cancelled or expired during the year are furnished in **APPENDIX XI**

**ADVICE ON RECRUITMENT**

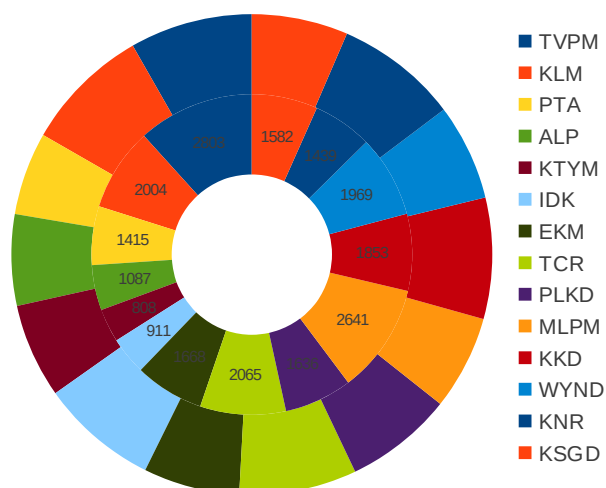
The details of candidates advised on recruitment from the District Offices during the year are furnished in **APPENDIX XIII**. The District wise breakup of the advice made on recruitment in the District Offices is as follows: -

**CANDIDATES ADVISED FROM DISTRICT OFFICES  
(GENERAL RECRUITMENT)**

Sl. No.	District	No. of posts	No. of candidates advised
1	Thiruvananthapuram	74	2803
2	Kollam	76	2004
3	Pathanamthitta	50	1415
4	Alappuzha	55	1087
5	Kottayam	57	808
6	Idukki	71	911
7	Ernakulam	58	1668
8	Thrissur	71	2065
9	Palakkad	65	1636
10	Malappuram	57	2641
11	Kozhikode	73	1853

12	Wayanad	58	1969
13	Kannur	74	1439
14	Kasaragod	58	1582
<b>TOTAL</b>		<b>897</b>	<b>22981</b>

**GRAPHICAL REPRESENTATION OF ADVISED FROM DISTRICT OFFICES  
(GENERAL RECRUITMENT)**



## CHAPTER – XV

### RECRUITMENT - GENERAL FEATURES

#### PAUCITY OF QUALIFIED CANDIDATES

There was 55 cases of paucity of qualified candidates and under General Recruitment. The details of such posts are given in **APPENDIX-XVI**.

## **DELAY IN APPOINTING CANDIDATES ADVISED BY THE COMMISSION**

6(Six) cases of delay in appointing candidates by the Appointing Authority were reported during the year 2019-20. Details can be seen in **APPENDIX-XVII**.

## **CANCELLATION OF REQUISITION**

1 (One) case of cancellation of requisition have been reported during the year under report. (**APPENDIX-XV**).

## **CHAPTER – XVI**

### **DEPARTMENTAL TESTS**

#### **CONDUCT OF DEPARTMENTAL TESTS**

Departmental Tests of July 2019 have been conducted from 29.10.2019 to 04.11.2019 and Departmental Tests of January 2020 have been conducted from 15.02.2020. From January 2019 onwards all departmental examinations are **Online Objective** except the second class language test in malayalam,tamil/Kannada and minority Language test in Kannada and Tamil. The details of various tests and papers conducted, details of candidates admitted and a list of centres selected for the same during the period from 1.4.2019 to 31.03.2020 are shown in the separate lists attached in **APPENDIX – XXVIA**.

The list of various special tests is shown in the list attached in **APPENDIX-XXVIB**.

#### **PUBLICATION OF RESULTS**

The Result of the Departmental Tests January 2019 was published on 27-05-2019 and that of July 2019 was published on 02-12-2019 . The details showing the results of the various Departmental Tests are furnished in **APPENDIX XXVII A**. Details regarding the result of the special tests are furnished in **APPENDIX-XXVII B**. There were **132** tests (including **8** Special tests and **15** eligibility test) and 14 viva voce test for blind candidates. These tests were conducted in **52** centres throughout the state. The details are shown in **APPENDIX XXVII C**. Departmental and Adhoc Tests including Departmental

Examinations for Junior Members of the IAS, IPS & IFS were also held during the year under report. The particulars regarding the publication of results are given in **APPENDIX XXVII B**.

### **CASES OF RECHECKING**

No applications were received during the year under report for rechecking of answer scripts(Exam -January 2019 & July 2019 ).35 applications were received during the year under report for the photocopy of answer scripts(Exam -January 2019 & July 2019 ) and 2 applications were rejected and 33 photocopy of answer script were issued during the period.

### **DISTRIBUTION OF CERTIFICATE OF DEPARTMENTAL TEST**

1	Total Number of applications for certificates from 01.04.2019 to 31.03.2020	19907
2	Total Number of Certificates issued during the period from 01.04.2019 to 31.03.2020	17254
3	Numbers pending at the beginning of the year	1650
4	Numbers pending at the end of the year	5890
<b>Details of Duplicate Certificates</b>		
1	Total Number of applications for duplicate certificates from 01.04.2019 to 31.03.2020	62
2	Total Number of duplicate certificates issued during the period from 01.04.2019 to 31.03.2020	89
3	Numbers pending at the beginning of the year	2
4	Numbers pending at the end of the year	2
<b>Total Number of communications sent to the candidates such as Certificates, Mark lists, Admission Tickets, Rejection Memos etc.</b>		
1	Certificates	17343
2	Memos	21
3	Admission Tickets	Nil
4	Miscellaneous	Nil

## CHAPTER – XVII

### DEPARTMENTAL PROMOTION COMMITTEE

Promotions to posts which are declared as selection posts in all departments have to be made on the recommendation of the D.P.C. presided over either by the Hon. Chairman or a Member of the P.S.C. During the year under report the Hon. Chairman and Members of the Commission as the case may be presided over 293 meetings of the DPC for various Departments. During the year under report no new DPC were constituted. Details of the meetings held are shown in **APPENDIX-XXVIII**.

## CHAPTER XVIII

### RULES RELATING TO STATE AND SUBORDINATE SERVICES AND OTHER RELATED REFERENCES

One of the most important functions of the Commission under Article 320(3)(a) and (b) of the Constitution is to advise Government on matters relating to methods of recruitment to various posts in the State and Subordinate Services and also on the principles to be followed in making appointments to such posts and in making promotion and transfers thereto from lower posts in the service and from other services respectively.

#### STATUTORY RULES RELATING TO SERVICES

(a) Total number of Rules pending at the beginning of the year	- 7
(b) Number of Rules received during the year	- 3
(c) Number of Rules on which advice was tendered	- 6
(d) Total number of amendments to Rules pending at the beginning of the year	- 20
(e) Number of advice tendered on amendments	- 14
(f) Special Rules yet to be received	- 13
(g) Proposal for amendments received during the year	- 18

#### RECOGNITION OF QUALIFICATIONS

(a) Number of references received	- 2 (Indian System of Medicine- State
-----------------------------------	---------------------------------------



Service-Medical Officer (Netra),  
Indian System of Medicine-  
subordinate service)

(b) Number of advice tendered - 1 (Indian System of Medicine- State  
Service-Medical Officer (Netra),

(c) Number of cases where govt. have issued orders on the advice tendered

- Nil

Particulars of advice tendered on amendment to rules are given in **APPENDIX XXIX**

**PARTICULARS OF ADVICE TENDERED ON RULES/AMENDMENT TO RULES  
ETC RELATING TO RECRUITMENT, RECOGNITION OF QUALIFICATION  
AND**

**OTHER MISCELLANEOUS REFERENCES**

SI No.	File No & Subject/Department	Decision/Post
1	Kerala Higher Secondary Education	Higher Secondary School Teacher (Jr.)
2	Kerala Vocational Higher Secondary Education	Non Vocational Teacher/ (Non Vocational Teacher Jr)
3	General Education	Urdu Special Rules
4	Indian System of Medicine State Service Amendments	Medical Officer(Netra) Amendment
5	Transport Subordinate Service	Assistant Motor Vehicle Inspector - Saving Clause
6	Indian System of Medicine Special Rule	Subordinate Service
7	Medical Education	Teaching Faculty
8	Medical Education	Teaching Faculty
9	Health Service	Medical Officer
10	AVIII(3) 6/2019/KPSC-Selection to the post of	1) Commission directed

	Instructor Gr I (Mechanical Engg) in the Technical Education Dept.-SC/ST Candidates-Qualification Reg.	recruitment section to examine the higher qualification of both the candidates and to take appropriate decision in this regard. 2)Commission advised the Govt. to amend the sub section 3 of the General Condition to give relaxation from the prescribed marks for the qualification to SC/ST candidates. (Decision No. 15 dated. 08.04.2019)
11	AVIII(3)22/2019/KPSC-Allowing last year/semester candidates to apply for PSC Examinations.	Hon.Commission accepted the recommendations of sub committee (rules) including that it will take delay in the whole selection procedure and also decided to bring it to the attention of the Govt.and directed to omit the sentence in the para 15th of discussion note stating that “ if the candidates are allowed to apply for the examination as stated in the Govt.letter with the condition that they should possess required qualification before ranklist published,it will increase the number of candidates (Decision No. 10 dated. 22.07.2019)
12	AVIII(3)27330/2008/GW A8(3)26/2019/KPSC-Kerala Government Presses Subordinate Services Special Rule - KGTE/ MGTE Composing (lower/ higher) -Fixing Equal qualification regarding.	Suggestions of Hon. Member in the sub committee (rules) that “ The Government has indicated rationale behind identifying Word Processing as an equivalent qualification to the KGTE. The Govt can be advised to make appropriate decisions to amend the existing special rules and forward the draft amendment for advise. It also may be brought to the

		notice of the Govt that as per KS&SSR Rule 10a(ii), all qualifications recognised by executive orders or standing orders as equivalent to the qualification specified for the post, shall also be sufficient for the post”can be accepted. (Decision No. 17 dated. 16.09.19)
13	AVIII(2)15554/09/GW-Dummy Amendment of Kerala Craftsman Training Sub-ordinate Service Special rules of Industrial Training department by adding the post Motor Driver.	Hon.Commission accepted the draft notification of Govt. recommended by the Sub committee with required amendments like method of appointment, qualification,qualification regarding age as the part of enforcement of judgement of Hon.High Court on the case filled by Sri Bineep Kumar to amend the Kerala Craftman Training subordinate service Special Rule by incorporating the post Motor Driver. (Decision No.8 dated 09.12.2019)
14	A5-50008/2018-KPSC-Amendment to Kerala Last Grade service Reg.	Hon.commission accepted the Govt.proposal to increase the by transfer appointment to 10% to those departments had below the 10% and to those departments had allowed 10% or above by transfer appointments before the GO (P) No..../2014/ dated 03.01.14 come into force,allowed to keep the status quo and also accepted the Govt.proposal to fix the ratio of the cadre strenth in the lower integer for the by trasnfer appointments.
15	A5-3/7907/13/GW-Kerala Excise & Prohibition Subordinate Service Special Rules-Amendment reg.	Hon.Commission accepted the Govt.proposal to decrease the upper age limit to apply for the

		post of Excise inspector, women Civil Excise Officer, Civil Excise Officer.
16	A5-2/654/17/GW-KAS-Special Rules Amendment Reg.	Hon.Commission examined the draft notification for the amendment of KAS-special rule in detail accepted the same with certain changes.
17	A5-3/29129/2017/GW- Conducting of a malayalam test for the completion of Probation of Candidates entering in to service without studing malayalam in the 10th level or plus two/ degree level.	Hon.Commission decided to advice the Govt.that the Depatmental Test Section of the Commission is capable of conducting a test in the envisioned model of the GO (MS) No.29/2013/PRD dated19/10/2013 to the Candidates entering service without studing malayalam in the 10th level or plus two/ degree level and also fix the syllabus in accordance with the merit of the Govt.Order. The method of examination,syllabus will be announced later.
18	A5-2/6/2019-KPSC-Issuing An Executive Order for the selection to the post of Fire Woman in the Kerala Fire & Rescue Services reg.	Hon.Commission accepted the Govt. proposal.
19	A5-2/17964/2002/GW-KPSC-Amendments to the selection procedure, qualifications to the technical posts likes System Manager, Programmer, Technnical Assistants of KPSC and including the post Hardware Engineer as Feeder Category of System Manager reg	Hon.Commission accepted the Govt. proposal.
20	A5-1/5/2019-KPSC-Reinstatement of Seniority,Promotion in the cadre of Sub inspector of Police to Sri. Sajimon K.L	Hon.Commission advised the Govt. that they can take appropriate decision in this regard by using discretionary power vested with as per Rule 39 of KS &SSR
21	A5-1/8/2019-KPSC-Proposal to enable the expansion of Official Language reg.	Hon. Commission observe that it is essential to make special rule amendment for conducting malayalam Unicode Typing

		Exam by approved agency for new govt servants to complete their probation .So Hon Commission seek draft proposal from Govt. regarding the post to be included from the different departments for the special rule amendment.
22	A5-1/50010/2018-KPSC-make available the advice of the Hon.Commission in respect of reconsidering the previous decision of the Govt. that Sri Rajesh,motor mechanic of Health Department not suitable for the job by assessing his Character and History.	Hon.Commission advised the Govt. that they can take appropriate decision in this regard by using discretionary power vested with as per Rule10b(iii) Part II of KS& SSR
23	A5-2/50047/18-KPSC- Govt Order fixing of Qualification,Selection to the posts of Reader Gr II, Copy Holder of Legislature Printing Press-Draft Amendment Reg.	Hon.commission accepted the Govt. proposal with the amendment to include “low vision “ in the category of Blind who are not considered for selection to the post of Reader Gr II ,Copy Holder.
24	A5-3/27068/94/GW-Kerala Fisheries Subordinate Service- Special Rule Amendment reg.	Hon Commission accepted the draft amendment proposal of the Govt.to amend the Kerala Fisheries Subordinate Service
25	A5-1/9592/14/GW-Kerala Last Grade Service-Special Rule Amendment reg.	Commission accepted the Govt Proposal for the amendment to the Last Grade Special rule to include “Camp Followers” in the Police department and posts “Mahout” and Kavadi in the Forest Department with the amendments to selection procedure and qualification.
26	A5-1/9/2019/KPSC-Reinstatement of Smt.Bindu.N.P.to the post of Police Constable in the Police Department reg.	Hon.Commission advised the Govt. that they can take appropriate decision in this regard by using discretionary power vested with as per Rule 39 of KS &SSR II without affecting the vaccancies reported to KPSC.

27	A5-3/50009/2018-KPSC-Avoiding delay in the advise of NJD vaccancies-advice by the Commission to the Govt. Proposals reg.	Hon Commission informed the Govt. that the subject can be examined in the Govt level and the proposals can be available to the Commission for advice.
28	A5-1/6/2019/KPSC-the amendment of outdated Rules and Provisions of Kerala State and Subordinate Service Rules 1958 Reg.	Hon.Commission informed the Govt. that they had accepted the Govt. proposal to the amendment of outdated Rules and Provisions of Kerala State and Subordinate Service Rules 1958
29	A5-1/80728/2018/GW-Regularisation and Unification of Theatre Technician Gr II to Medical Education Department who had been absorbed from Parippally ESIC Medical College to Kollam Govt Medical College.	Hon Commission accepted the proposal of the Govt.to Regularisation and Unification of Theatre Technician Gr II to Medical Education Department who had been absorbed from Parippally ESIC Medical College to Kollam Govt Medical College.
30	A5-1/11/2019/KPSC-Re-appointment to Smt. Bhavani.K,in the post of Vocational Instructor in Clothing and embroidery in Kerala Vocational Education Department.	Hon Commission advised the Govt. that Smt. Bhavani. K need not to be re-appointed as she had no required qualification for the post of Instructor in Clothing and Embroidery
31	A5-1/10/2019-KPSC-Creating more employment opportunities for Women in the State service reg.	Hon.Commission informed the Govt.that if there is any suggestions from government regarding the creation of more employment opportunities for women in state service it should be sent to the Commission for the advice
32	A5-1/12/2019/KPSC-Regularisation of temporary appointment given to Smt.Sobha Ganesh to the post of State Mass Education & Media Officer as per rule 9 a (I) KS & SSR who is presently serving as Communication Officer in Thiruvananthapuram Public Health Training School	Hon.Commission expessed their disagreement over the Govt decision to regularise the temporary appointment given to the post, as the appointment to post is a direct appointment through PSC only as per the rule.

33	A5-1/50017/2018-KPSC-Qualification Amendment to the post of Lower Division Clerk (Kannada & Malayalam Knowing) reg.	Hon.Commission advised the Govt. that it is not required to amend the qualification to the post of L D CLERK (Kannada & Malayalam Knowing) and to ensure the proficiency in Kannada and Malayalam languages to selection to the post,an examination will be conducted in such a way that minimum marks are required in both the languages.
34	A5-2/50039/2018-KPSC-Kerala Administrative Tribunal-Rules of Selection reg	Hon.Commission accepted the rules of selection (draft) of the Kerala Administrative Tribunal forwarded by the Govt.with small amendments and intimated the same to the Govt.
35	A5-2654/2017/DY-Kerala Administrative Service-Scheme of Examination- amendments proposals available by Govt.reg	Hon.Commission accepted the Govt. proposal to amend the Kerala Administrative Service Examination Scheme with small amendments.
36	A5-1/5006/2018-KPSC-Last Grade Service-Considering Women candidates for the posts of Watchman,Lascar reg.	Commission advised the Govt. to include women candidates for the post of Watchman Lascar in the special rules of Last Grade Service there should be an amendment in the Special Rules of Last Grade service
37	A5-3/2/2019/KPSC-KS &SSR Amendment to List III of the Scheduled List to include Kadachi Kollan,Peruvannan,Kummara communities reg	Commission accepted the Govt proposal to include communities like Kadachi kollan, Peruvannan, Kummara in theList III of the Scheduled list.
38	A5-2/38/2019-KPSC-Removing Sri Anand R from the Service as he is not qualified for post of Administrative Officer of-Kerala General Service	Commission observed that Sri Anand R who is working in the Kerala Motor Transport workers welfare Fund Board is not eligible for the post of Administrative Officer as only persons in the Govt. service can

		apply for the By transfer appointment. So the Commission advised the Govt to follow the procedure to remove him from the service.
39	A5-2/38/2019-KPSC-Museum & Zoos Subordinate Service Special Rule Amendment to include Biologist in the Special Rules reg.	Hon.Commission accepted the Govt's. draft amendment proposal to amend special rules of Museum & Zoos Subordinate Service to include Biologist in the special rules with certain amendments.
40	A5-1/17/2019-KPSC-Amendment of Govt. Order (P)428/70/PD Dated 29/12/1970 Amendment Reg.	In accordance with the Institute of Cost and Works Accountants (Amendment) Act 2011, the names of Institution and course are changed to "The Institute of Cost Accounts of India' and ACMA/FCMA respectively.As in the above case Hon Commission advised the Govt. that the GO(P) No.428/70/PD dated 29.07.70 can be changed accordingly.
41	A5-1/2/2020-KPSC-Sri.Anoop S who was advised as police Constable in the Police Department failed to attend training in time following the accident and then the vacancy is reported as NJD and filled, He filed OA before Hon. KAT seeking advice of the Commission to give him fresh appointment on the basis of order of Hon.Tribunal reg.	Hon. Commission advised the Govt. that they can take appropriate decision on the basis of order of Hon. KAT without affecting the vacancies reported to PSC
42	A5-3/40306/10/GW-Excise Circle Inspector Post-Special recruitment-framing of special rule reg	Hon.Commission accepted the Govt. draft notification for framing Special rule for the post of Excise Circle Inspector ( Special recruitment).
43	A5-3/29129/07/GW/DUMMY-Inclusion of new rule 10A below the rule 10 of KS &SSR-Part II reg.	Hon.Commission accepted the Govt. proposal to include the new rule 10A stating the condition that to complete the probation of the Candidates those who are entering in to service without studing



		malayalam in the 10th level or plus two/ degree level should pass an exam equal to senior Higher Deploma conducted by Malayalam Mission
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## CHAPTER – XIX

### ADDITIONAL FUNCTIONS IN RESPECT OF THE KERALA STATE ROAD TRANSPORT CORPORATION, KERALA STATE ELECTRICITY BOARD AND GOVERNMENT OWNED COMPANIES AND CORPORATIONS

Consequent on the entrustment of additional functions to the Commission as regards recruitment under the Kerala State Electricity Board, Kerala State Road Transport Corporation and Government owned Companies and Corporations, the question of framing special rules relating to the various services under the above mentioned bodies have been taken up by them with the Commission. A list of the Companies/Corporations/Boards under the purview of the Commission is given in **APPENDIX-XXIV**. Details of advice tendered on the proposal for framing special rules etc. to various services under the Companies/Corporation/Board during the year under report are given in **APPENDIX-XXX**.

#### I STATUTORY RULES RELATING TO SERVICES

(a) Total number of Rules pending at the beginning of the year	- 9
(b) Number of Rules received during the year	- 3
(c) Number of Rules on which advice was tendered	- 1
(d) Total number of amendments to Rules pending at the beginning of the year	- 3
(e) Number of amendments to rules received during the year	- 17
(f) Number of amendments to Rules on which advice was tendered	- 10
(g) Number of Special Rules yet to be received	- 4

#### A. Total number of Rules pending at the beginning of the year

i) Metal Industries Lld

- ii) Travancore Cemments Ltd
- iii) Seetharam Textiles
- iv) Kerala State Ex-Serviceman Development and Rehabilitation Corporation
- v) Kerala Automobiles Ltd
- vi) Kerala Feeds Ltd
- vii) Kerala State Housing Board
- viii)Kerala State Womens Development Corporation
- ix) Kerala Transport Development Corporation

**B. Number of Rules received during the year**

- i) Kerala State Pollution Control Board
- ii) Kerala State Textile Corporation
- iii) Rehabilitation Plantation Limited

**C. Number of Rules on which advice tendered**

- i) Kerala Transport Development Corporation

**D. Total number of amendments to rules pending at the beginning of the year**

- i) Kerala Forest Development Corporation – Assistant Gr II, Steno, Typist Gr II, Office Attendant.
- ii) Kerala Agro Machinery Corporation -Work Assistant.
- iii) Plantation Corporation of Kerala Limited- Field Assistant

**E. Number of Amendments to Rules received during the year**

- i) Kerala Live Stock Development Board – Live Stock Inspector
- ii) KAMCO – Work Assistant-Qualification Amendment
- iii) Kerala Agro Industries Corporation Limited – Sweeper cum Helper
- iv) Kerala Financial Corporation Limited -Assistant
- v) Kerala State Film Development Corporation- Peon
- vi) Kerala State Financial Enterprises-Junior Assistant
- vii) Traco Cable- Clerk Gr.II.
- Viii) Kerala Water Authority- Excutive Engineer

- ix) Kerala Agro Machinery Corporation- Peon
- x) Kerala Motor Welfare Fund Board
- xi) Kerala Forest Development Corporation- Field Officer
- xii) Kerala Forest Development Corporation- Assistant Gr II Steno Typist
- xiii) Kerala Agro Machinery Corporation-Operator (M.H.E)
- xiv) Toddy Welfare Fund Board
- xv) Labour welfare Fund Board
- xvi) Handloom Development Corporation
- xvii) Travancore Titanium Products- 14 Posts

**F. Number of amendments to which advice was tendered**

- i) Kerala Live Stock Development Board- Live Stock Inspector
- ii) KAMCO- Work Assistant – Qualification amendment
- iii) Kerala Agro Industries Corporation Limited – Sweeper cum Helper
- iv) Kerala Financial Corporation Limited- Assistant
- v) Kerala State Film Development Corporation- Peon
- vi) Kerala State Financial Enterprises- Junior Assistant
- vii) Traco Cable- Clerk Gr II
- viii) Kerala Water Authority- Executive Engineer
- ix) Kerala Agro Machinery Corporation- Peon
- x) Kerala Motor Welfare Fund Board.

**G. Special Rules yet to be received**

- i)** Oil Palm India Ltd
- ii)** Recruitment Rules of 14 District Co-operative Bank
- iii)** Kerala Clays and Ceramics Production Limited.
- iv)** Kerala Water Authority- Technical service Recruitment Rules
- v)** Kerala Transport Development Finance Corporation Limited.

**II RECOGNITION OF QUALIFICATION - NIL**

**III MISCELLANEOUS REFERENCES**

- i) 50% reservation for Women in Public Sector Undertakings
- ii) Regularisation of Contract labourers in Kerala Tourism Development corporation
- iii) Kerala State Backward Development Corporation- Meritorious Selection
- iv) Kerala State SC/ST Development Corporation- Inclusion of ITI trade in recruitment rule.

**IV EXEMPTION FROM RULES - NIL**

## **CHAPTER – XX**

### **ADDITIONAL FUNCTIONS IN RESPECT OF SERVICES UNDER LOCAL AUTHORITIES**

Consequent on the entrustment of Additional functions to the commission as regards recruitment to various posts under the local authorities the question of framing special rules regarding various posts under the above bodies have been taken up by the Commission.

A list of local authorities under the purview of the Commission is given in the Appendix XXV. The details regarding the advice proposals for framing special rules etc to various posts under the local authorities during the year under report are given in the **Appendix XXXI.**

#### **I. STATUTORY RULES RELATING TO SERVICE**

NIL

#### **II. RECOGNITION OF QUALIFICATION**

NIL

#### **III. MISCELLANEOUS REFERENCES**

NIL

#### **IV EXEMPTION FROM RULES**

NIL

Sl. No.	List of Local Authorities under the purview of the Commission
1	Greater Cochin Development Authority
2	Municipal Common Service
3	Trivandrum Development Authority

## CHAPTER – XXI

### ADDITIONAL FUNCTIONS IN RESPECT OF THE SERVICES UNDER CO-OPERATIVE SECTOR

The Government had issued Ordinance Number 10 of 1995 (Order No.6434/by B2/95 Law dated 29.04.1995) By amending the Kerala Co-operative Societies (Amendment) Ordinance 1995 (Order No.14713/by B2/95 Law dated 27.10.1995) by amending Kerala Public Service Commission Additional functions in respect of certain Societies Ordinance 1995. Accordingly, Act 5 of 1995 and Act 6 of 1995 were issued. As such G.O (P) No.41/98/Co-op dated 09.03.1998 was issued and recruitment to the posts of 14 District Co-operative Banks and 15 Apex Societies come under the purview of Kerala Public Service Commission. Later 3 more societies (Charitable) have been brought under the purview of the Commission as per G.O. (P) No.35/99/GAD dated 18.08.1999. Rules have been formulated for the Apex Societies and 14 Co-operative Banks, which came under the purview of the Kerala Public Service Commission as per the above orders.

#### CO-OPERATIVE SECTOR

#### 1. STATUTORY RULES RELATING TO SERVICE

a)	Total Number of Rules pending at the beginning of the year	4
b)	Number of Rules received for advice	Nil
c)	Number of Rules on which advice was tendered	Nil
d)	Total Number of amendments to Rules pending at the beginning of the year	Nil

e)	Number of amendments to Rules received during the year	Nil
f)	Number of amendments to Rules on which advice was tendered	Nil
g)	Number of Special Rules yet to be received	4
<b>a.</b>	<b>Total Number of Rules pending at the beginning of the year</b>	
1.	State Institute of encyclopediaPublication (Kerala )society	
2.	The Institute of Children's Literature (Kerala ) Society.	
3.	State of Languages (Kerala ) Society	
4	ANERT	
<b>b.</b>	<b>Number of Rules received for advice -NIL</b>	
<b>c</b>	<b>Number Of Rules On Which Advice was Tendered-Nil</b>	
<b>d.</b>	<b>Total number of amendments to Rules pending at the beginning of the year - Nil</b>	
<b>e</b>	<b>Number of amendments to Rules received during the year -Nil</b>	
<b>f.</b>	<b>No. of amendmnents to rules on which advice was tendered -Nil</b>	
<b>g</b>	<b>Number of Special Rules yet to be received</b>	
1	State Institute of Encyclopedia Publication (Kerala) Society	
2	The Institute of Children's Literature (Kerala) Society	
3	State Institute of Languages(Kerala ) Society	
4	ANERT	

<b>MISCELLANEOUS REFERENCE</b>	<b>-</b>	<b>NIL</b>
<b>RECOGNITION OF QUALIFICATION</b>	<b>-</b>	<b>NIL</b>
<b>EXEMPTION FROM RULES</b>	<b>-</b>	<b>NIL</b>

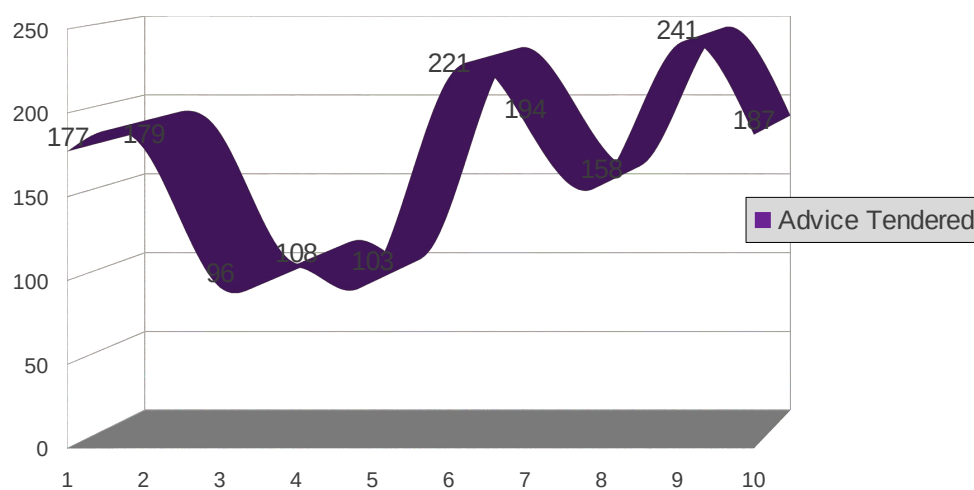
## CHAPTER - XXII

### DISCIPLINARY CASES

One of the important functions of the Commission under Article 320(3)(c) is to advise Government on all disciplinary matters affecting Government Services.

Number of disciplinary cases pending with the Commission at the beginning of the year was **57**. A total of **185** cases were received from the Government during the year under report. The Commission tendered their advice on **187** cases. The number of cases pending with the Commission at the close of the year under report is **55**. The number of cases pending with the Government were **293**

#### GRAPHICAL REPRESENTATION-ADVICE TENDERED ON DISCIPLINARY CASES DURING THE LAST TEN YEARS



**CHAPTER – XXIII**  
**LITIGATIONS INVOLVING THE COMMISSION**

(a)	Total number of cases (WP(c),WA,SLP,CA etc.) relating to the Commission pending for final disposal in the, High Court, Supreme Court at the beginning of the year	<b>8117</b>
(b)	Number of cases relating to the Commission filed during the year.	<b>1189</b>
(c)	Number of cases relating in which SF/CA have been filed	<b>658</b>
(d)	Number of cases disposed of	<b>1079</b>
(e)	Number of cases pending for final disposal at the close of the year	<b>7871</b>
(f)	A brief account on the important judgement which have a direct bearing on the working of the commission	<b>Nil</b>

**CHAPTER – XXIV**  
**COMMITTEE FOR REDRESSAL OF COMPLAINTS OF**  
**WOMEN EMPLOYEES**  
**(Internal Complaints Committee)**

Based on the Supreme Court judgement dated 13.08.1997, the Government have directed PSC to set up a complaint redressal mechanism and to constitute a Committee for the time bound redressal of complaints of women employees in accordance with the guidelines laid down by the Supreme Court. Accordingly the Commission have constituted a Committee with effect from 25.04.2001 and the same is functioning effectively in this office in tune with the guidelines of the Apex Court.

Internal Complaints Committee had been reconstituted in the office of the Kerala Public Service Commission with effect from 20.07.2013 as envisaged in the Sexual Harassment of Women at Workplace (Prevention ,Prohibition and Redressal) Act,2013with senior most women officer KPSC as the Presiding Officer and two employees and an NGO



activist as members ,keeping in line with the norms stipulated in the Act.

As the whole establishment of the Commission is a provincial one and treated as a single unit, no separate Committees are constituted in each office of the Commission located in the districts.The petitions from Regional /district Offices of the Commission are by Regional/District Officer to the Presiding Officer who is in turn takes action on it in accordance with the procedure laid down in the Act.The Committee met three times during the reporting period on 27/09/2019,28/09/2019 and 13/11/2019. The investigation has been completed and a report has been submitted on a complaint received during the period.

### Details of the Committee during the period 2019-20

Sl. No	Name and Designation	Official Position
1	ManjuKumar. S, Addl. Secretary	- Presiding Officer,ICC
2	Maya.V, (Panel Lawyer of Kerala Legal Service Authority and Kerala Womens Commission )	- Member of the Committee (External )
3	Indukala.C, Deputy Secretary	- Member of the Committee
4	John Kurian, Under Secretary	- Member of the Committee

## CHAPTER – XXV

### DEVIATION FROM THE ADVICE OF THE KERALA PUBLIC SERVICE COMMISSION

#### 1. A1 (2) 50062/2018- KPSC

Government sought advice of the commission regarding the tentative decision of the Government to bar two annual increments with cumulative effect and recover an amount of Rs. 296514/- from Mr. 'X' as part of disciplinary action taken against him and there by settle the review petition. The Commission expressed

disagreement on the tentative decision of the government as it is inappropriate for those who have committed the same offense to receive different punishment and advice the government as such on 01.02.2019. The government examined the advice in detail and on the basis of hearing of the accused, the government overcome the advice of the commission by issuing an order dated 21.05.2019 and thereby decided to settle the tentative decision of Government previously taken by barring two annual increment with cumulative effect and also decided to recover the loss caused by him to the government

## **2. A12/50022/2018/KPSC**

The government sought the advice of the commission vide letter No. 49022/H1/2015/Home dated 04.08.2017 regarding the tentative decision of the government to bar 3 annual increments with cumulative effect from Sri. 'X' CA as part of disciplinary action initiated against him. The commission viewed that the proposed punishment was not proportionate to his crime and expressed the disagreement to the tentative decision of the government and vide letter No. A1-2/7340/2017/GW Dtd. 07.03.2018. The Commission advised the Government that, it is proper to impose the punishment stated in the showcause notice (ie, demoted for five years). The government again sought the advice of the Commission in this regard with letter dated 23.05.2018. But the Commission expressed their disagreement to the tentative decision of the Government and stuck on to their previous decision and advised the government accordingly .

But the Government overcome the advice of the Commission and issued a G.O (MS) No. 73/2019/Home dated 15.06.2019 to settle the tentative decision earlier taken by barring three annual increments of the 'X' CA with cumulative effect.

## **3. A1-3/50041/2018-KPSC**

Sri. 'X' had applied for 5 years leave with out allowances on 15.10.2002, while he was working as UD Clerk in the Directorate of Vigilance and Anticorruption Buerau, Thiruvananthapuarum. As he had a list of liability, the leave

was not recommended. However from 15.10.2010 he was voluntarily absent from the service without permission. A registered letter was sent to his latest knowing address of him on 15.01.2003 directing to attend duty. But the letter was returned with the notice that the addressee is not in place and could not be delivered and then a Memo as per Kerala Civil Service (Classification, control & Appeal) Rule 1960 had been sent him and it also returned with same reason. So the Memo affixed on the door of the latest knowing address of Sri. 'X'. But there was no explanation received to it also. Then an enquiry was ordered and in which the allegation against him was proved beyond doubt and in the view of the seriousness of the allegation it was tentatively decided to terminate him from service and a showcause notice with No. G1/4594/03 Dtd. 01.03.2006 was sent him with registered post but the same also returned with the notice that his present address is unknown and the notice was affixed as his last knowing address where his wife lives. But as no explanation was received from Sri. 'X' the notice was also published in two dailies. But no explanation was received from Sri. 'X'. Under this circumstances it is not practicable to take action against him under rule 15 of Kerala Civil Service (Classification control and appeal) rules 1960, he had removed from the service as per rule 18 (11) of the above said Act of 1960 by the order of superintendent of police (Intelligence) with order No. G1-4594/2009 Dtd. 12.06.2009.

8 years after on 08.02.2017, he appealed to the Government to reconsider the order dated 12.06.2009 to allow either to reinstate in to service or to reduce his punishment as compulsory retirement. Government examined his petition in detail and found that he had 15 years of eligible service in which he had not been subjected to any disciplinary action. And also found that, he had no source of income and had undergone surgery due to various ailments. Taking into account of his pathetic condition and also considering the similar case that pointed out in his petition, the government took a tentative decision to reduce his punishment as compulsory retirement from removal from service'. And a letter No. C1/276/2017 Dtd. 22.12.2017 was sent to Commission sought the advice of the Commission in this regard.

Hon.Commission examined the case in detail and observed that,he had neither

accepted nor responded to the Memo given to him before the departmental disciplinary action taken. Commission observed that despite the dismissal order issued in 2009 ,he had submitted the review petition eight year later on 08.20.2017 asking to review the punishment.The Commission also observed that his claim that he went on leave because the Govt. did not took a timely decision on his LWA application submitted as per KSR,Part I, Appendix XII A is against the government rules.And the Commission also found that he was dismissed from the service as per rule 18 (ii) of KSC (CCA) Rule 1960. as it was practically impossible to take actions as per rule 15 of the above said Rule.Besides,the case stated in the review petition was a decision of the Govt.by over ruling the advice of the Commission. In the view of the above circumstances, Commission expressed their disagreement over the Govt.decision to reduce the punishment from dismissal to compulsory retirement with the letter no.A1(3)165/18/GWdtd 03/08/2018

Govt. examined the Commission's advice and Sri X who had not undergone any disciplinary action in his 15 years of Govt. service.He had no source of income and had undergone surgery due to various ailments.Considering this displorable condition of Sri X, the Govt had took the tentative decision to revise the punishment against him and make it as compulsory retirement. So the Govt.again sought the advice of the Commission vide letter No.C1/276//2017/VIG dated 13/11/2018.

The Commission examined the matter in detail and viewed that no new circumstances or other evidences different from those mentioned in the first letter of the Govt to reconsider their previous decision .So the Commission stuck on the earlier decision and expressed the disagreement over the tentative decision taken by the Govt.vide letter No.A1-3/50041/2018/KPSC dtd 23/02/2019.But over ruling the advice of the Commission , Govt.changed the disciplinary action against Sri X as compulsory retirement by issuing a GO No.12/2019/VIG dtd 12/07/2019.

**CHAPTER – XXVI**  
**COMPARATIVE SUMMARY OF WORK DONE BY**  
**KERALA PUBLIC SERVICE COMMISSION**

Since the manpower was found insufficient to cope up with the enormously increasing workload the Commission resorted to modern mechanization and technologies with effect from 2002, so as to achieve simplification, accuracy and speed in the selection process. A tabular form of comparative study of work done for the last ten reporting years **(2010-2011 to 2019-2020** and five years comparison of work done **(2010-2011 to 2014-2015 & 2015-2016 to 2019-2020)** are shown in the succeeding pages.

**COMPARATIVE SUMMARY OF WORK DONE FROM 2010-2011 TO 2019-2020**

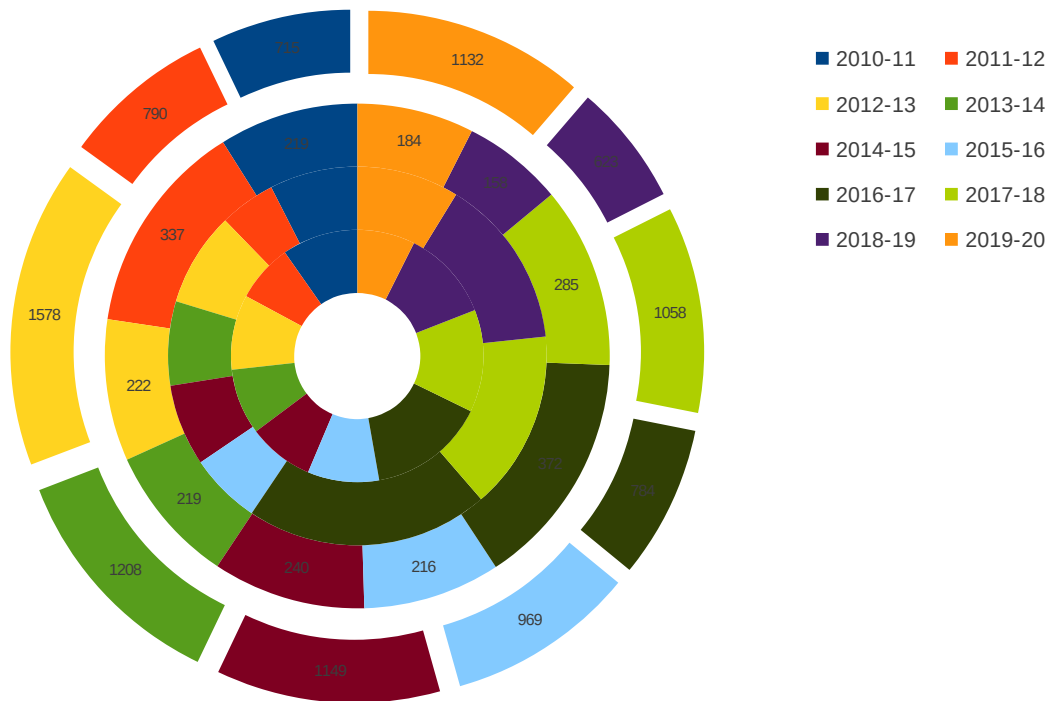
Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2010-11	715	4245693	219	3384075	399	82485	545	34126	726	63443	42505	1319764	7983255	112
2011-12	790	1713064	336	4223562	251	198840	358	20944	556	104813	33919	2809625	7370059	179
2012-13	1578	3469844	222	2645984	427	258936	577	19496	718	126054	29804	3584872	8127275	96
2013-14	1208	6049288	219	3147853	371	150478	406	38661	632	89134	33001	3893364	10645826	108
2014-15	1149	5811567	240	4222665	382	49657	405	20357	630	115604	27213	4238174	13789876	103
2015-16	969	4654688	216	5026351	324	144557	373	20126	685	478034	27234	<b>7934500</b>	<b>9498574</b>	<b>221</b>
2016-17	784	10159405	372	7526765	1104	154950	435	36682	1124	138022	38166	<b>7861834</b>	<b>13841755</b>	<b>194</b>
2017-18	1058	13199381	285	9706181	813	154074	484	26867	982	93578	33250	<b>16836066</b>	<b>23966212</b>	<b>158</b>
2018-19	623	3625576	158	8858777	778	160458	529	42010	874	185473	25036	<b>13138183</b>	<b>18957144</b>	<b>241</b>
2019-20	<b>1132</b>	<b>9486503</b>	<b>184</b>	<b>4640600</b>	<b>465</b>	<b>213332</b>	<b>359</b>	<b>15372</b>	<b>553</b>	<b>108050</b>	<b>34106</b>	<b>17713487</b>	<b>20683896</b>	<b>187</b>

**COMPARISON OF WORK DONE IN THE LAST TEN YEARS**

**(2010-11 to 2014-2015 and 2015-2016 to 2019-20 )**

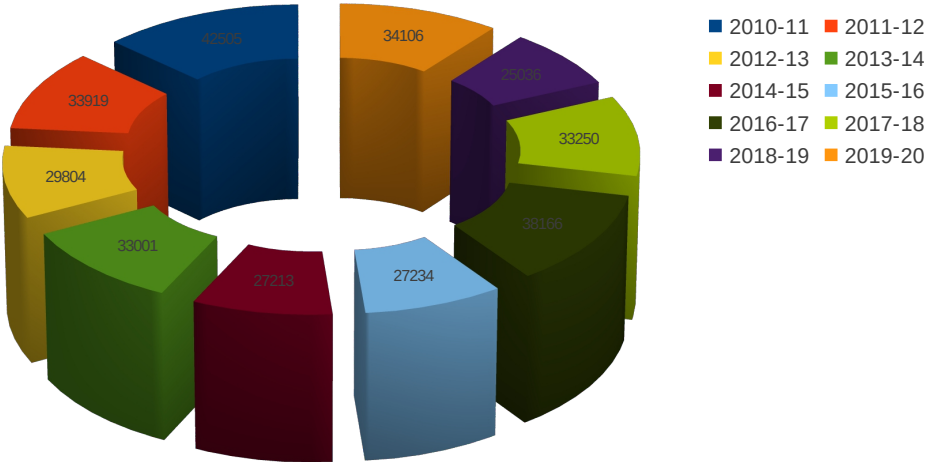
Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2010-11 to 2014-15	5440	21289456	1236	17624139	1830	740396	2291	133584	3262	499048	166442	15845799	47916291	598
2015-16 to 2019-20	4566	41125553	1215	35758674	2131	827371	2180	141057	4218	1003157	157792	63484070	86947581	1001

**GRAPHICAL REPRESENTATION**  
**(COMPARATIVE SUMMARY OF POSTS NOTIFIED, EXAMINATION**  
**CONDUCTED, S/L, R/L PUBLISHED FROM 2010-11 TO 2019-20)**





**GRAPHICAL REPRESENTATION SUMMARY OF ADVICE MADE FOR LAST TEN YEARS**



## **CHAPTER XXVII**

### **VISITS**

NIL

## **CHAPTER-XXVIII**

### **ACHIEVEMENTS/ EVENTS**

#### **KERALA ADMINISTRATIVE SERVICE**

Kerala Public Service Commission issued notification for the first time for recruitment to Kerala Administrative Services on 1<sup>st</sup> November 2019, the formation day of Kerala state. The Notification was published along with the examination date and syllabus. The selection process includes three stages namely; Screening test, descriptive examination and the interview. Applications were invited under three Streams. Stream 1 Direct Recruitment, Stream 2- By Transfer, Stream 3- Gazatted Officers/ Administrative Officers/ Administrative Assistants included in Common Categories from selected departments. A total of 5,76,243 applications were received and preliminary Examination was held on 20/02/2020.

## **CHAPTER – XXIX**

### **ACKNOWLEDGEMENT**

The Commission are happy to mention that the relation between the Government and the Commission has been cordial throughout the year. The Commission received unstinting co-operation from the Departmental Heads and experts/advisers who assisted them in the interview of candidates. The examiners and educational authorities were also very cordial in the conduct of various examinations and practical tests. The Commission would like to place on record their sincere gratitude for the immense help and co-operation rendered by them.

The Commission express their appreciation for the service of the Legal Retainers of the Commission.

The Commission extend their gratitude to the valuable advice rendered by the Technical Committee IT Mission, and IIT etc for the implementation of computerization and modern technologies.

The Commission would like to make a specific mention about the service rendered by the Vigilance and Security Officer and his staff.

The Commission with pleasure and gratitude memorise the Director of Printing and the staff of the Government Press for the co-operation rendered by them in connection with printing works. The Commission would also express their gratitude to the Director of Information and Public Relations and Public Media like the Dailies, All India Radio and TV Channels in having given wide coverage to the press release issued by the Commission from time to time.

The Commission is proud and glad to express their appreciation for the hardwork and effective performance of duties rendered by the Secretary and staff of the Kerala Public Service Commission.

<b>Chairman</b>		<b>Adv. M. K. SAKEER</b>	
	1	Smt. R. Parvathi Devi	
	2	Sri. Sureshan.C	
	3	Dr.M.R Baiju	
	4	Dr.Ginu Zacharia Oommen	
	5	Adv.Raghunathan M.K	
	6	Sri.G.Rajendran	
	7	Dr.K.P.Sajilal	
	8	Sri.T.R.Anil Kumar	
	9	Sri.Mohamed Musthafa Kadambot	

	10	Sri.P.H. Muhammed Ismail	
	11	Sri.Roshen Roy Mathew	
	12	Sri.Vijaya Kumar P.K	
<b>Secretary</b>		<b>Sri.Saju George</b>	

**Thiruvananthapuram**

**Date : 07.12.2020**