

62ND ANNUAL REPORT



KERALA PUBLIC SERVICE COMMISSION

1ST APRIL 2017 to 31ST MARCH 2018
(ME:18^h MEENAM 1192 to 17th MEENAM 1193)

***The
Kerala public service commission
Is privileged to present
Their sixty second annual report
As required under article 323(2) of
The Constitution of India to the
Honourable Governor of Kerala***



**The Report covers the period
From 1st April 2017 to 31st March 2018
(M.E. 1192 Meenam 18th to 1193 Meenam 17th)**

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CHAPTER-I

CONSTITUTIONAL POSITION OF THE COMMISSION

The Public Service Commission is a body constituted under the provisions from Article 315 to 323 of the Constitution of India. The provisions regarding the Union Public Service Commission and other State Public Service Commission have been laid down in Chapter II of part XIV of the Constitution.

The Constitution empowers the Commission to deal with the matters relating to the services and enable them to discharge their duties in a fair and impartial manner free from influence from any quarter. The Chairman and Members of the Commission are appointed by the Governor of the State .

The Composition of the Commission is such that as nearly as one half of members of it shall be persons who on the date of their appointment have at least 10 years of service under the Government. The Chairman or any other member of the Commission can hold office for a period of six years or till he attains the age of 62 years whichever is earlier. On the expiry of the term, the Chairman or any other Member of a state Public Service Commission shall be eligible for appointment as the chairman or any other member of the Union Public Service Commission or as the Chairman of any other State Public Service Commission, but not for any other employment either under the Govt. of India or under the Govt. of a state. The Chairman or any other Member of the Commission can be removed from the office only by the President of India in accordance with the procedure laid down in the Constitution. The conditions of service of the Chairman or a Member once appointed cannot be varied to his disadvantage. The expenses connected with the Public Service Commission are not voted but are charged on the Consolidated Fund of State.

Details of amendments made to the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulations

Regulation 7 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulations, 1957 provides for the conditions regarding pension to the Chairman and Members of the Commission. As per G.O. (MS.) No.274/12/GAD dated 11.10.2012 the Government have revised the

pension of the Ex-chairman and Members of the Kerala Public Service Commission which resulted in reduction of pension up to 21%. The aggrieved persons filed WP(C)No.3081/2013 before the Hon'ble High Court of Kerala challenging the said order and the Hon'ble Court held that the said order is arbitrary and discriminatory and quashed it to the extent it fixed the pension in the case of Chairman and Members who are appointed from outside are concerned at reduced rate of their salary. The Hon'ble High Court also directed the Government to pass fresh orders taking into consideration of the progressive enhancement that was being effected from time to time since the year 1977. Hence, it has been decided to amend the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulations, 1957 in order to revise the pension of the Chairman and Members of the Kerala Public Service Commission in view of the judgment of the Hon'ble High Court of Kerala in the said Writ Petition and Government issued orders, G.O(P)No.09/2017/GAD dated 15.03.2017 to achieve the above object.

CHAPTER - II

COMPOSITION OF THE KERALA PUBLIC SERVICE COMMISSION

In accordance with the provisions contained under Regulation 3 of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulations 1957, made by the Governor under Article 318 of the Constitution of India, as amended from time to time, the Commission shall consist of a Chairman and 20 Members.

The following are the Chairman and Members of the Commission during the year under report.

PRESENT COMMISSION

Chairman	Adv. M.K Sakeer
Members	Sri.P. Sivadasan
	Sri.Ismail.T.T
	Smt.Simmy Rosebell John
	Adv. E. Ravindranathan
	Adv. S. Shine
	Prof. Lopus Mathew
	Smt. R. Parvathi Devi
	Dr.P.Suresh Kumar
	Sri. Sureshan.C
	Dr.M.R Baiju
	Dr.Ginu Zacharia Oommen
	Adv.Raghunathan M.K

	Sri.G.Rajendran
	Dr.K.P.Sajilal
	Dr.D.Rajan
	Sri.T.R.Anil Kumar
	Sri.Mohamed Musthafa Kadambot
	Sri.P.H. Muhammed Ismail
	Sri.Roshen Roy Mathew
	Sri.Vijaya Kumar.P.K
Secretary	Sri.Saju George

CHAPTER – III

FUNCTIONS OF THE COMMISSION

The functions of the Kerala Public Service Commission are as laid down in Article 320 of the Constitution of India with regard to the services of the State. They are:

- i) To conduct examinations for appointment to various services of the State,
- ii) To advise Government on
 - a) Matters relating to method of recruitment to the various services of the State,
 - b) The principles to be followed in making appointments to the services of the State and in making promotion and transfers from one service to another and on the suitability of candidates for such appointments, promotions and transfers,
 - c) All disciplinary matters affecting Government Servants,
 - d) Claims of reimbursement of legal expenses incurred by the Government servants in defending legal proceedings instituted against them for act done or purported to be done in the execution of their duty,
 - e) Claims for award of injury pension to Govt. servants and
 - f) Any other matter referred to them by the Government.

The Commission is also discharging the additional functions entrusted to them by the State Legislature under Article 321 of the constitution of India as regards the services and posts in Government owned Companies, Corporations, Boards and bodies constituted by law and of the Local Bodies in the State and certain Co-operative institutions. Later, additional functions in respect of Various Universities in Kerala have been brought under the purview of the Commission.

The matters on which the Commission need not be consulted have been specified in the Kerala Public Service Commission (Consultation) Regulations, 1957 made under the proviso to Article 320(3) of the Constitution of India.

SUB COMMITTEES

There are 16 sub committees to give clear guidelines to the various functions of the Commission. These are;

1. Rules sub Committee
2. Sub Committee for disciplinary cases
3. Litigation sub Committee
4. Examination & Recruitment Sub Committee
5. Sub Committee for academic and syllabus matters & Preparation of Question Bank.
6. Work assessment Committee
7. Sub Committee for Departmental test.
8. Computerisation Sub Committee
9. Bulletin Editorial Sub Committee
10. Library Sub Committee
11. Computerised Attendance Management and internal Security Sub Committee
12. Planning and Prioritisation Sub Committee.
13. Examination monitoring Sub Committee.
14. Sub Committee for deciding inspection wing
15. Committee for scrutinising of petitions.
16. Sub Committee for finance matters.

CHAPTER - IV

STAFF AND ACCOMMODATION

STAFF OF THE KERALA PUBLIC SERVICE COMMISSION

The total members of staff of the Commission during the year under report were 1764. The eight staff members working in Vigilance Cell were on deputation from the Department of Police and One Librarian on deputation from the Common Pool of Librarians.** In exercise of the powers conferred on the Commission under Clause 12 – Sub Clause 2 of the

Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, 25 posts in various categories were created for a period of 6 months in two spells with effect from 01.04.2017 and a further period of 6 months with effect from 01.10.2017. The details of Staff of the Commission during the period under report are given in Appendix I.

*Due to the non-availability of Librarian Gr.I from common pool category after repeated requests to Government, the Commission vide Decision No.28 dated 26.11.2012 decided to appoint Librarian on contract basis and appointed Sri.Syamkrishnan.R, as Librarian with effect from the FN of 02.09.2013 vide Order No. Estt-II(2)-2129/2008/GW dated 02.09.2013 of the Secretary, KPSC.

In addition to the above strength 29 Assistants and 5 computer Assistants Grade II are appointed in the office of Kerala Public Service Commission on Supernumerary Posts.

Seven vacancies for the post of Duffedar filled through Employment Exchange in the absence of willingness from office attendants for by transfer appointment.(File No.Esst.III(3) 27076/GW dated 27.12.2017)

TEMPORARY STAFF APPOINTED

Under Regulation 12 (2) of the Kerala Public Service Commission (Composition and Conditions of Service of Members and Staff) Regulation 1957, the Commission have created 13 posts as per Order No. Estt-II(3)-32900/08/GW dated 23.03.2017 for a period of six months from 01.04.2017 and 12 posts for a period of six months with effect from 01.10.2017 as per order No. Estt-II(3)-32900/08/GW dated 19.09.2017

VIGILANCE AND SECURITY OFFICER

The Vigilance and Security Officer of KPSC, Sri.Rajesh.N , Superintendent of Police (Non-IPS) has appointed to duty on 22.06.2017 AN vide order No. GO (Rt) No.1608/2017Home Dated 20.06..2017.

LEGAL RETAINER

Sri. P.C. Sasidharan, Advocate, High Court of Kerala is continuing as the Legal Retainer to Kerala Public Service Commission since 01.03.2011, he is authorised to conduct cases

before the Hon. High Court and Adv.Sri C A Majeed, posted as Legal Retainer to Kerala Public Service Commission w.e.f 01.04.2014 to appear before Ernakulam Bench of the the Kerala Administrative Tribunal and Adv.Sri S. Remesan also posted as Legal Retainer to Kerala Public service Commission to appear before the Kerala Administrative Tribunal Thiruvananthapuram Bench on behalf of the Commission.(vide order No. A VII (4) 36832/11/GW dtd 30/03/2017

ACCOMMODATION

The Kerala Public Service Commission have District Offices in all Districts and three Regional Offices at Kollam, Ernakulam and Kozhikode. The Head Office and Thiruvananthapuram District office of the Commission are situated at Thulasi Hill, Pattom, Thiruvananthapuram. In all there are 18 offices including the Head Office. The District Offices of Palakkad, Malappuram, Kozhikode and Kannur are accommodated in the respective Civil Stations of the Government of Kerala. The Regional Office, Kozhikode is also situated in the Civil Station, Kozhikode. The District Offices in Alappuzha, Pathanamthitta, Thrissur, Wayanad and Kasargod are functioning in rented buildings. The District Office Kottayam is functioning in Commission`s own building. The Regional Office and District Office Ernakulam are functioning in GCDA building at Ernakulam with effect from 21.01.2013. The District Office, Idukki is functioning in the Kerala State Housing Board Building at Kattappana. The District Office and Regional Office at Kollam are housed in Corporation Building. The official residence of the Chairman at Thiruvananthapuram is also a rented building.

GUEST HOUSE

Kerala Public Service Commission acquired a Guest House on rental basis located at Vrindavan Gardens, Pattom Thiruvananthapuram owned by Kerala State Housing Board, is established to provide boarding facilities to Guests and to Experts who are invited by the Commission to assist in interviews, Practical Tests and evaluation of answerscripts

CHAPTER – V

RESEARCH AND ANALYSIS WING, ONLINE EXAMINATION CENTRES, CALL CENTRE, COMPUTERISED ATTENDANCE MANAGEMENT SYSTEM, AA&VW, WEBSITE, PUBLIC RELATIONS UNIT, ENQUIRY, INFORMATION DISSEMINATION SECTIONS AND LIBRARY

RESEARCH AND ANALYSIS WING

The main function of Research & Analysis Wing is co-ordination, planning and monitoring of selection process with a view to improving the quality of work and minimising delay in the different stages of recruitment, by conducting comprehensive studies and imparting in-service training to the members of the staff. Purchase and maintenance of computers and other allied equipments are also done through the R&A wing.

Notifications received from various recruitment sections are consolidated and steps for publishing them in the Gazette are done in the section. Correspondence with other Public Service Commissions and Union Public Service Commission are done by Research & Analysis Wing. Agenda for the sitting of the Commission is also prepared in this wing.

Details regarding Legislature Assembly interpellation are collected and furnished to the Government from Research & Analysis Wing for submission before the Assembly. During the year under report **170** questions were received from the Government and reply were given in **170** cases. The compilation of the Annual Report of the Commission and furnishing of statistical data relating to different stages of selection are also being prepared in the Wing.

The PSC Manual is revised by incorporating the modified procedures in tune with the Commissions policy of utilizing IT enabled services to make the recruitment process faster, accurate and more transparent.

The Technical committee constituted for the supervision of computerization in the office of the commission has been convened two times on **27/07/2017** and **27/09/17** during the report **2017-2018**. An amount of **Rs.2,20,00,000/-** (Rupees Two Crores and twenty lakhs only) was allotted during the financial year **2017-2018** in the plan fund. An amount of **Rs2,19,34,623/-** (Rupees **Two crores ninety lakhs thirty four thousand six hundred and**

twenty three only) has been spent for the up-gradation and modernization by way of purchasing hardware, other computer peripherals, payment of AMC charges and various training programmes etc and an unutilised amount of Rs.65,377/- (Rupees Sixty five thousand three hundred and seventy seven only) has been refunded.

TRAINING PROGRAMMES

Kerala Public Service Commission have organised various training programme for the staff with a view to fortify their efficiency to perform duties more effectively. The various in house and external trainings given in the year 2017– 2018 are listed below:

Sl. No.	Date	Details of Training	Venue	No. of days	Training conducted for
1	11/04/17	Akshaya - Thiruvananthapuram	ITI Training Hall, KPSC Head Office, Tvpm	1	Akshaya Entrepreneurs in Tvpm
2	03/05/17	Akshaya - Idukki	Main Conference Hall, Collectorate, Idukki	1	Akshaya Entrepreneurs in Idukki
3	16/05/17	Akshaya - Kasaragod	District Information Hall, Collectorate Compound, Kasaragod	1	Akshaya Entrepreneurs in Kasaragod
4	23/06/17	Akshaya - Palakkad	Main Conference Hall, Collectorate, Palakkad	1	Akshaya Entrepreneurs in Palakkad
5	27/06/17	Akshaya - Alappuzha	Sambathya Conference Hall, Collectorate, Alappuzha	1	Akshaya Entrepreneurs in Alappuzha
6	06/07/17	Akshaya - Thrissur	Main Conference Hall, Collectorate, Thrissur	1	Akshaya Entrepreneurs in Thrissur
7	22/07/17	Akshaya - Kannur	Collectorate Auditorium Kannur	1	Akshaya Entrepreneurs in Kannur
8	26/07/17	Training on e result pro	IT Training Hall,	3	Officers in ER Wing

	01/08/17 02/08/17		KPSC, TvpM		
9	09/08/17 10/08/17 16/08/17 17/08/17	Induction Training (e-based)	IT Training Hall, KPSC, TvpM	4	New Assistants
10	22/08/17	Akshaya - Kottayam	District Panchayat Hall, Kottayam	1	Akshaya Entrepreneurs in Kottayam
11	19/09/17	Akshaya - Pathanamthitta	Collectorate Auditorium Pathanamthitta	1	Akshaya Entrepreneurs in Pathanamthitta

12	20/10/17	Akshaya - Malappuram	District Panchayat Hall, Malappuram	1	Akshaya Entrepreneurs in Malappuram
13	10/11/17	Akshaya - Wayanad	Collectorate Main Conference Hall, Kalpetta, Wayanad	1	Akshaya Entrepreneurs in Wayanad
14	14/11/17	Akshaya - Kozhikode	Collectorate Main Conference Hall, Kozhikode	1	Akshaya Entrepreneurs in Kozhikode
15	22/12/17	Akshaya - Ernakulam	District Planning Office Hall, Kakkanad, Ernakulam	1	Akshaya Entrepreneurs in Ernakulam.
16	29/12/17	Akshaya - Kollam	Collectorate Conference Hall, Kollam	1	Akshaya Entrepreneurs in Kollam
17	22/01/18 to 13/03/18	e-Office	IT Training Hall, KPSC HO, Pattom.	26	Officers of Kpsc

12	20/10/17	Akshaya - Malappuram	District Panchayat Hall, Malappuram	1	Akshaya Entrepreneurs in Malappuram
18	15/03/18 to 23/03/18	e-Vaccancy	IT Training Hall, KPSC HO, Pattom.	8	VMU Of Various Depts

KERALA PUBLIC SERVICE COMMISSION – OFFICIAL FACEBOOK PAGE

As part of extending more candidate-friendly measures undertaken by KPSC, an Official Facebook Page was launched on 1st January 2018. The page has been regularly giving updates, alerts, and notifications on various PSC related matters. Currently the page holds more than 1 lakh likes and followers.

E-OFFICE SYSTEM IN KERALA PUBLIC SERVICE COMMISSION

E-Office is a National project under the the National E- Governance Plan, Department of Information Technology of India. E-Office aims to improve efficiency and increase transparency by replacing the old manual process with an electronic file system. E-Office was rolled out in KPSC Head office from 12.03.2018. All district and regional offices of Kerala PSC moved into E-Office platform by July 2018. A total of 4248 e-files were created as on 06.08.2018 in all these offices together. Kerala PSC has been included in the 'Super User Category' in the E-Office Monthly Report issued by Kerala State IT Mission. With the implementation of E-Office, Kerala PSC is growing steadily towards an exclusive electronic file managing environment.

ONLINE EXAMINATION CENTRES

Kerala Public Service Commission had set up and functioned 4 (four) Online Examination Centres at Thiruvananthapuram, Pathanamthitta and Ernakulam Kozhikode. Total capacity to hold **875** candidates at a time and **1,750** candidates can be examined with single pattern of question.

CALL CENTRE

The Call Centre functions from 10.15 am to 5.15 pm without break on all working days. Nearly **2,25,000**(two lakhs twenty five thousand) calls were received during the year under report in the call centre.

COMPUTERIZED ATTENDANCE MANAGEMENT

Attendance Management Section has been established under Research and Analysis Wing to monitor the computerized attendance management in the offices of the KPSC .

APPOINTMENT AUDIT AND VERIFICATION WING

Appointment audit and verification wing was started with effect from 1.9.2011 as per GO(P)41/2010 P&ARD dated 14/12/10. A total no.of **23,846** applications were received during the year and total no.of **22,846** cases have been verified (including **5479** pending applications of last year) during the year under report. And **6,479** applications are pending for verification as on 31/03/2018. The details of service verification are furnished in **Appendix XL**.

WEBSITE

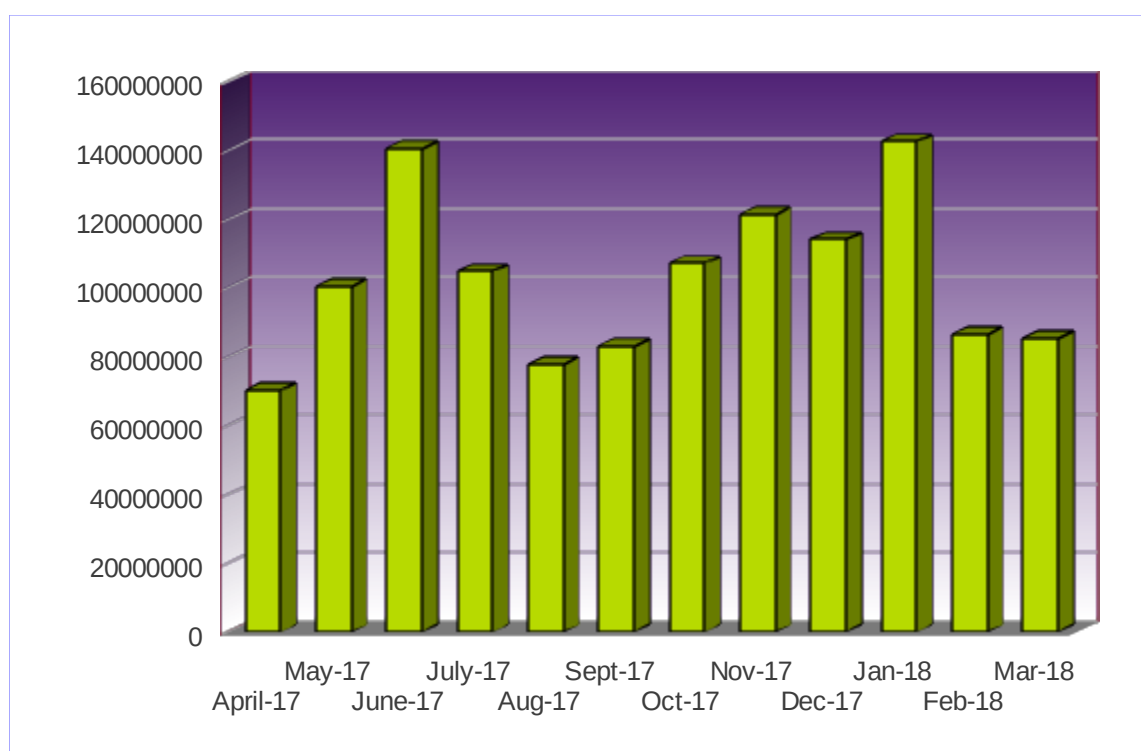
The official website of Kerala Public Service Commission is www.keralapsc.gov.in

Details regarding Recruitment, Examinations & Results. Notifications, Examination Programmes, Interview Schedule, Short Lists, Ranked Lists, Examination Marks, Advice made for Appointment, Status of posts, Web Edition of PSC Bulletin and Announcements are some of the features of the website. Rules relating to the commission can easily be viewed from the different pages of website.

The details regarding the total hits and updation is given below:-

Month	Sites	KBytes	Visits	Pages	Files	Hits
April 2017	524866	1381432054	1769901	9119663	65761153	70143850
May 2017	610576	1777739582	2388168	11142548	93574934	100414296
June 2017	729559	2150776754	3439503	14437853	131489874	140595939
July 2017	640048	1744975795	2607494	11862265	98250695	104688367
Aug 2017	557250	1440252759	2020704	10412813	72775068	77761623

Sep2017	585329	1491842834	2138501	10485386	78620340	83134225
Oct2017	633594	1877718409	2707920	13474436	101533414	107185209
Nov2017	670529	2070839135	3143522	15960646	115251599	121456732
Dec2017	707448	1961194170	3069418	14181616	108465243	114054437
Jan2018	824232	2797513346	4074753	17342157	134860639	142591350
Feb2018	648949	1884306908	2624166	13123674	82251228	86506674
March2018	634632	1772689766	2596117	12131337	82072801	85288970
Total	7767012	22351281512	32580167	153674394	1164906988	1233821672



PUBLIC RELATIONS UNIT FUNCTIONS

The Public Relations Unit functions as an effective link between the Kerala Public Service Commission and the Public. The sustained effort of the Unit is instrumental in the maintenance of better rapport and good relations between the Commission and various media organizations including Press, All India Radio, Doordarshan, other TV Channels, Local Networks and Websites.

PERFORMANCE

Information intended for the Public is regularly being supplied by means of press releases and public statements. The dates of Examination and Interviews of the Commission are given due publicity through News Papers, All India Radio, Doordarshan, PSC Bulletin, other TV Channels and through Website of KPSC and Face book .

All the media organizations have extended wholehearted co-operation and rendered worthy assistance in giving due publicity to these matters. The opinions, suggestions, criticisms and complaints made by the general public, and the views of press and public leaders are brought to the notice of the Commission in time by the Public Relations Unit. Whenever necessary, detailed public statements, clarifications, etc are also issued by the Commission through Public Relations Unit. The Public Relations Unit functions also as an information centre. During the year 2017-2018 total **142** press releases were issued.

ENQUIRY WING

The Enquiry wing in the Head Office of the Commission works continuously from 8 am to 6 pm in two sessions on all working days. It consists of an Enquiry Officer, six Assistants. The Enquiry wing is rendering remarkable service to clarify the doubts of hundreds of candidates approaching the Commission in person.

PUBLICATION OF PSC BULLETIN

The PSC Bulletin, the official publication of the Commission, restarted publication with the release of the issue dated 01.06.1997. Ever since the restart of the publication, the PSC Bulletin is being published regularly as a fortnightly (24 issues in one year) on the 1st and 15th of every month without break.

Information oriented articles on contemporary issues and current affairs beneficial to job seeking youth are added along with the regular columns such as Clarification of doubts, Advice for Appointment, Ranked Lists, Short Lists, Interview Programme, Examination Schedule, Previous Questions and Revised Answer Key of Various Tests conducted by the Commission. Articles relating to Science and Culture and model questions on general awareness, numerical aptitude, mental ability etc. are published. The details of the Gazette Notifications inviting applications for selection to various posts form the main feature of the PSC Bulletin.

24 issues of PSC Bulletin have been published during the period under report. 56 new agents have been appointed to ensure the proper distribution of bulletin. 224Akshya E

-Centres and Kerala State Book mark have been allotted with PSC Bulletin agency.

The receipts by way of sale proceeds of PSC Bulletin including Diamond Jubilee Special Issues Part I & II are as shown below

1	Amount collected through Chalan/e Chalan	3,08,672.00
2	Amount collected through DD (agents, subscription etc)	12,02,770.00
3	Amount collected through Money Order	4,35,693.00
4	Amount collected through counter sales	2,52,380.00
5	Amount collected for annual subscription through Cash/ Online Payment	10,85,800.00
6	Direct payment from agents	30,76,425.00
TOTAL		63,61,740.00

(Rupees Sixty Three lakh Sixty One Thousand Seven Hundred and Forty only)

INFORMATION DISSEMINATION SECTIONS

Information Dissemination Section (appeal) has been created to deal with the appeals received under Right to Information Act 2005. It also deals with Grievance petitions received from the candidates. The cell is functioning under the control of a Joint Secretary who is the first appellate authority under the provisions of Right to Information Act . There are 18 State Public Information Officers and 19 Assistant Public Information Officers and one Appellate Authority designated in KPSC.

The Commission have decided to re-established the centralised system under one SPIO in the rank of Under Secretary with two sections with effect from 01.03.2014.

The following staff are made available from the staff strength of the Commission to deal with the first appeals received against the decision of the SPIOs of KPSC Information Dissemination Sections.

SECTION I

Section Officer	:	1
Assistants	:	3
Computer Assistants	:	1
Office Attendant	:	1

DETAILS OF DISCIPLINARY ACTIONS IN CONNECTION WITH RTI 2005

A departmental disciplinary action was recommended by State Information Commission in the judgement of Sri. Siju Kumar. B (AP No.2425(1)14/SIC). As there was a contradiction in the replies given to Sri.Siju Kumar B, Sri. Pratheesh Kumar. L and Jinesh Kumar.M. The queries were with regard to the opportunity granted for the submission of experience Certificate in connection with the selection to the post of Painter KSRTC. The disciplinary action is pending.

DETAILS OF DISCIPLINARY ACTION RECOMMENDED BY STATE INFORMATION COMMISSION, KERALA

In a second appeal filed by Sri. Arunkumar R V involving request for copies of OMR answer script in respect of test held on 13.11.2010 for the post of Typist in Govt. Secretariat (Category No.349/08), the SIC on 09.11.2016 ordered to supply record called for by the appellant at free of cost. Since it was informed from the concerned section that the OMR sheet of the appellant was not available, the SPIO informed SIC that order dated 09.11.2016 could not be implemented for want of original OMR scripts. But the Commission did not accept this argument and recommended to submit report before higher officials concerned for supply of OMR answer sheet. Accordingly a report in the matter has been furnished to Secretary PSC and the same forwarded to SS1 section for further action.

References:

- 1) IDS1(1)2253/16/GW dated 13.03.2017
- 2) SIC No AP 866(1)/2015/SIC (File No. 5390/SIC-G 4/2015)

INFORMATION ON DISCIPLINARY ACTION TAKEN

NIL

Information Dissemination Section deals with Appeals regarding Right to Information Act. The details regarding the functioning of Information Dissemination Sections are furnished in Appendices **XXXIII to XXXIX**.

LIBRARY

The Kerala Public Service Commission Office Library functions as a reference-cum-lending library; and its membership is restricted to the Members and Staff of the Commission. Besides the normal functions of the library, the following additional items of work are also done in the library.

1. Preparation of Index of question papers of previous selective tests and departmental tests for future reference.
2. Preparation of index of the Notifications published by the Commission in the Kerala Government Gazette.
3. Classification and Cataloguing of new books received in the library.
4. Ready reference service.

CHAPTER – VI RECEIPT AND EXPENDITURE, VOLUME OF CORRESPONDENCE & FUNCTIONING OF INTERNAL AUDIT WING

RECEIPT AND EXPENDITURE

The receipt of the Commission by way of remittance of fee into the Treasuries for admission to Departmental Tests, fee for Certificates and Attendance Certificates of Departmental Tests (through e-payment) and Other Miscellaneous receipt etc. including receipt on account of Court Fee Stamps, Indian Postal Orders, and sale of PSC Bulletin amounts to **Rs.3,68,02,950/-** The total receipt for the previous year was **Rs.2,97,51,191/-** The total Audit Estimate (sanctioned) for the period was **Rs. 2,16,77,52,000/-** and the expenditure comes to **Rs. 1,87,17,94,705/-** as against **Rs.1,57,06,44,802/-** in the previous year. The budget allotment for computerisation (M&E) and for setting up of Online Examination Centre (Plan Fund) is **Rs.2,20,00,000** and total expenditure was **Rs.2,19,34,623**

The particulars of receipts and expenditure are furnished in **APPENDIX-II**.

INTERNAL AUDIT WING

An Internal Audit Wing has been constituted for the first time in Kerala Public Service Commission as per order number Estt. II(1) 1/2004/GW dated 30/03/2005 and has started functioning with effect from 01/04/2005.

During the financial year 2017-2018, the Internal Audit Wing audited the accounts and allied matters of the Head Office, Regional Offices and District Offices of the Commission as per the schedule detailed below:-

Sl No.	Name of Office	Period of Audit	Date of Audit
1	District Office, Kasaragod	01/05/2016-30/04/2017	24/05/2017-27/05/2017
2	District Office, Thrissur	01/06/2016-31/05/2017	20/06/2017-23/06/2017
3	District Office, Malappuram	01/07/2016-30/06/2017	19/07/2017-22/07/2017
4	District Office, Ernakulam	01/08/2016-31/07/2017	22/08/2017-25/08/2017
5	District Office, Alappuzha	01/09/2016-31/08/2017	13/09/2017-16/09/2017
6	District Office, Kozhikode	01/09/2016-31/08/2017	25/09/2017-28/09/2017
7	District Office, Kollam	01/10/2016-30/09/2017	10/10/2017-13/10/2017
8	District Office, Wayanad	01/11/2016-31/10/2017	13/11/2017-16/11/2017
9	District Office, Kannur	01/12/2016-30/11/2017	04/12/2017-07/12/2017
10	District Office, Idukki	01/12/2016-30/11/2017	18/12/2017-21/12/2017
11	District Office, Pathanamthitta	01/01/2017-31/12/2017	09/01/2018-12/01/2018
12	District Office, Kottayam	01/01/2017-31/12/2017	22/01/2018-25/01/2018
13	District Office, Thiruvananthapuram	01/02/2017-31/01/2018	14/02/2018-17/02/2018
14	District Office, Palakkad	01/03/2017-28/02/2018	13/03/2018-16/03/2018

15	Regional Office, Kollam	01/06/2016-31/05/2017	06/06/2017-08/06/2017
16	Regional Office, Kozhikode	01/08/2016-31/07/2017	08/08/2017-10/08/2017
17	Regional Office, Ernakulam	01/07/2016-30/06/2017	05/07/2017-07/07/2017

In addition to above the Internal Audit Wing Inspected the accounts and allied matters of the Head Office . Surprise inspections were also conducted regarding the actual cash balance in the cash chest of the Head Office. The Internal Audit Monitoring Committee constituted with Secretary, Three Additional Secretaries and Two Joint Secretaries including Controller of Finance have convened evaluation meetings on 21/04/2017, 13/07/2017, 31/10/2017 and 06/03/2018

VOLUME OF CORRESPONDENCE

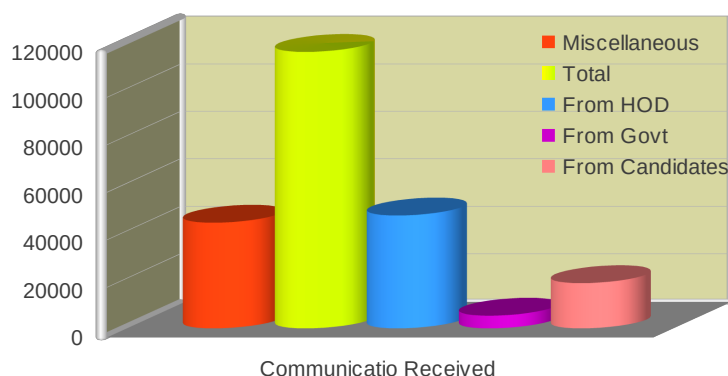
The total number of communications received from the Government and the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities etc. and other miscellaneous petitions including from candidates during the year under report were **1,16,363** of which **47,671** were received in the Head Office, **9,247** were received in the Regional Offices of the Commission and **59,445** were received in the District Offices, **5,335** communications were received from the Government, **47,504** from the Heads of various Departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities etc. While **63,524** communications were received by way of petitions from candidates and other miscellaneous references.

CORRESPONDENCE AND COMMUNICATIONS RECEIVED AT A GLANCE

Correspondences and Communications received during the period 2017-18						
PSC HEAD OFFICE		From Govt.	From H.O.D	From candidates	Miscellaneous	Total
			889	10,958	15,486	20,338
REGIONAL OFFICES	Kollam	0	1,578	0	1,056	2,634
	Ernakulam	0	638	0	1,908	2,546
	Kozhikkod	5	1,418	0	2,644	4,067
1	Thiruvananthapuram	3,455	0	2,190	6	5,651

2	Kollam	0	0	0	0	0
3	Pathanamthitta	17	2,530	0	1,024	3,571
4	Alappuzha	47	1,326	0	1,590	2,963
5	Kottayam	40	2,750	0	1,140	3,930
6	Idukki	8	2,997	0	699	3,704
7	Ernakulam	0	3,531	0	1,048	4,579
8	Thrissur	3	3,513	179	1,482	5,177
9	Palakkad	07	2,817	1,188	1,573	5,585
10	Malappuram	610	4,216	0	1,231	6,057
11	Kozhikkod	5	1,418	0	2,644	4,067
12	Wayanad	36	1612	0	1610	3258
13	Kannur	95	3,976	0	3,212	7,283
14	Kasargod	118	2,226	0	1,276	3,620
TOTAL		5,335	47,504	19,043	44,481	1,16,363

GRAPHICAL REPRESENTATION - COMMUNICATIONS RECEIVED



CORRESPONDENCE AND COMMUNICATIONS SENT

During the year under report a total number of **2,26,776** communications were sent to the Government, Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions, Universities and to candidate of which **63,593** were sent from the Head Office and **21,189** from the Regional Offices and **1,41,994** from the District Offices of the Commission. **5,485** communications were sent to Government and

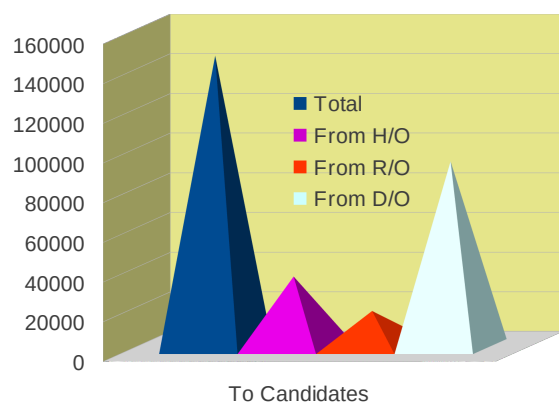
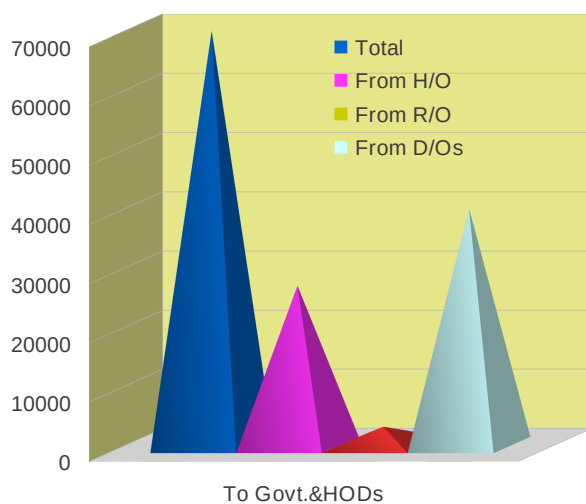
65,584 to the Heads of various departments, Companies, Corporations, Boards, Local Authorities, Co-operative Institutions and Universities. A total of 1,46,585 communications were sent to the candidates by way of Admission Tickets, Rejection Memos etc. of which 35,318 were sent from the head office and 17,943 from the Regional Offices and 93,324 from the District Offices of the Commission. 9,122 communications were sent on miscellaneous correspondence of which 1,375 were sent from the Head Office and 7,747 from the Regional Offices and District Offices of the Commission. In addition to the above a total number of 2,63,65,799 SMS alerts have been sent to the candidates during the period under report and also a total number of 51,603 OTR Verification Certificates were issued.

CORRESPONDENCE AND COMMUNICATIONS SENT AT A GLANCE

Correspondance and communications sent during the period 2017-18						
PSC HEAD OFFICE		To Govt.	To H.O.D.	To candidates	Miscellaneous	Total
		1,589	25,314	35,318	1,375	63,596
OFFICES REGIONAL	Kollam	0	1,054	3,709	0	4,763
	Ernakulam	0	1,269	6,351	136	7,756
	Kozhikkod	0	782	7,883	5	8,670
1	Thiruvananthapuram	3,220	0	1,800	0	5,020
2	Kollam	0	2,871	7,110	95	10,076
3	Pathanamthitta	0	1,923	3,684	651	6,258
4	Alappuzha	35	2,555	5,577	702	8,869
5	Kottayam	52	4,616	5,914	243	10,825
6	Idukki	0	1,918	5,230	533	7,681
7	Ernakulam	0	5,459	5,050	12	10,521
8	Thrissur	2	2,582	5,379	1,307	9,270
9	Palakkad	0	3,144	4,808	3,300	11,252
10	Malappuram	368	4,582	17,235	262	22,447
11	Kozhikkod	0	782	7,883	5	8,670

12	Wayanad	0	0	0	0	0
13	Kannur	126	3,019	11,856	368	15,369
14	Kasargod	64	2,618	4,213	128	7,023
TOTAL		5,456	64,488	1,39,000	9,122	2,18,066

GRAPHICAL RERPRESENTATION - COMMUNICATIONS SENT



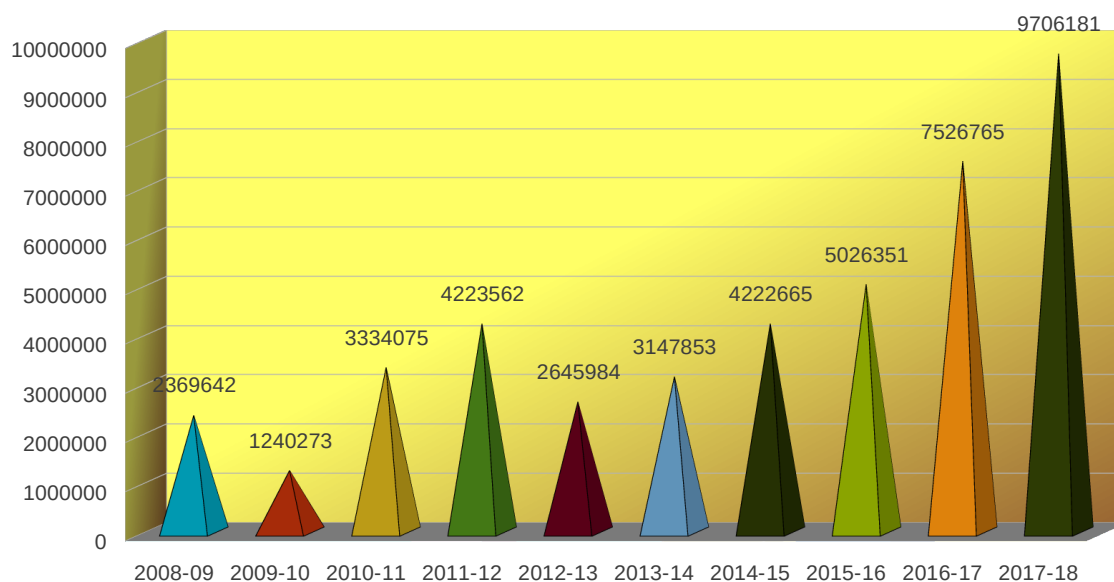
CHAPTER –VII

EXAMINATIONS

EXAMINATION WING

Examination Wing functions under an Additional Secretary. The foremost function of this wing is to conduct examinations. This includes a wide range process which includes, allotment of examination centres, generation of admission tickets etc. Answer scripts of all examinations conducted are brought to this wing. The processing of answer scripts (with address lists and identification certificates) of the candidates and preparation of examination results are carried out in the section. During the year under report **162** written /OMR Test were conducted for various posts in which **96,69,226** candidates were admitted. In addition, there were **123** Online Examinations were also conducted in which **36,955** candidates were admitted.

GRAPHICAL REPRESENTATION OF CANDIDATES ADMITTED FOR WRITTEN TEST/OMR / ONLINE EXAMINATIONS DURING THE LAST TEN YEARS



The examinations conducted by the Commission during the year are detailed in **APPENDIX VI.**

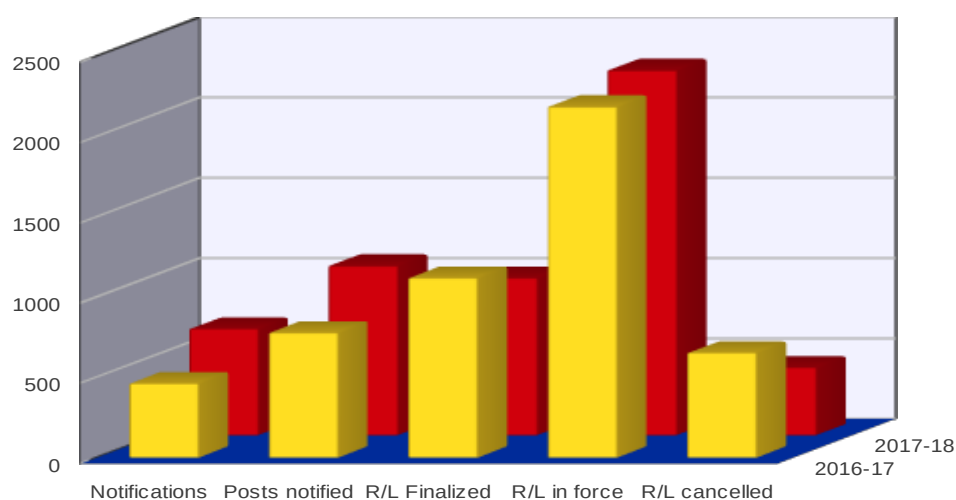
CHAPTER -VIII

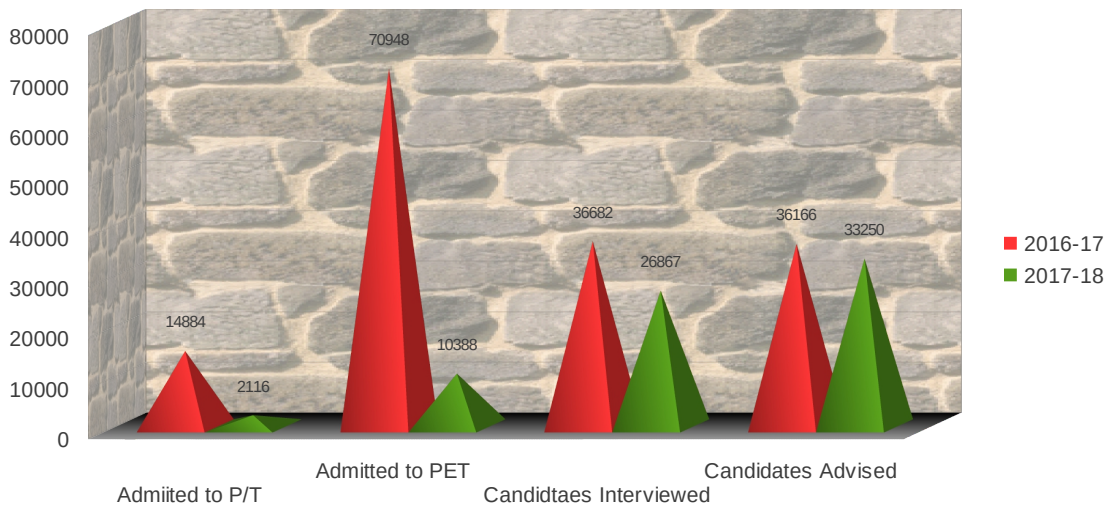
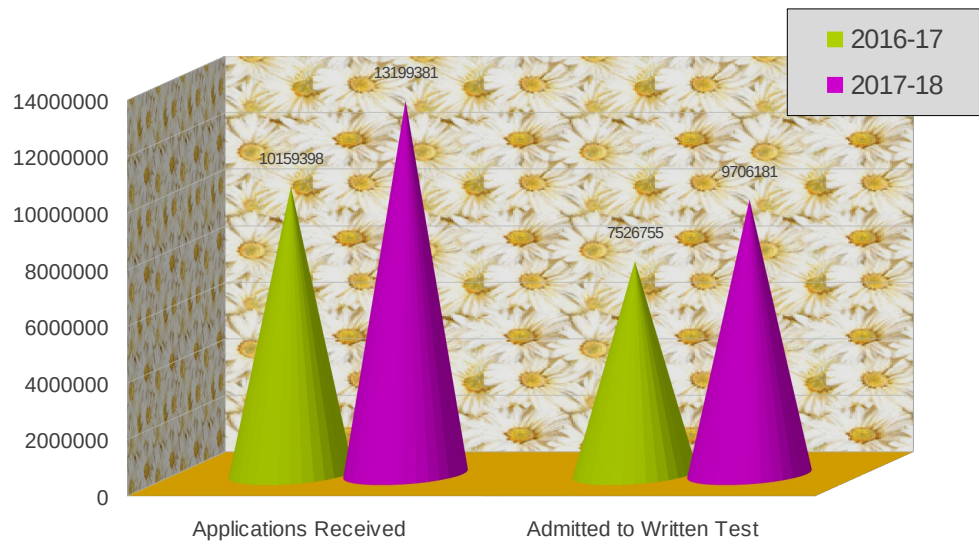
RECRUITMENT- GENERAL

NOTIFICATIONS AT A GLANCE

Particulars	2016-17 (Previous Year)	2017-18 (Current Year)
Number of posts Notified	783	1,058
Applications received	1,01,59,398	1,31,99,381
Candidates admitted for Examination	75,26,765	97,06,181
Candidates subjected to Practical Test	14,884	2,116
Candidates subjected to Physical Efficiency Test	70,948	10,388
Candidates subjected to Interview	36,682	26,867
Short lists finalised	1104	813
Ranked lists finalised	1,124	982
Ranked lists in force	2,190	2,276
Ranked lists cancelled/exhausted	657	424
Candidates advised	38,166	33,250
Total No. of OTR certificates issued	85,929	51,603

GRAPHICAL REPRESENTATION





NOTIFICATIONS

During the year under report **1,058** posts were notified under various categories. The particulars of notifications issued during the year are furnished in **APPENDIX III**.

POSTS NOTIFIED AT A GLANCE

Details	Head Office		Regional Offices		District Offices		Total
	General	Special	General	Special	General	Special	
State Service	105	17	NIL	NIL	NIL	NIL	122
Subordinate Service	133	49	30	NIL	599	27	838
Companies/Corporations/Board/Local Authority	37	4	10	NIL	3	1	55
Co-operative Sector	25	NIL	NIL	NIL	18	NIL	43
Suitability Test/Eligibility Test	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Grand Total	300	70	40	NIL	620	28	1058

During the year under report **184** posts were notified for **NCA** vacancies. The particulars of NCA vacancies filled so far are furnished in **Appendix – XIII H**

POSTS NOTIFIED AT A GLANCE - NCA NOTIFICATION

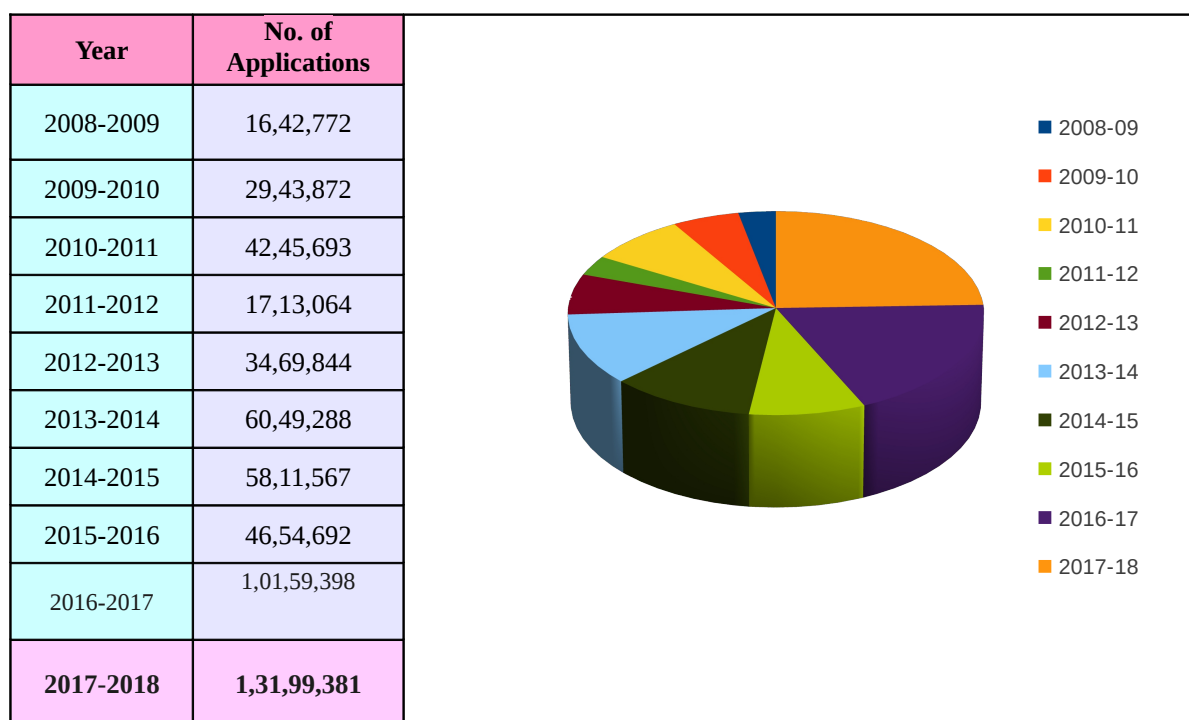
Details	Statewise Selections	Districtwise Selections	Total
State Service	33	NIL	33
Subordinate Service	14	108	122
Companies/Corporations/Boards/Local Authorities/	12	NIL	12
Co Operative sector	4	13	17
Total	63	121	184

APPLICATIONS FOR SELECTION

The total number of applications for selection received during the year under report was **1,31,99,381** of which **78,33,545** were for State-wide selections and **53,65,836** applications were received for District-wise selection. The detailed break up is as follows.

Details	Head Office		Regional Office		District Office		Total
	General	Special	General	Special	General	Special	
State Service	170007	12927	NIL	NIL	NIL	NIL	182934
Subordinate Service	19,92,808	1,82,581	3,40,592	NIL	51,44,571	2,02,357	78,62,909
Companies/ Corporations/Board/ Local Authorities/ Universities	26,30,059	17432	23,94,405	NIL	576	21	50,42,493
Co-operative Sector	92,734	NIL	NIL	NIL	18311	NIL	111045
Grand Total	48,85,608	21,2940	27,34,997	NIL	51,63,458	2,02,378	1,31,99,381

COMPARATIVE ANALYSIS OF APPLICATIONS RECEIVED DURING THE LAST TEN YEARS



STAGES OF SELECTION

The applications pending finalisation at the end of the year under report were in different stages of the process of selection.

Written Test/OMR/Online Examinations

During the year under report **96,69,226** candidates were admitted to **162** tests

(Written/ OMR) and **36,955** candidates were admitted to **123** Online Examinations. Details of candidates subjected to written test may be seen as **APPENDIX-VI**

Practical Test and Physical Efficiency Test

During the year under report **12,504** candidates were subjected to Practical Test and Physical Efficiency test for **106** posts. Details of Candidates subjected to Practical Test/Physical Efficiency test may be seen in **APPENDIX-VII**.

Interview

During the year under report a total number of **26,867** candidates were interviewed for **472** posts. Details of candidates interviewed may be seen in **APPENDIX-VIII**.

POSTS FOR WHICH RANKED LISTS/SHORT LISTS ARE TO BE PUBLISHED

The details of posts for which Written Test/OMR/Online/Practical Test/Interview is over but Ranked List/Short List to be published may be seen in **APPENDIX-IV**.

MODE OF SELECTIONS

According to the nature of the job merit of the candidates were assessed and selections finalized by choosing one or more of the following procedures.

1. Written /OMR /ONLINE Test alone
2. Written Test/OMR/ONLINE + Practical Test/Physical Efficiency Test
3. Written/OMR/ONLINE Test + Practical Test/Physical Efficiency Test +Interview
4. Written /OMR/ONLINE Test + Interview
5. Practical Test/Physical Efficiency Test + Interview
6. Interview alone

The percentage of marks obtained by the candidates in the qualifying examinations is also taken into consideration for ranking of candidates to certain posts, mainly teaching posts in Colleges and Higher Secondary Schools.

RANKED LISTS FINALISED DURING THE YEAR

During the year under report **982** Ranked lists were brought into force for various posts in the Head Office and District Offices of the Commission. A total number of **93578** candidates were included in the Ranked lists. The particulars of Ranked lists finalised during the year under report are given in **APPENDIX-IX**.

RANKED LISTS IN FORCE

A total number of **2,276** ranked lists containing **3,36,423** candidates were in force in the Head Office, Regional Offices and District Offices of the Commission.

The particulars of Ranked List in force at the close of the year under report are furnished in **APPENDIX – X**.

RANKED LISTS CANCELLED / EXPIRED DURING THE YEAR

A total number of **424** Ranked lists for various posts were either cancelled or expired during the period.

The particulars of Ranked lists cancelled or expired during the year under report are furnished in **APPENDIX-XI**.

A total number of **6** Ranked Lists were cancelled without advising even a single candidate during the year under Report. Please see **APPENDIX XII**.

RANKED LISTS AT A GLANCE

Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
	General	Special	General	Special	General	Special
HEAD OFFICE						
State Service	238	NIL	155	14	30	14
Subordinate Service	126	NIL	177	15	60	NIL
Companies/ Corporation/ Board/ Loc. Authorities/	74	NIL	182	4	34	13

	General	Special	General	Special	General	Special
Universities						
Co-operative Sector	20	NIL	45	NIL	14	NIL
REGIONAL OFFICES						
Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
State Service	NIL	NIL	NIL	NIL	NIL	NIL
Subordinate Service	30	NIL	110	NIL	16	NIL
Companies/ Corporation/ Board/ Loc. Authorities/ Universities	8	NIL	45	NIL	16	NIL
Co-operative Sector	NIL	NIL	NIL	NIL	NIL	NIL
DISTRICT OFFICES						
Details	Finalised during the year		In force at the close of year		Cancelled/Expired during the year	
State Service	NIL	NIL	NIL	NIL	NIL	NIL
Subordinate Service	442	25	1344	107	175	32
Companies/ Corporation/ Board/ Loc. Authorities/ Universities	3	NIL	8	NIL	NIL	NIL
Co-operative Sector	16	NIL	70	NIL	20	NIL

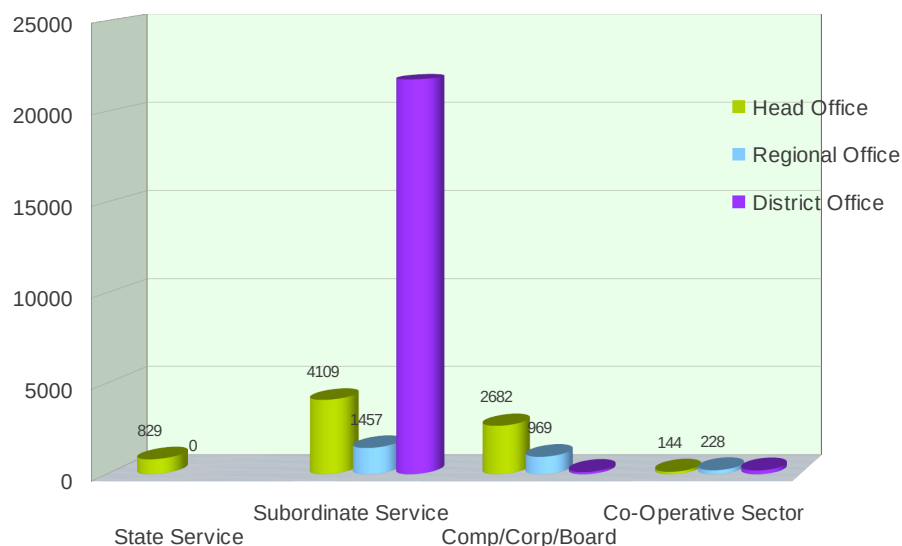
ADVICE ON RECRUITMENT

33,250 (including DA,B/T and NCA) Candidates were advised for recruitment from the Head Office, Regional and District Offices of the Commission. Gender wise break-up of candidates advised for recruitment to various posts is as follows:

STATISTICAL REPRESENTATION OF ADVICE ON RECRUITMENT

Details	Head Office							Regional Office							District Office							Total
	General		Special		PH		B/T	General		Special		PH		B/T	General		Special		PH		B/T	
	M	F	M	F	M	F		M	F	M	F	M	F		M	F	M	F	M	F		
State Service	311	420	23	49	13	7	6															829
Subordinate Service	1483	2384	30	54	50	26	82	559	811			40	47		9906	9950	282	330	280	332	691	27337
Companies/Corporations/Boards/Universities	1450	1112	4	5	46	30	35	245	467			60	50	147	30	22	20	28	28			3779
Co-Operative Sector	69	73				2		82	142			1	3		83	104	6	9	11	5		590
NCA Advice	209	126						86	56						118	120						715
TOTAL	3522	4115	57	108	109	65	123	972	1476			101	100	147	10137	10196	308	367	319	337	691	33250

GRAPHICAL REPRESENTATION

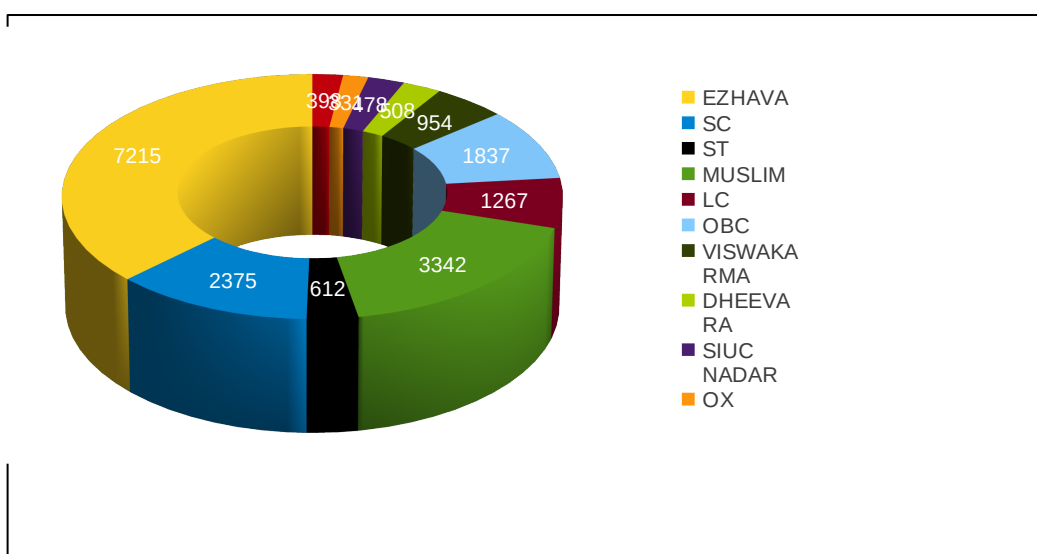


DETAILS REGARDING THE BREAK UP OF RESERVATION GROUPS ADVISED ON OC AND BC TURNS ON GENERAL RECRUITMENT ARE GIVEN BELOW.

	State Service	Subordinate Service	Companies/ Corpns/ Boards/ Universities etc.	Co-Operative Sector	Total
EZHAVA					
OC Turn	45	3248	443	66	7215
BC Turn	86	2817	449	61	
Total	131	6065	892	127	
SC					
OC Turn	6	273	10	1	2372
BC Turn	42	1705	292	43	
Total	48	1978	302	44	
ST					
OC Turn	2	40	1	0	612
BC Turn	10	486	68	5	
Total	12	526	69	5	
MUSLIM					
OC Turn	28	497	29	13	3342
BC Turn	58	2256	415	46	
Total	86	2753	444	59	
LC/AI					
OC Turn	1	179	10	1	

BC Turn	25	880	151	20	1267
Total	26	1059	161	21	
OBC					
OC Turn	27	767	108	36	1837
BC Turn	19	753	118	9	
Total	46	1520	226	45	
VISWAKARMA					
OC Turn	1	242	50	1	954
BC Turn	17	537	92	14	
Total	18	779	142	15	
DHEEVARA					
OC Turn	2	218	14	0	508
BC Turn	3	239	30	2	
Total	5	457	44	2	
SIUC NADAR					
OC Turn	3	163	7	2	478
BC Turn	7	258	35	3	
Total	10	421	42	5	
OX					
OC Turn	1	35	1	0	331
BC Turn	3	229	57	5	
Total	4	264	58	5	
HINDU-NADAR					
OC Turn	7	145	14	0	398
BC Turn	7	188	34	3	
Total	14	333	48	3	

RESERVATION GROUPS ADVISED ON OC AND BC TURNS GRAPHICAL REPRESENTATION

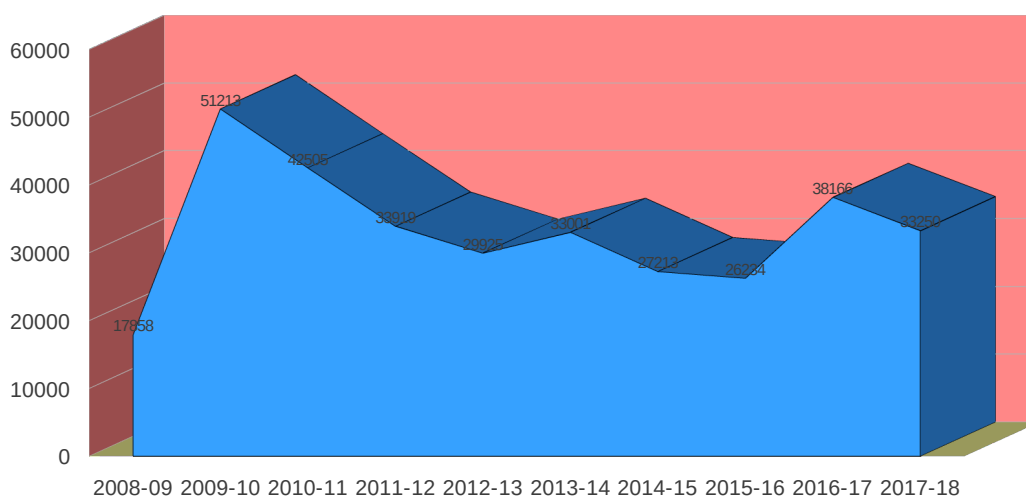


The details of candidates advised on recruitment during the year under report are furnished in **APPENDICES XIII&XIV**.

COMPARATIVE ANALYSIS OF CANDIDATES ADVISED ON RECRUITMENT DURING THE LAST TEN YEARS

Year	No. of Advice
2008-2009	17,858
2009-2010	51,213
2010-2011	42,505
2011-2012	33,919
2012-2013	29,925
2013-2014	33,001
2014-2015	27,213
2015-2016	26,234
2016-2017	38,166
2017-2018	33,250

GRAPHICAL REPRESENTATION



**DETAILS OF THROWNOUT/REGISTERED DURING
THE FINANCIAL YEAR 2017-18**

APPENDIX 41					
Thrown out and Re-Registered details					
SL No	Name of Post and Department	Date of Advice	No of post Advice d	Date of Re-Registration	Remarks
Thiruvananthapuram Head Office					
NIL					
Regional Offices					
NIL					
District Office Pathanamthitta					
1	CA GRADE II - VARIOUS	12/01/2017(re-advised on 27/04/2017)	1	01/04/17	
District Office Alappuzha					
1	LD TYPIST (VARIOUS)	15/11/2016	1	01/07/17	08/08/17
2	LD TYPIST (VARIOUS)	31/01/2017	1	27/03/17	08/08/17
3	LD TYPIST (VARIOUS)	15/11/2016	1	28/03/17	08/08/17
District Office Malappuram					
1	CONFIDENTIAL ASSISTANT GR II (Land Revenue)	08/10/16	1	13/09/17	
DISTRICT OFFICE WAYANAD					
1	LDC - VARIOUS	31/10/17	1	29/05/17	
2	CA GRADE II	29/05/17	2	29/05/17	
DISTRICT OFFICE KASARAGOD					
1	LDC - VARIOUS	KGD 1(3) 24/97/13 dated 01.06.2016	1	Deemed Thrown Out Lr.No DR 1(1) 653/15/GW dated 25/10/16 of the Secretary,	

				KPSC	
2	LDC - VARIOUS	KGD 1(3) 24/97/13 dated 15/11/2016	1	Deemed Thrown Out on 31/12/16	
All Other District Offices					
NIL					

CHAPTER-IX

RECRUITMENT - COMPANIES / CORPORATIONS / BOARDS / LOCAL AUTHORITIES/UNIVERSITIES

Under Article 321 of the Constitution of India, an Act made by the Legislature of the State may provide for the exercise of additional functions by the Commission in respect of the Service of the Companies, Corporations, Boards, Local Authorities and Universities by the Kerala Public Service Commission Additional Functions Acts enacted by the Legislature from time to time. Selection process to various posts to these institutions are carried on in Corporation Wing which functions under a Additional Secretary. At present there are **101** Companies, Corporations, Boards, Local Authorities and **13(thirteen)** Universities for which recruitment of candidates is made through Kerala Public Service Commission.

Names of Universities which are with in the purview of the commission are given below :

1. Cochin University of Science & Technology (CUSAT)
2. Mahatma Gandhi University
3. University of Calicut
4. Kerala Agricultural University
5. Sree Sankaracharya University of Sanskrit

6. National University of Advanced Legal Studies (NUALS)
7. University of Kerala
8. Kannur University
9. Kerala Veterinary and Animal Sciences University
10. Kerala University of Fisheries and Ocean Sciences
11. Thunchath Ezhuthachan Malayalam University
12. APJ Abdul Kalam Technological University

13. Kerala University of Health Sciences

During the reporting year 55 posts were notified for selection to various posts in Companies, Corporations, Boards and Local Authorities for which 50,42,493 applications were received. 3,779 candidates were advised to these bodies.

CHAPTER – X

RECRUITMENT – CO-OPERATIVE SECTOR

The Kerala Public Service Commission (Additional Functions as Respects Certain Societies) Act has come into force as per Act 5/96 empowering the Commission to exercise additional functions in regard to the recruitment of employees in 15 Apex Co-operative Societies and District Co-operative Banks. The rules under the Act viz, The Kerala Public Service Commission (Consultation by Committee of Co-operative Society) Rules, 1998 were issued on 10.03.1998. Selection process to various posts to these bodies are carried out in Co-operative Sector Section, which functions under a Joint Secretary. Selection process for 14 District Co-operative Banks, 15 Apex Co-operative Societies and 3 other societies are left under the purview of the Commission. At present there are 32 Co operative institutions are under the preview of the Commission.

During the reporting year 43 posts were notified for selection to various posts in Co-operative sector for which 1,11,045 applications were received and also 568 candidates were advised by the commission.

CHAPTER – XI

SPECIAL RECRUITMENT FOR SCHEDULED CASTES AND SCHEDULED TRIBES

In accordance with the policy of the Government and as provided for in Rule 17 A of the Kerala State and Subordinate Service Rules, 1958 the Commission continued the Special Recruitment of Scheduled Caste/Scheduled Tribe candidates in respect of vacancies reported by the appointing authorities.

NOTIFICATIONS

During the year under report a total number of **98** posts were notified for Special Recruitment from among the Scheduled Castes and Scheduled Tribes. The break up is follows:

SPECIAL RECRUITMENT - POSTS NOTIFIED

Service	State wide	District wise
State Service	17	Nil
Subordinate Service	49	27
Company/Corporation/Board/Local Authority	4	1
Co-operative Institutions	Nil	Nil
Total	70	28

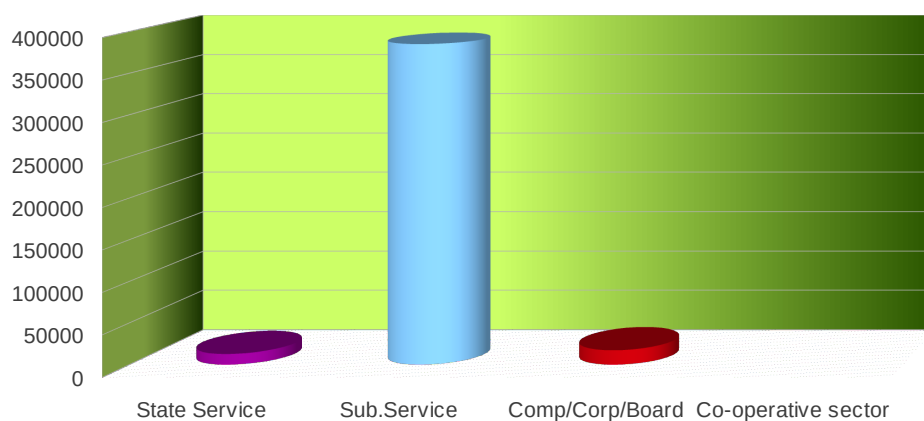
The details of notifications issued for Special Recruitment from among the Scheduled Castes and Scheduled Tribes furnished in **APPENDIX –III**

APPLICATIONS RECEIVED DURING THE YEAR

During the year under report a total number of **4,15,318** applications for **98** posts were received for Special Recruitment from the Scheduled Castes and Scheduled Tribes.

SPECIAL RECRUITMENT - APPLICATIONS RECEIVED

Service	State-wide		District wise		Total
	Posts	Applications	Posts	Applications	
State Service	17	12,927	Nil	Nil	12,927
Subordinate Service	49	1,82,581	27	2,02,357	3,84,938
Company/Corporation/ Board/Local Authority	4	17,432	1	21	17,453
Co-operative Institutions	NIL	NIL	NIL	NIL	NIL
TOTAL	70	2,12,940	28	2,02,378	4,15,318

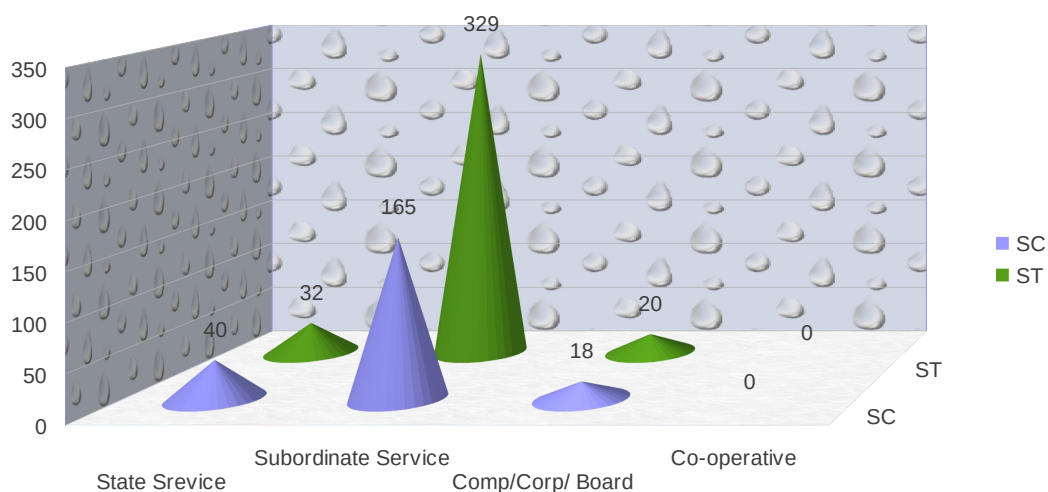
GRAPHICAL REPRESENTATION**ADVICE ON SPECIAL RECRUITMENT**

The details of 604 advices made under Special Recruitment from the Scheduled Castes and Scheduled Tribes are furnished as **APPENDIX – XIV**.

Service	Statewide				District wise			
	SC		ST		SC		ST	
	Male	Female	Male	Female	Male	Female	Male	Female
State Service	12	28	11	21	NIL	NIL	NIL	NIL
Subordinate Service	20	40	10	14	57	48	160	145

Company/Corporation/Board/Local Authority	NIL	3	3	2	6	9	7	8
Co-operative Institutions	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
TOTAL	32	71	24	37	63	57	167	153

GRAPHICAL REPRESENTATION OF SPECIAL RECRUITMENT-CANDIDATES ADVISED



POSTS FOR WHICH THERE WAS PAUCITY OF CANDIDATES (SPECIAL RECRUITMENT)

There had been paucity of qualified hands for recruitment to 4 posts. In such cases, the posts are re-notified for selection.

The details of posts for which there was paucity of qualified candidates are furnished as APPENDIX XVI

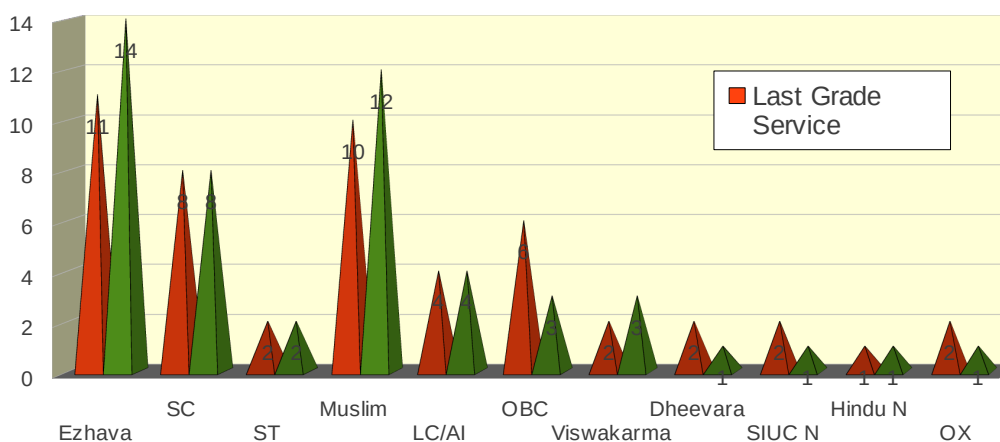
CHAPTER-XII

PERCENTAGE OF RESERVATION TURNS ALLOTTED TO SCHEDULED CASTES, SCHEDULED TRIBES AND OTHER BACKWARD CLASSES

The percentage of reservation allotted to different groups of communities in the list of Other Backward Communities, Scheduled Castes and Scheduled Tribes is as follows:

RESERVATION GROUP	PERCENTAGE	
	Posts included in LGS	Other than LGS
Ezhava	11	14
Scheduled Caste	8	8
Scheduled Tribe	2	2
Muslim	10	12
Latin Catholic/AI	4	4
Other Backward Classes	6	3
Viswakarma	2	3
Dheevara	2	1
SIUC Nadar	2	1
Other Christian	2	1
Hindu Nadar	1	1

GRAPHICAL REPRESENTATION



As per the G.O.(P)No.31/16/P&ARD dated;15.12.2016, the Government has make the statutory amendment in List-I and III of KS & SSR, 1958 as follows:

Scheduled Caste in Kerala item 37 Pulluvan substitute as Palluvan, Pulluvan and entry against item 47, Thandan (excluding Ezhugas and Thiyyas who are known as Thandan, in the erstwhile Cochin and Malabar areas) and (Carpenters who are known as Thachan, in the erstwhile Cochin and Travancore State), substituted as Thachar (other than carpenter) and omit 'Pulluvan' from the item 58 of List-III and item 64A substitute as 'Thachar' who are Carpenters from Other Backward Classes in Kerala State.

CHAPTER – XIII

REGIONAL OFFICES

Regional Offices at Kollam, Ernakulam and Kozhikode are headed by a **Regional Officer** in the cadre of a **Joint Secretary**. The staff details of each regional offices are given below:

Regional Office	Under Secretary	Section Officer	Enquiry Officer	Assistants	System Analyst	Others
Kollam	2	5	1	15	-	19
Ernakulam	2	4	1	13	1	16
Kozhikkod	1	4	1	11	1	17

The work relating to the selections to posts in the Kerala State Rural Development Board and Development Authorities in Thrissur and Northern Districts, LGS in various company/board corporations, Vocational instructors in VHSC and certain posts of KSFE are allotted to the Regional Office, Kozhikode. The work relating to various posts in the Municipal Common Service and Greater Cochin Development Authority, LSGD, some posts under PWD, various company/corporation, Forest Industries Travancore LTD, etc. are allotted to Regional Office, Ernakulam. The posts relating to Thiruvananthapuram Development Authority, Idukki Development Authority and also relating to any other Developmental

Authorities that are likely to fall within the region of Kollam, certain posts in Fire and rescue service Dept. Company/ Corporation, KFC, KSRTC etc are allotted to the Regional Office, Kollam.

The regional grouping of the District Offices is shown below for the purposes of work allotment and work sharing.

Region	Districts
Kozhikode (Northern)	Wayanad, Kasargod, Kannur, Kozhikode, Malappuram,
Ernakulam (Central)	Palakkad, Thrissur, Ernakulam, Alappuzha, Kottayam, Idukki
Kollam (Southern)	Thiruvananthapuram, Kollam, Pathanamthitta

CHAPTER – XIV

DISTRICT OFFICES

The Kerala Public Service Commission has District Office in all the 14 Districts. All of them, except that in Idukki, continued to function at the Head Quarters of the respective district. The District Office at Idukki is functioning at Kattappana.

ORGANISATIONAL SET UP

Each District Office is headed by a **District Officer** in the cadre of Deputy Secretary. There is one Enquiry Counter at each District Office to provide information to the Public. The staff details of each district offices are given below;

SI No	District	Under Secretary	Section officer	Office Superintendent	Assistants	Others
1	Thiruvananthapuram	2	8	1	25	17(Daily 2)
2	Kollam	2	7	1	21	22 (Daily-2)
3	Pathanamthitta	2	6	1	18	17 daily 2)
4	Alappuzha	2	7	1	21	19 (Daily 2)
5	Kottayam	2	8	1	18	21(Daily 2)
6	Idukki	2	6	1	18	16(Daily 3)
7	Ernakulam	2	7	1	24	21(Daily 3)
8	Thrissur	2	7	1	22	21(Daily 3)
9	Palakkad	2	7	1	21	18(Daily 3)
10	Malappuram	2	8	1	24	16 (Daily 3,T-1)
11	Kozhikode	2	7	1	21	20 (Daily 2)
12	Wayanad	2	6	1	18	16(Daily 2)
13	Kannur	2	7	1	24	22(Daily 3)
14	Kasaragod	2	6	1	18	20(Daily 2)

NOTIFICATIONS

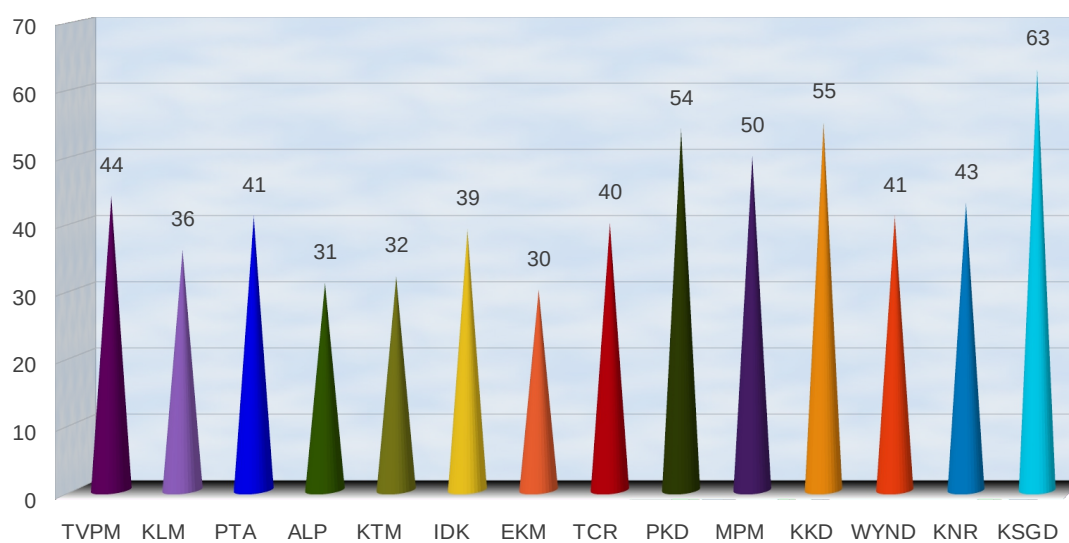
The particulars of the Notifications issued for selection through the District Offices are furnished in **APPENDIX-III**.

POSTS NOTIFIED- DISTRICT WISE

SI No	District	General Recruitment			Special Recruitment		
		Sub. Service	Local Authority / Company / Corporation / Board	Co-operative Sector	Subordinate Service	Local Authority/ Company/ Corporation/Board	Co-Operative Sector
1	Thiruvananthapuram	44	NIL	NIL	NIL	NIL	NIL
2	Kollam	36	1	NIL	2	NIL	NIL
3	Pathanamthitta	41	NIL	1	NIL	1	NIL
4	Alappuzha	31	NIL	1	NIL	NIL	NIL
5	Kottayam	32	NIL	NIL	2	NIL	NIL

6	Idukki	39	NIL	2	2	NIL	NIL
7	Ernakulam	30	NIL	NIL	3	NIL	NIL
8	Thrissur	40	NIL	2	3	NIL	NIL
9	Palakkad	54	1	1	5	NIL	NIL
10	Malappuram	50	NIL	3	4	NIL	NIL
11	Kozhikode	55	NIL	3	NIL	NIL	NIL
12	Wayanad	41	NIL	4	5	NIL	NIL
13	Kannur	43	1	1	1	NIL	NIL
14	Kasaragod	63	NIL	NIL	NIL	NIL	NIL
	TOTAL	599	3	18	27	1	NIL

GRAPHICAL REPRESENTATION OF POSTS NOTIFIED- DISTRICT WISE INCLUDING SPECIAL RECRUITMENTS.



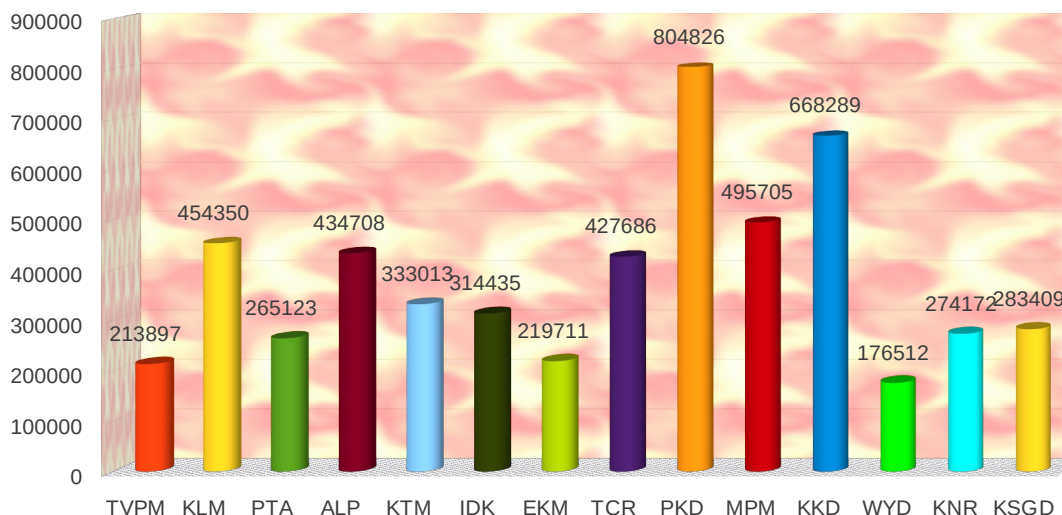
THE DISTRICT-WISE BREAK-UP OF APPLICATIONS RECEIVED

Sl.No.	District	General Recruitment						Special Recruitment						Total
		Subordinate Service		Local Authority/ Company/ Corporation/ Board		Co-operative Sector		Subordinate Service		Local Authority/ Company/ Corporat		Co-operative Sector		
		Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	Posts	Applications	
1	TVM	44	213897			NIL		NIL		NIL		NIL		213897
2	KLM	36	454318	1		NIL		2	32	NIL		NIL		454350
3	PTA	41	264647			1	455	NIL		1	21	NIL		265123
4	ALP	31	434704			1	4	NIL		NIL		NIL		434708
5	KTM	32	278557			NIL		2	54456	NIL		NIL		333013
6	IDK	39	258249			2	4	2	56182	NIL		NIL		314435
7	EKM	30	219365			NIL		3	346	NIL		NIL		219711
8	TSR	40	413645			2		3	14041	NIL		NIL		427686
9	PKD	54	801487	1	283	1	2123	5	933	NIL		NIL		804826
10	MPM	50	429328			3	456	4	65921	NIL		NIL		495705
11	KKD	55	653312			3	14977	NIL		NIL		NIL		668289
12	WYD	41	167915			4	4	5	8593	NIL		NIL		176512
13	KNR	43	271738	1	293	1	288	1	1853	NIL		NIL		274172
14	KGD	63	283409			NIL		NIL		NIL		NIL		283409
TOTAL		599	5144571	3	576	18	18311	27	202357	1	21	NIL		5365836

Total number of posts : 648

Total numbers of applications : 53,65,836

GRAPHICAL REPRESENTATION -DISTRICT-WISE- APPLICATIONS RECEIVED



RANKED LISTS FINALISED

The particulars of the ranked lists finalized during the year for the posts under District-wise selections are furnished in **APPENDIX-IX**

RANKED LISTS IN FORCE AT THE CLOSE OF THE YEAR

The particulars of Ranked Lists in force in the District Offices at the close of the year under report are furnished in **APPENDIX-X**.

RANKED LISTS EXPIRED/CANCELLED

The particulars of Ranked Lists in the District Offices cancelled or expired during the year are furnished in **APPENDIX XI**

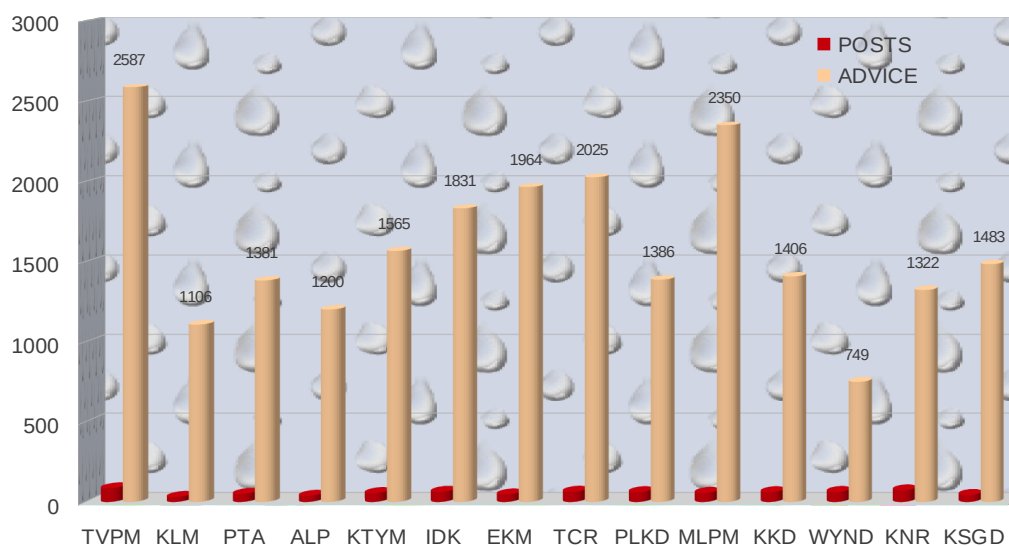
ADVICE ON RECRUITMENT

The details of candidates advised on recruitment from the District Offices during the year are furnished in **APPENDIX XIII**. The District wise breakup of the advice made on recruitment in the District Offices is as follows: -

**CANDIDATES ADVISED FROM DISTRICT OFFICES
(GENERAL RECRUITMENT)**

Sl. No.	District	No. of posts	No. of candidates advised
1	Thiruvananthapuram	85	2587
2	Kollam	31	1106
3	Pathanamthitta	50	1381
4	Alappuzha	38	1200
5	Kottayam	55	1565
6	Idukki	63	1831
7	Ernakulam	47	1964
8	Thrissur	64	2025
9	Palakkad	61	1386
10	Malappuram	56	2350
11	Kozhikode	61	1406
12	Wayanad	62	749
13	Kannur	72	1322
14	Kasaragod	43	1483
TOTAL		788	22355

**GRAPHICAL REPRESENTATION OF ADVISED FROM DISTRICT OFFICES
(GENERAL RECRUITMENT)**



CHAPTER – XV

RECRUITMENT - GENERAL FEATURES

PAUCITY OF QUALIFIED CANDIDATES

There was paucity of qualified candidates in the case of Special Recruitment in respect of 4 posts and 38 posts under General Recruitment. The details of such posts are given in **APPENDIX-XVI**.

DELAY IN APPOINTING CANDIDATES ADVISED BY THE COMMISSION

1(One) case of delay in appointing candidates by the Appointing Authority were reported during the year 2017-2018. Details can be seen in **APPENDIX-XVII**.

CANCELLATION OF REQUISITION

1 (One) case of cancellation of requisition have been reported during the year under report. (**APPENDIX-XV**).

CHAPTER – XVI

DEPARTMENTAL TESTS

CONDUCT OF DEPARTMENTAL TESTS

Departmental Tests of July 2017 have been conducted from 27.07.2017 to 23.8.2017 and Departmental Tests of January 2018 have been conducted from 31.01.2018 to 02.03.2018. The details of various tests and papers conducted, details of candidates admitted and a list of centres selected for the same during the period from 1.4.2017 to 31.03.2018 are shown in the separate lists attached in **APPENDIX – XXVIA**.

The list of various special tests is shown in the list attached in **APPENDIX-XXVIB**.

PUBLICATION OF RESULTS

The Result of the Departmental Tests January 2017 was published on 08-05-2017 and

that of July 2017 was published on 06-12-2017 . The details showing the results of the various Departmental Tests are furnished in **APPENDIX XXVII A**. Details regarding the result of the special tests are furnished in **APPENDIX-XXVII B**. There were **114** tests (including **22** Special tests) and **8** viva voce test for blind candidates. These tests were conducted in **73** centres throughout the state. The details are shown in **APPENDIX XXVII C**. Departmental and Adhoc Tests including Departmental Examinations for Junior Members of the IAS, IPS & IFS were also held during the year under report. The particulars regarding the publication of results are given in **APPENDIX XXVII B**.

CASES OF RECHECKING

158 applications were received during the year under report for rechecking of answer scripts(Exam -January 2017 & July 2017) of which **15** applications were rejected and **no** candidate was found eligible on rechecking were declared to have passed the respective tests.And a total no of **16,420** certificates were also issued during the period under report.

CHAPTER – XVII

DEPARTMENTAL PROMOTION COMMITTEE

Promotions to posts which are declared as selection posts in all departments have to be made on the recommendation of the D.P.C. presided over either by the Hon. Chairman or a Member of the P.S.C. During the year under report the Hon. Chairman and Members of the Commission as the case may be presided over **344** meetings of the DPC for various Departments. During the year under report no new DPC were constituted. Details of the meetings held are shown in **APPENDIX-XXVIII**.

CHAPTER XVIII

RULES RELATING TO STATE AND SUBORDINATE SERVICES AND OTHER RELATED REFERENCES

One of the most important functions of the Commission under Article **320(3)(a)** and **(b)** of the Constitution is to advise Government on matters relating to methods of recruitment

to various posts in the State and Subordinate Services and also on the principles to be followed in making appointments to such posts and in making promotion and transfers thereto from lower posts in the service and from other services respectively.

STATUTORY RULES RELATING TO SERVICES

(a) Total number of Rules pending at the beginning of the year	-	4
(b) Number of Rules received during the year	-	15
(c) Number of Rules on which advice was tendered	-	21
(d) Total number of amendments to Rules pending at the beginning of the year	-	6
(e) Number of advice tendered on amendments	-	25
(f) Special Rules yet to be received	-	15
(g) Proposal for amendments received during the year	-	22

RECOGNITION OF QUALIFICATIONS -NIL

(a) Number of references received	-	Nil
(b) Number of advice tendered	-	Nil
(c) Number of cases where govt. have issued orders on the advice tendered	-	Nil

Non acceptance of the advice of the commission – NIL

Particulars of advice tendered on amendment to rules are given in **APPENDIX XXIX**

**PARTICULARS OF ADVICE TENDERED ON RULES/AMENDMENT TO RULES
ETC
RELATING TO RECRUITMENT, RECOGNITION OF QUALIFICATION AND
OTHER MISCELLANEOUS REFERENCES**

Sl No.	File No & Subject/Department	Decision/Post
1	Medical Education Service	Cytotechnologist
2	Medical Education Service	Department of Nuclear Medicine (Scientific Assistant)
3	Medical Education Service	Dental Colleges – Inter Se Seniority of Professors
4	Medical Education Service	Assistant Engineer / Junior Assistant Engineer
5	Medical Education Service	Medical Radio Isotope Technologist
6	Medical Education Service	Social Worker (MSW)
7	Medical Education Service	Cath Lab Technician
8	Medical Education Service	Reproductive Medicine
9	Medical Education Service	Medical Oncology/Surgical Oncology
10	Medical Education Service	Theatre Technician
11	Medical Education Service	Technical Assistant (Mechinist))
12	Medical Education Service	ECG/TMT Technician
13	Medical Education Service	Scientific Assistant (Physiotherapy)
14	Health Service Department	Dietician GR II
15	Health Service Department	Pharmacist GR II
16	Medical Education Service	Pharmacist GR II
17	Medical Education Service	Dietician GR II
18	Health Service Department	Assistant Entomologist
19	Homoeopathy Department	Medical Officer – Amendment of Special Rule
20	Ayurveda Medical Education Service	Physiotherapist – issue of Executive Order

21	Kerala State Land Use Board State Service Special Rules	Joint Director and System Administrator
22	Town and Country Planning	Tracer – Amendment of Subordinate Service Special Rule
23	ISM State Service	Nature Cure
24	Treasury Subordinate Service	Treasurer
25	Kerala State Education Department	Sewing Teacher
26	Collegiate Education Department	Lab/Library Assistant
27	Higher Secondary Education	HSST Communicative English
28	Vocational Higher Secondary Education	General Insurance – Equivalent to KGTE Typewriting(H) & Word Processing(H)
29	Medical Education Service	Medical Record Superintendent
30	Medical Education Service	Associate Professor in Radiation Physics
31	Medical Education Service	Clinical Psychologist
32	A V(2)11197/15/GW – Giving the benefits of para 2(ii) of General Condition to over-aged SC/ST	The Commission had informed the Govt. that , in accordance with the KS&SSR 10(i) & ii, SC/ST candidates can be included in the main list (on the basis of marklist). For only to filling the quota ,over-aged candidates can be included in the List II of the Supplementary List.
33	A V(3)24508/79/GW – Kerala Tourism Service Special Rules	The Commission had accepted the Govt Proposal for the Special Rule Amendment.
34	A V(3)452/2016/GW – Legal Metrology State and Subordinate Special Rules	The Commission had accepted the Govt Proposal for the Special Rule Amendment.
35	A V(3)8276/89/GW	The Commission had decided to prepare two separate ranked lists for by-transfer on the basis of merit for NCC and Sainik Welfare

		Department and also demand each Department to report the B/T vacancies to the Commission by earmarking and also decided to intimate the Govt about the defects of common selection due to difference in qualification and informed as such.
36	A V(2) 52274/07/GW – Kerala Police - Amendment of Rules	The Commission had informed the Govt that for amending Kerala Police Subordinate Service Special rule(MT wing) , the heading of the notification of theGO(p)No.134/16/Home dated 30/04/16 must be changed from 'Errata' to 'Notification'.
37	A V(2) 66272017/GW – security Guard – Govt. Secretariat/KPSC- Executive Order -Reg:	The Commission had decided to issue notification in accordance with the existing Special rule and intimate the Govt as such.
38	A V(2) 13107/13/GW – LGS included in Secretariat Subordinate Service – Saving Clause	Secretariat Subordinate Service Special Rules(SRO No.107/2018)-the Commission had suggested the Govt to issue new saving clause , is not affecting advice from the existing ranked lists.
39	A V(3) 34837/89/GW – Kerala Revenue Subordinate Service Deputy Tahasildar-amendment to Special Rules	The Commission had accepted the Govt proposal to exempt the disabled persons with 50% or more disability who are working in the cadre of Deputy Tahasildar/Junior Superintendent from passing Higher Survey Qualification for promotion to the post of Tahasildar/ Senior Superintendent.
40	A V(2)3112/2010/GW – System Administrator in KPSC- age limit -reg	The Commission advised the Govt to fix lower and upper age limit as 25- 40.
41	A V(1) 12353/14/GW – LD Typist/Clerk-Typist(Various)- Qualification amendment Reg:	The Commission advised the Govt to amend the Special Rule of LD- Typist./Clerk-Typist in the various Department to include the

		condition that all the qualification including Computer Word Processing should be acquired before the last date of submitting application.
42	A V(1)5515/17/GW- Ayah in Various Departments- Experience Qualification-amendment Reg:	The Commission advised the Govt to amend rules by providing relaxation to SC/ST candidates in the experience qualification and also to change the experience as Ayah to experience as Ayah/Care taker/ Care giver.`
43	A V(3) 3276/11/GW Allowing age relaxation to widows regarding	The Commission accepted the draft notification of the Government to give 5 years upper age limit relaxation to widows and intimated the same to the Government.
44	A V (3) 6230/16/GW amendment in the rule 93 of Code of Conduct of Government employees reg.	The Commission accept the draft notification (Code of Conduct reg) of Govt. and intimated the same.
45	A V (1) 9592/14/GW Practice of reporting vacancies of night watcher again as the male candidates appointed as night watcher from the LGS ranlist are giving B/T as Office Attendant in the next coming vacancy of the Department.	The Commission advised the Govt. that if separete ranklist for Night Watcher/Watchman have preapared, such B/T from this cadre become unallowable as per rule and these candidates should remain as Night Wachman/Watcher in their whole service. And also intimated the Govt. that if there is any alternative suggestion, it can be submitted.
46	A V (2) 1359/09/GW IRB – Commandos converting the vacancy reported for the post of Driver as P.C Commandos.	With the Letter No. Dated: 29.08.2017, it was informed by the Govt. that 60 vacancies of Driver in IRB should be converted in to commandos. But the Commision advised the Govt. that, to convert 60 vacancies of Driver post to commandos, the proforma through which 60 vacancies of Driver reported to the Commission had to be cancelled and vacancies of

		commandos should be reported in the new proforma. As there is no ranklist for the post of commandos either that ranklist may revived or new notification for the post may issued.
47	A V (1) 4607/16/GW – LGS Special rule amendment reg.	The Commission accepted the Govt. suggestion to exclude Office Attendant post of Secretariat from the posts mentioned in rule 2 (K) of special rule of LGS as it is included in the Secretariat Subordinate Service as per special rule amendment.
48	A V (3) 27924/12/GW amendment to rule 18, KCS (CC & A) rules.	Commission accept the draft notification.
49	A V (3)/AS (CO) 1/4302/17/GW issue of a circular for the inclusion of Peruvannan caste in the SC list on the basis of Presidential declaration.	Commission decide and addressed the Govt. that it has to make changes in the part I of KS & SSR to include the cast in the reservation list. But any delay had occurred in doing this, Govt. must give directions to the revenue department to issue caste certificate on the basis of presidential declaration.
50	A V (2) 43894/08/GW – Jail Warder in the Jail Department (direct recruitment) selectin making state wise reg.	Commission informed the Govt. to take necessary steps to include a saving clause in the GO dated: 28.12.2012 in relation to ammend Kerala Jails Subordiante Service special rule to make warder as state wise selection.
51	A V (2) 654/17/GW - KAS recruitment rules reg.	Commission had examined the draft proposal of Govt. in KAS special rules and had approved the same with certain amendment.
52	A V (2) 110005/14/GW – KS & SSR rule 17 (c) amendment reg.	The Commision informed the Govt. to make amendment in KS & SSR Rule 17 (c) replacing the term by 'before the date of interview of candidates or the time fixed for the production of

		documents on the date of interview or in the absence of interview the date fixed for production of documents as the case may be'. In addition it was further been decided to amend the rule of procedure in accordingly.
53	A V (2) 3112/10/GW Technical post in KPSC – System Administrator.	As per GO (Rt) 6931/17/GAD Commission had decided to include a condition along with qualification that 'candidates who possess atleast 50% on regular basis shall be able to apply for the post. Advise has been given to Govt. issue a new order including this amendment.
54	A V (3) 7907/13/GW excise and prohibition subordinate service special rule reg.	The Commission accept the Govt. suggestion for the amendment of excise and prohibition state & subordibnate special rules with certain changes and final decision in this regard also received from the Govt.
55	A V (3) 11662/92/GW – Kerala Excise & Proibition Subordinate Service – Endurance Test of Excise Civil Officer amendment reg.	The Commission accept the Govt. proposal to upgrade the status of the endurance test.
56	A V (3) 7286/17/GW – Selection to the post of CA Grade II, Typist Grade II in the Lokayuktha.	The Commission decided that the selection to the post of CA Grade II, Typist Grade II are make equal to the post of CA grade II in the Secretariat & Typist grade II in the various department respectively for Lokayuktha.
57	A V (2)19859/06/GW – KPSC rule procedure amendment reg.	The Commission decide to informed the Govt. that the existing procedure for the relinquishnment had to be followed and also informed that the Commission will examine the possibility of submitting relinquishment application through profile and further course of action will take in this regard.

58	A V(1) 3614/17/GW-- Revenue Department – re-appointment of Sri. F.F. Aneesh in the LD Clerk post reg:	Commission informed the Govt. that once the vacancies are reported to the PSC , re-appointment is not possible.
59	A V(2) 58252/17/GW- Amendm,ent of Kerala Public Relations Department Special Rule- Reg:	Commission accepted the Govt proposal to amend the special rule for the post of Director of Public Relations in the Public Relations Department.
60	A VIII (2) 8315/16/GW – Jr Instructor – Welder – Unification of post regarding.	Commission accepted the Government proposal to fill the vaccancies of the releted trades of Jr Insrtuctor (Welder) from the ranked list of Jr Instructor (Welder) and also decided to inform the Government to issue a GO in this regard to make the advise lawful. (Decision number 36 dated 17/04/2017)
61	A VIII (2) 9018/2016 GW – Appontment of Anandhu Raveendran who lost his leg an accident with Forest Department Bus	Commission accepted the sub committee decision to express disagreement to Govt. proposal to appoint Sri.Anandhu Raveendran in Attendent post in the Forest Department of Kottayam District, as the rule is not allowing to appointment any other kind in the posts where the selections are done by the commission. (Decision No.35 dtd 17.04.2017)
62	A VIII (3) 3953/16/GW- Backward Communities Development dept.- For the appointment to the posts of Clerk,Office Attendent Gr.II, Driver Gr,II-Seeking Advise on draft executive order reg.	Commission accepted the proposal to advise the Govt. that the qualification to the post of Clerk,Office Attendent Gr.II,Driver Gr.II can be make equal to the posts that of various dept.and also the vacancies in the regional office shall be treating as headquaaters vacancy (Decision No.18 dtd 05/06/2017)
63	A VIII(I) 4068/03/GW- 3% Reservation to DA candidates	Commission decided to make changes in the existing 100 point reservation roaster to comply with

		the G O (P) No. 8/17/SJD dtd 06/05/2017 and to give 1,34,67 out of turn to Differently Abled candidates . (Decision No.38 dtd 03.07.2017)
64	A VIII (3) 3705/17/GW-Technical education Dept.-Assistant instructor (commercial institutes) amendment of qualification reg.	Commission accepted the sub committee (rules) proposal to ament the special rule by adding 'OR' before the word 'Diploma' instead of 'AND' in the second qualification and also to include Diploma in commercial Practice as alternative qualification (Decision No.39 dtd 16.10.2017)
65	A VIII (3) 3953/16/GW-Backward Communities Development Dept.-Draft Executive Order for fixing qualification and selection to the post of Deputy Director reg.	Commission accepted the 7 amendment proposal of the draft executive order and also the 2 proposals recommended by Hon.Member (Decision No.17 dtd 27/11/2017)
66	AVIII (3) 2706/11/GW- Technical Education dept.Studio Attender-qualification Amendment reg.	Commission decided to give letter to Govt. to exclude 'Experience' in the qualification as per special rule to the post of Studio Attender (Sculpture) and also decided that as the remainig one candidate in the ranked list of Studio Attender who possessed the qualification as per special rule can be advised to the one of the two reported vacancies and for the remaining one vacancy ; new notification will be issued after obtaining Final Order after in corporating qualification amendment
67	A VIII (3) 3953/16/GW- Back ward Communities Development Dpt.-selection to the Common post reg.	The Selection of common posts are filled up through District wise selection. But the Backward Communities Development Department only had regional and head offices.Hence the vacancies of the post of Clerk,Office Attender gr II and Driver Gr.II in

		the department etc had to report as headquarters vacancy. Hence the Commission accepted the proposal of the Sub Committee (decision No.16 dtd 11/12/2017)
68	A VIII (2) 9401/2015/GW- Junior Instructor (Dress Making) Industrial Training Department Treating Bsc/Costume & Fashion Designing as higher qualification reg.	Commission decided to ask Govt. amend special rule by incorporating similar qualification like NCVT in Fashion Technology +Principle of Teaching)taken as additional qualification and takingBSc costume and Fashion Designing and other UGC recognised similar courses as higher qualification to the post. (Decision No.34 dtd 22.01.2018)
69	A VIII(I) 51448/06/GW-Agricultural Assistant Gr.II in the Agricultural Department	Commission accepted the Govt proposal to exclude Endurance Test to those who are passed MGTE (Agricultural) course and those who are completed 50 years of old for the selection to the post of Agricultural Assistant Gr.II (By Transfer) from last grade servants of the Agricultural department. (Decision No 21dtd 12.03.2018)
70	A VIII (3)10180/17/GW-Back ward Communities Development Dept.-Special Rule formation-Seeking advise of the commission reg .	Commission accepted the sub committee proposal to accept the draft of the special rule with the amendment that the year 2017 specified in the draft can be changed to the year year in which the final G O is issued (Decision No.16 dt 12.03.2018)

CHAPTER – XIX

ADDITIONAL FUNCTIONS IN RESPECT OF THE KERALA STATE ROAD TRANSPORT CORPORATION, KERALA STATE ELECTRICITY BOARD AND GOVERNMENT OWNED COMPANIES AND CORPORATIONS

Consequent on the entrustment of additional functions to the Commission as regards recruitment under the Kerala State Electricity Board, Kerala State Road Transport Corporation and Government owned Companies and Corporations, the question of framing special rules relating to the various services under the above mentioned bodies have been taken up by them with the Commission. A list of the Companies/Corporations/Boards under the purview of the Commission is given in **APPENDIX-XXIV**. Details of advice tendered on the proposal for framing special rules etc. to various services under the Companies/Corporation/Board during the year under report are given in **APPENDIX-XXX**.

I STATUTORY RULES RELATING TO SERVICES

(a) Total number of Rules pending at the beginning of the year	- 10
(b) Number of Rules received during the year	- 1
(c) Number of Rules on which advice was tendered	- 2
(d) Total number of amendments to Rules pending at the beginning of the year	- 5
(e) Number of amendments to rules received during the year	- 11
(f) Number of amendments to Rules on which advice was tendered	- 9
(g) Number of Special Rules yet to be received	- 14

A. Total number of Rules pending at the beginning of the year

- i) Travancore Devaswom Board
- ii) Kerala State Poultry Development Corporation
- iii) Kerala State Back ward Classes Development Corporation
- iv) Meat Products of India Limited
- v) Kerala Fisherman Welfare Fund Board
- vi) Rehabilitation Plantation Limited

- vii) SIDCO – IT & TC Division – Tool cum Training Centre – Recruitment Rules
- viii) Kerala Water Authority – Recruitment Rules Technical Staff
- ix) Travancore Titanium Products Ltd. - Recruitment Rules of 14 posts
- x) Pollution Control Board

B. Number of Rules received during the year

Travancore Sugars and Chemicals

C. Number of Rules on which advice tendered

- i) Pollution Control Board
- ii) Rehabilitation Plantation Limited

D. Total number of amendments to rules pending at the beginning of the year

- 1) Toddy Workers Welfare Fund Board – LDC / LDT
- 2) KSBC – Asst.Manager / Accountant
- 3) SFCK – By Transfer of Low Paid Employees
- 4) PCK Ltd – 10% Reversion for LGS
- 5) PCK Ltd – Qualification of 69 Posts

E. Number of Amendments to Rules received during the year

- I. KSEB Ltd – Sub Engineer (Electrical) promotion qualification amendment – reg.
- II. KFC – Qualification amendment for senior programmer.
- III. KSCSC – LD Typist Qualification amendment.
- IV. KSEB – PRO Qualification amendment.
- V. Kerala Ceramics Ltd – Work Assistant - amendment
- VI. Kerala Motor Transport Workers Welfare Fund Board – LDC / LDT By transfer appointment.
- VII. KSBC – Computer Programmer Qualification amendment.
- VIII. KFC – Assistant / Assistant Manager – Qualification amendment.
- IX. Toddy Workers Welfare Fund Board – Driver – Renaming and Qualification amendment.
- X. Toddy Workers Welfare Fund Board – Inclusion of ITI Trades for the post of CA and

LDT.

XI. KSFDC – Driver – Renaming and Qualification amendment

F. Number of amendments to which advice was tendered

1. KSEB Ltd – Sub Engineer (Electrical) promotion qualification amendment – reg.
2. KFC – Qualification amendment for senior programmer.
3. KSCSC – LD Typist Qualification amendment.
4. KSEB – PRO Qualification amendment.
5. Kerala Ceramics Ltd – Work Assistant - amendment
6. Kerala Motor Transport Workers Welfare Fund Board – LDC / LDT By transfer appointment.
7. KSBC – Computer Programmer Qualification amendment.
8. KFC – Assistant / Assistant Manager – Qualification amendment.
9. KSFDC- Driver-Renaming of qualification amendment

G. Special Rules yet to be received

1. Travancore Cements Limited
2. The Metal Industries Limited.
3. Kerala State Textiles Corporation.
4. Metropolitan Engineering Company Limited
5. Sitaram Textiles Limited
6. Kerala State Warehousing Corporation.
7. Kerala State Maritime Development Corporation.
8. Coir Workers Welfare Fund Board.
9. Kerala Asbestos Cement Pipe Factory Limited.
10. Kerala School Teachers and Non Teaching Staff Welfare Corporation Limited.
11. Kerala State Handicapped Persons Welfare Corporation Limited.
12. The Chalakkudy Potteries Limited.
13. KTDFC - Kerala Transport Development Finance Corporation.
14. KEXCON - (Kerala State Ex-Service Development and Rehabilitation Corporation)

II RECOGNITION OF QUALIFICATION - NIL

III MISCELLANEOUS REFERENCES - NIL

IV EXEMPTION FROM RULES - NIL

CHAPTER – XX

ADDITIONAL FUNCTIONS IN RESPECT OF SERVICES UNDER LOCAL AUTHORITIES

Consequent on the entrustment of Additional functions to the commission as regards recruitment to various posts under the local authorities the question of framing special rules regarding various posts under the above bodies have been taken up by the Commission.

A list of local authorities under the purview of the Commission is given in the Appendix XXV. The details regarding the advice proposals for framing special rules etc to various posts under the local authorities during the year under report are given in the **Appendix XXXI**.

I. STATUTORY RULES RELATING TO SERVICE

NIL

II. RECOGNITION OF QUALIFICATION

NIL

III. MISCELLANEOUS REFERENCES

NIL

IV EXEMPTION FROM RULES

NIL

Sl. No. List of Local Authorities under the purview of the Commission

- 1 Greater Cochin Development Authority
 - 2 Municipal Common Service
 - 3 Trivandrum Development Authority
-

CHAPTER – XXI

ADDITIONAL FUNCTIONS IN RESPECT OF THE SERVICES UNDER CO-OPERATIVE SECTOR

The Government had issued Ordinance Number 10 of 1995 (Order No.6434/by B2/95 Law dated 29.04.1995) By amending the Kerala Co-operative Societies (Amendment) Ordinance 1995 (Order No.14713/by B2/95 Law dated 27.10.1995) by amending Kerala Public Service Commission Additional functions in respect of certain Societies Ordinance 1995. Accordingly, Act 5 of 1995 and Act 6 of 1995 were issued. As such G.O (P) No.41/98/Co-op dated 09.03.1998 was issued and recruitment to the posts of 14 District Co-operative Banks and 15 Apex Societies come under the purview of Kerala Public Service Commission. Later 3 more societies (Charitable) have been brought under the purview of the Commission as per G.O. (P) No.35/99/GAD dated 18.08.1999. Rules have been formulated for the Apex Societies and 14 Co-operative Banks, which came under the purview of the Kerala Public Service Commission as per the above orders.

CO-OPERATIVE SECTOR

1. STATUTORY RULES RELATING TO SERVICE

a)	Total Number of Rules pending at the beginning of the year	1
b)	Number of Rules received for advice	NIL
c)	Number of Rules on which advice was tendered	NIL
d)	Total Number of amendments to Rules pending at the beginning of the year	3
e)	Number of amendments to Rules received during the year	NIL
f)	Number of amendments to Rules on which advice was tendered	NIL
g)	Number of Special Rules yet to be received	5

a. Total Number of Rules pending at the beginning of the year

- 1 Kerala State Agricultural and Rural Development Bank

b. Number of Rules received for advice NIL

d. Total number of amendments to Rules pending at the beginning of the year

- 1 Consumer Fed
- 2 Kottayam DCB - Lift Operator/Peon
- 3 Amendment of Recruitment Rules of 14 DCBs in accordance with relevant amendment in KCS Rules

e. Number of amendments to Rules received during the year

NIL

g. Number of Special Rules yet to be received

- 1 The Kerala State Cashew Workers Apex Industries Co-operative Society Ltd.
- 2 The Kerala State Co-operative Textile Federation Ltd.
- 3 State Institute of Encyclopedia publication (Kerala) Society
- 4 The Institute of Children's Literature (Kerala) Society
- 5 State Institute of Languages(Kerala) Society

MISCELLANEOUS REFERENCE - NIL

RECOGNITION OF QUALIFICATION - NIL

EXEMPTION FROM RULES - NIL

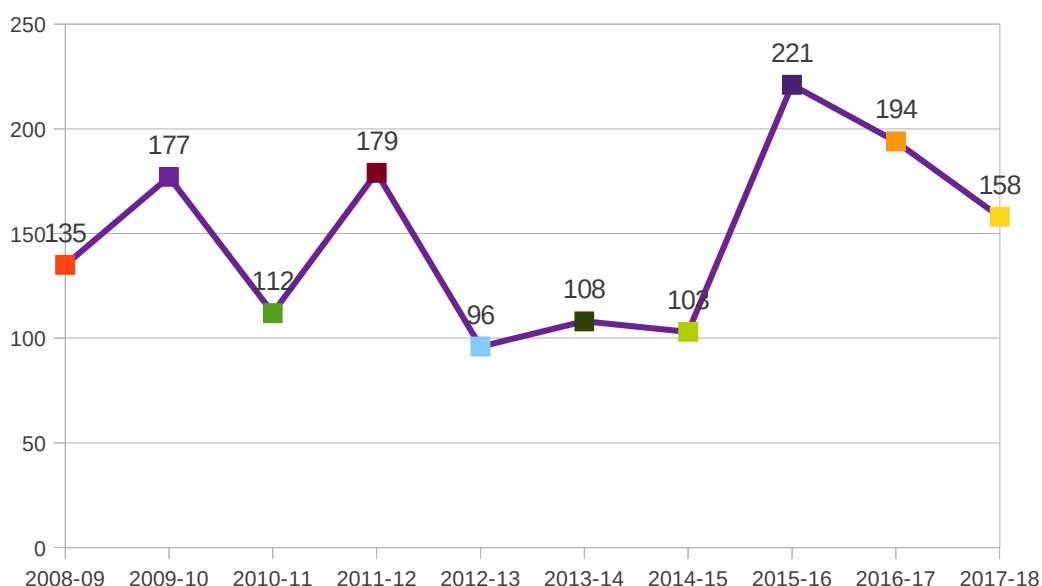
CHAPTER - XXII

DISCIPLINARY CASES

One of the important functions of the Commission under Article 320(3)(c) is to advise Government on all disciplinary matters affecting Government Services.

Number of disciplinary cases pending with the Commission at the beginning of the year was **81**. A total of **218** cases were received from the Government during the year under report. The Commission tendered their advice on **158** cases. The number of cases pending with the Commission at the close of the year under report is **141**. The number of cases pending with the Government were **252**

GRAPHICAL REPRESENTATION-ADVICE TENDERED ON DISCIPLINARY CASES DURING THE LAST TEN YEARS



CHAPTER – XXIII
LITIGATIONS INVOLVING THE COMMISSION

(a)	Total number of cases (WP(c),WA,SLP,CA etc.) relating to the Commission pending for final disposal in the, High Court, Supreme Court at the beginning of the year	7,915
(b)	Number of cases relating to the Commission filed during the year.	1,254
(c)	Number of cases relating in which SF/CA have been filed	769
(d)	Number of cases disposed of	426
(e)	Number of cases pending for final disposal at the close of the year	8,743
f	Abrief account on the important judgement which have a direct bearing on the working of the commission	Nil

Of which **879** cases are filed before KAT relating to the commission during the year.

CHAPTER – XXIV
COMMITTEE FOR REDRESSAL OF COMPLAINTS OF
WOMEN EMPLOYEES
(Internal Complaints Committee)

Based on the Supreme Court judgement dated 13.08.1997, the Government have directed PSC to set up a complaint redressal mechanism and to constitute a Committee for the time bound redressal of complaints of women employees in accordance with the guidelines laid down by the Supreme Court. Accordingly the Commission have constituted a

Committee with effect from 25.04.2001 and the same is functioning effectively in this office in tune with the guidelines of the Apex Court. The Committee comprises the following members as on 31.03.2018

Sl. No.	Name & Designation	Official Position
1	Smt. R.Geetha ,Addl: Secretary	- Presiding Officer, ICC
2	Dr.T. Vijayalekshmi, Head of Department(Tamil), University of Kerala	- Member of the Committee (External)
3	Smt. S.Anitha, Joint Secretary	- Member of the Committee
4	Smt.Shareeda Beegum.R., Deputy Secretary	- Member of the Committee
5	Shri. John Kurian, Under Secretary	- Member of the Committee

During the reporting year the Committee was convened 4 times on 03/05/2017, 04/05/2017, 09/06/2017 and 21.06.2017 . No complaints were received from the women employees during the year under report.

CHAPTER – XXV

DEVIATION FROM THE ADVICE OF THE KERALA PUBLIC SERVICE COMMISSION

1 A1(1)444/2014/GW

The disciplinary action initiated against Sri.'A' Deputy Conservator of Forests (Rtd) in connection with the irregularities in the unwarranted construction of 500 jundas in the vested forest area in Manchucholamala in Kottenchery in Kanhangad range during 1997-1998 was finalized by Government by awarding him the punishment of reduction in pension for Rs.200/- per month permanently and to recover Rs.9,14,964/- from him under Rule.3 Part III, KSR , after obtaining advice of the Commission in this regard.

The review petition dated 25/05/2011 filed by Sri.'A' against the above order

was rejected vide Government order dated 18/02/2012. He again filed another review petition which was also rejected vide Government letter dated 05/06/2012. Once again Sri.'A' submitted his review dated 19/06/2012 and the same was rejected vide Government letter dated 14/11/2012 informing that no further request in this regard will be entertained.

Sri.'A' has submitted one more review petition dated 27/11/2012 with the main contention that jurisdiction conferred under Rule 39 of Part II of KS&SSR 1958 may be invoked for canceling the implementation of Government Order.

Having decided to invoke Rule 39 of KS&SSR, 1958 Government once again examined the case in detail and observed that on going through the materials available in the file , it cannot be inferred that the actions of the petitioner were ill motivated or that there was any sinister design on his part. On the other hand, it appears that there was bonafides on his part in view of the pendency of court proceedings. Moreover, no reliable material is forthcoming to suggest that he had any personal gain due to the alleged unwarranted construction of jundas in the vested forest area. With the above observations, Government vide letter dated 04/12/2013 first has requested the advice of the Commission in this matter.

The Commission examined the case in detail and observed as follows;

Rule 35 of KCS(CC&A) Rules specifically states that there shall be only one review. Here the delinquent had preferred three reviews which were considered and rejected by the Government and this is the fourth such petition filed by the delinquent and the Government invoked Rule 39 of KS&SSR to re-examine the case. The Hon'ble High Court had observed in Narayanan Vs State of Kerala that the power under Rule 39 is to be exercised in rare and

exceptional case in extra ordinary circumstances where ends of justice demand it. Clearly there are no such compelling reasons in this case.

Moreover, records reveal that the enquiry had found the delinquent guilty of all the four charges. The main contention of the delinquent is that there was a interim order by the Hon'ble High Court and he constructed jundas to prevent further encroachment and cultivation by the appellants. But the order of the High Court states that "there shall be no further plantation in the area covered by the order nor shall the appellants cut or remove any tree or convert the present state of the property until further orders". So it is evident that the appellants were forbidden by the Hon'ble High court from creating any further mischief. So there was no urgency to demarcate the forest land from the disputed land before the disposal of the appeal by the court.

The High Court finally dismissed the appeals preferred by the party and decided in favour of the department. So the creation of jundas before the final disposal of the appeal has caused infructuous expenditure to the Government and that delinquent has been proved to be responsible for the loss caused to the Government. There are no fresh reasons to deviate from the earlier three decisions of the Government wherein the review petitions were dismissed as they lacked merit.

As per Rule 4(ff) of KPSC (Consultation) Regulations it shall not be necessary for the Commission to be consulted in regard to the making of any order in exercise of the power conferred by Rule 39 Part II of KS&SSR. This has been upheld in KPSC V/s Tessymol Sebastain and another LLR 2005 (3) Ker 486. But even a plain reading of the section would reveal that Rule 39 does not empower the Government to entertain a fourth review petition from a retired employee. Rule 39 Part II of KS&SSR relates to "the case of any person or

persons serving in a civil capacity under the Government of Kerala or any candidate for appointment to a service”. It does not extend to disciplinary action against retired employees. So the present decision to invoke Rule 39 is clearly ultravires.

Therefore, with the above observations, the Commission disagreed to the Government proposal and advised the Government accordingly, vide letter dated 01/01/2014.

Government examined the case again on the basis of the remarks furnished by the Advocate General in this case. The questions of the power of review of the Government under Rule 35 of KCS(CC&A) Rules and the entertainment of an issue by resorting to Rule 39 of Part II of the KS&SSR are seen addressed by the Advocate General, as requested by the Government. Regarding the entertainment of the issue by resorting to Rule 39 of Part II of the KS&SSR, the Advocate General has opined that the relief sought by the incumbent in this case cannot be indirectly achieved by invoking the general and residuary power of the Government under Rule 39 of the Rules. Regarding the power of review of the Government under Rule 35 of KCS(CC&A) Rule, Advocate General has opined among other things that there can be only one review to the Government against the original decision taken by the Government and though technically a second review is not maintainable, the Government is not debarred from having a second look on the whole issue on the basis of subsequent revelation of material facts which were unnoticed and overlooked in the earlier adjudications.

Based on the remarks of Advocate General and taking a lenient view Government have decided to reduce the punishment of deduction of ₹.200/- from pension ordered vide GO(Rt)No.234/11/F&WLD dated 02/06/11 to ₹.100 after keeping alive the decision to recover the Government loss of ₹.9,14,964/- from the DCRG of Sri.'A' as ordered therein.

The Commission examined the case with connected records and found that no new

material facts or any change of circumstances have been revealed subsequently in this case and hence the tentative decision taken by the Government afresh is not proper in the eye of law. The Commission therefore decided to stick on to its earlier decision and advise the Government accordingly on 24/02/2016.

But the Government vide G.O.(Rt)No.302/2017/F&WLD dated 06/08/2017 has decided to finalise review petition submitted by him by reducing the punishment of deduction of pension ordered vide G.O.(Rt) No.234/11/F&WLD dated dated 02/06/2011 from ₹.200 to ₹.100 keeping alive the decision to recover the loss of ₹,9,14,964 from the DCRG of Sri.'A' overruling the advice tendered by the Public Service Commission and without affording them another opportunity to examine the case.

2. AI (3) 1552/17/GW

Government have earlier sought the advice of the Commission on their tentative decision to withhold ₹.700 per month from the monthly pension of Sri. 'X' , Chief Engineer (Rtd) for a period of 5 years under Rule (3) Part III KSRs, as he violated the norms in awarding contract to erect Sign Boards along National Highways. The Commission examined the case in detail with connected records and disagreed to the tentative decision of the Government to withhold ₹.700 per month from the monthly pension of Sri. 'X' and advised the Government to stick to its earlier decision to reduce ₹.1000/- per month permanently from his monthly pension. Overruling the advice of the Commission, Government vide G.O(Rt)No.735/2016/PWD dated 01/04/2016 finalised the disciplinary action initiated against Sri. 'X' , Chief Engineer (Rtd) by withholding ₹.700 per month for a period of 5

years as per Rule 3 Part III KSRs. It is by deviating from the provisions laid down to be followed in case of disagreement between the Commission and the Government, vide the above G.O. Government finalised the disciplinary action without giving a chance to the Commission to reconsider the matter. In this regard, Commission brought the procedural impropriety to the notice of the Government and further noted its concern on the repeated deviations from the accepted norms. Now, vide letter dated 2/8/17, Government have informed that the concern raised by the Kerala Public Service Commission in the matter of procedural impropriety occurred in the matter of finalizing the disciplinary action against Sri. 'X' , Chief Engineer (Rtd) is duly acknowledged and that there was no deliberate intention to deviate from the norms and also noted that such instances shall be avoided in future.

3.A(1)8082/15/GW

While working in KAP 3rd Battalion Sri 'A' went into unauthorised absence from 27.01.2009 with out prior notice or permission from the Authority.He was declared as absconding from duty and departmental enquiry was initiated against him for his indiscipline and failure from duty which were not expected from a personel in a disciplined force.The commandant of KAP,3rd Battalian on 23.01.2010 odered to remove Sri 'A' from his service w.e.f.27.01.2009 (the date from which he became absent)conforming to the report of enquiry officer which undoubtedly proved accusations against him.But Sri 'A' did not submit any appeal against the punishment on department level.Later it was on 25.02.2015 the mother of the incumbant appealed Govt.to neutralize the order dismissing Sri 'A' from service.The Govt.heard Sri 'A' to finalise the appeal made by his mother.

On hearing Sri.'A' claimed that due to severe stomach pain he was forced to leave from his duty place on 27.01.2009.He had to abstain from his duty because of the severing of

his discomfort and physical fatigue and hence he was not able to respond to the showcause notice issued to him. He never got a chance to prove his innocence and he was dismissed from service without hearing his plea.

He appealed to Govt. that the order intended to dismiss him from service may be withdrawn since he had not committed any crime testifying to remove from service.

Govt. closely examined the review petition filed by Sri A vide Rule 36 of Kerala Police Departmental Enquiries Punishment & Appeal Rules, 1958. , P.R file concerned, associated documents and claims made by the incumbant while hearing were brought for examination. Govt observed that he was removed service since his unauthorised abstinence from duty was clearly proven in the enquiry. Even the accused did not cooperate with the departmental procedures. Neither did he give reply to the showcause notice nor did he take any action to clear his stand in the departmental enquiry. Nevertheless on considering the symphethetical condition of his family and the fact that he is of only 41 years of age. Government for the time being decided to reinstate him into the service thereby reducing the punishment of termination from service to increment bar with 3 years cumulative effect.

Accordingly, the advice of the Hon'ble Commission was sought by the Govt. On detailed inspection, the Commission disagreed with tentative decision of Govt. as righteous reasons were not found and advised the Government accordingly.

After obtaining the advise of the Commission , Government re-examined the case. Even though gross failure had been occured on the part of Sri A, Govt. stuck on the earlier decision to lowering the punishment of dismissal from service to increment barring with 3 years cumulative effect showing compassionate approach by considering the

sympathetic conditions of his family and also considering the fact that he will get nearly 15 years of service if he is re- appointed in service and therefore appealed to the Commission to re consider the decision vide letter dated 10.11.2016.

The Commission scrutinised then documents thoroughly and disagreed with the proposal of Govt.with a view that there was no genuene reason put forward by the Govt.inorder to reduce the punishment.

Overruling the advice tendered by the Commission ,Govt.vide G.O (P) 3339/2017/Home dated 14/12/2017 has decided to lower his punishment by increment bar with 3 years cumulative effect and to reinstate Sri 'A' into service.

4. Kerala State Development Corporation for Christian converts from Scheduled Caste-Regularisation of appointment of Sri. Dineshan.G as LD Typist.

Government have sought the advice of the Commission to regularise the appointment of Sri.Dinesan as Driver in KSDC for CC from SC. But the commission has disagreed with the Government proposal and once again Government requested to re-examine the matter and the commission stick on to the earlier decision. Later Government issued an Order Vide GO(MS) No. 11/2017/BCDD dt. 11.07.17 to regularise the appointment of Sri. Dinesan.G by overruling the advice of the Commission.

5. Absorption of Seven Office Attendants from Government Secretariat to Kerala

University of Health Services

Government have sought advice of the Commission to absorb 7 Office Attendants, deputed from Government Secretariat to KUHS. The commission disagree with the Government proposal twice and Government over ruled the Commission advice and issued the order to absorb the office attendants from Government Secretariat to KUHS as per GO(MS) No. 164/2017/H&FWD dt. 18.11.17

CHAPTER – XXVI
COMPARATIVE SUMMARY OF WORK DONE BY
KERALA PUBLIC SERVICE COMMISSION

At the initial stage the workload of the Commission was limited. As years passed a remarkable change has occurred in the growth of literacy, as a result number of well-educated youth has also increased in the State. Accordingly the number of job seekers has become enormous. Applications received for various posts began to be heaped up in all the offices of the Commission. Requests for increasing the strength of Staff had been placed to the government on several occasions and the Government have accepted the same to a certain extent. Thus, the total strength of the staff reached up to **1,764** during the reporting year 2017-2018. Since the manpower was found insufficient to cope with the enormously increasing workload the Commission resorted to mechanization with effect from 2002, so as to achieve simplification, accuracy and speed in the selection process. A tabular form of comparative study of work done for the last ten reporting years (**2008-2009 to 2017-2018** and five years comparison of work done (**2008-2009 to 2012-2013 & 2013-2014 to 2017-2018**) are shown in the succeeding pages.

COMPARATIVE SUMMARY OF WORK DONE FROM 2008-2009 TO 2017-2018

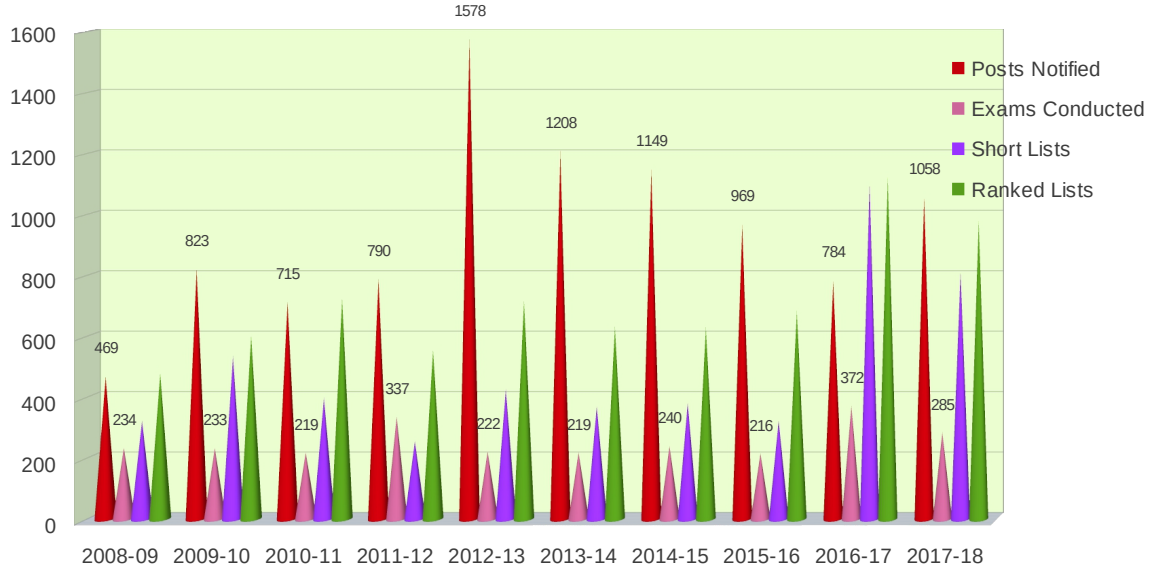
Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2008-09	469	1642772	234	2369642	323	223732	388	26034	479	145358	17858	3294659	5795756	135
2009-10	823	2943872	233	1240273	536	170696	314	27230	603	155338	51213	2213490	4822539	177
2010-11	715	4245693	219	3384075	399	82485	545	34126	726	63443	42505	1319764	7983255	112
2011-12	790	1713064	336	4223562	251	198840	358	20944	556	104813	33919	2809625	7370059	179
2012-13	1578	3469844	222	2645984	427	258936	577	19496	718	126054	29804	3584872	8127275	96
2013-14	1208	6049288	219	3147853	371	150478	406	38661	632	89134	33001	3893364	10645826	108
2014-15	1149	5811567	240	4222665	382	49657	405	20357	630	115604	27213	4238174	13789876	103
2015-16	969	4654688	216	5026351	324	144557	373	20126	685	478034	27234	7934500	9498574	221
2016-17	784	10159405	372	7526765	1104	154950	435	36682	1124	138022	38166	7861834	13841755	194
2017-18	1058	13199381	285	9706181	813	154074	484	26867	982	93578	33250	16836066	23966212	158

COMPARISON OF WORK DONE IN THE LAST TEN YEARS

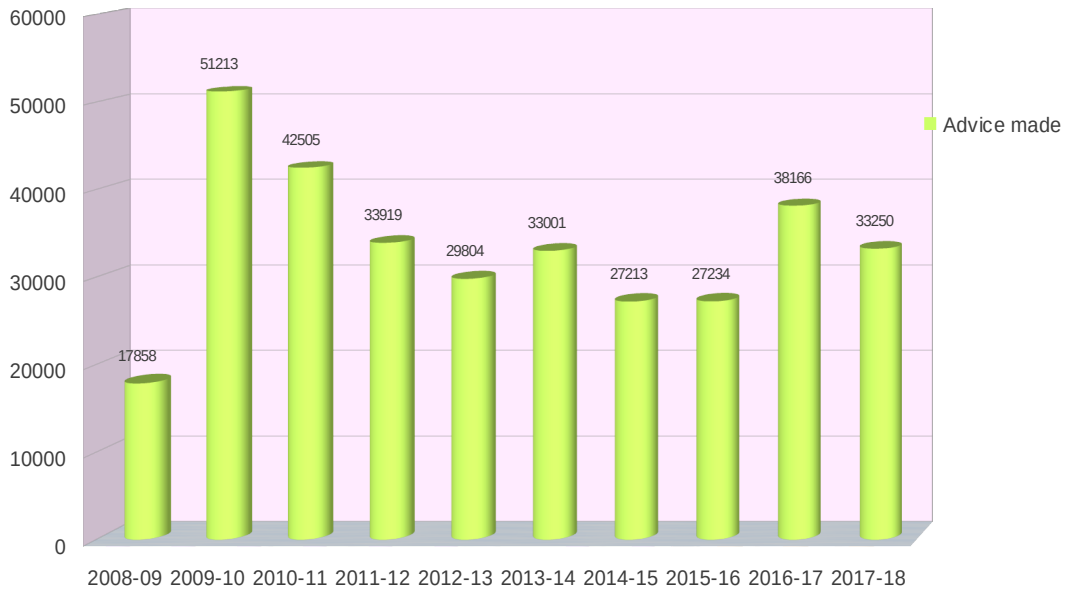
(2008-08 to 2012-2013 and 2013-2014 to 2017-18)

Year	No. of Posts Notified	No. of Applications received	No. of Examinations conducted	No. of Candidates admitted for exam	No. of S/L published	No. of Candidates included in S/L	No. of Posts for which interview conducted	No. of Candidates interviewed	No. of R/L published	No. of Candidates included in R/L	No. of Candidates advised	No. of Applications disposed of	No. of Applications pending	No. of Disciplinary cases - advice tendered
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
2008-09 to 2012-13	4392	14015245	1244	13863536	1936	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **
2013-14 to 2017-18	5168	39874329	1332	29629815	2994	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **	** Expression is faulty **

**GRAPHICAL REPRESENTATION
(COMPARATIVE SUMMARY OF POSTS NOTIFIED, EXAMINATION CONDUCTED,
S/L, R/L PUBLISHED FROM 2008-09 TO 2017-18)**



**GRAPHICAL REPRESENTATION SUMMARY OF ADVICE MADE FOR LAST TEN
YEARS**



CHAPTER XXVII

VISITS

The following Chairman/Members/Officials were visited the Kerala Public Service Commission during the year under report

Sl. No.	Name/Designation of Dignitary	Purpose	Period
1	Sri. D.S. Meshram, Member ,Maharashtra PSC	To study the recruitment methodology and the Online examination procedure followed by Kerala PSC	09.02.2018 to 11.02.2018

Visit of Kerala PSC Members to other PSCs :

Sl. No.	Name/Designation of Dignitary	Place and Purpose of visit	Period
1	(i) Sri. P.Sivadasan (ii) Sri. T.T.Ismail (iii) Adv. E.Raveendranathan	To study the functioning and other administrative practices followed in SSC	14.09.2017
2	(i) Sri. P.Sivadasan (ii) Sri. T.T.Ismail (iii) Adv. E.Raveendranathan	UPSC, New Delhi. To Participate inthe workshop on 'Interview Techniques'	15.09.2017
3	(i) Prof. Lopus Mathew (ii) Dr. M R Baiju (iii) Dr. P.Suresh Kumar	Rajasthan PSC To study the 'On Screen Marking System' developed by Rajasthan PSC for descriptive examination	03.10.2017 to 06.10.2017

CHAPTER-XXVIII

ACHIEVEMENTS/ EVEVTS

1) Closing Ceremony of Diamond Jubilee Celebrations

Closing ceremony of one year long Diamond Jubilee Celebrations of Kerala Public service commission was inaugurated by the Hon. Governor Justice (Retd) Sri.P.Sathasivam on 26th february 2018. During the Diamond Jubilee period PSC gives priority to achieve predetermined goals than celebrations and it was appreciated by the Hon.Governor.

2) Launching of Official Facebook Page

As part of extending more candidate friendly measures undertaken by KPSC,an official Facebook Page was launched in January 2018

3) Implementation of E- office system in KPSC

E- Office was implemented in the Head Office of KPSC on 12.03.2018 and all district and regional offices of Kerala PSC moved into E-Office Platform by July 2018.

4) Training to Akshaya Entrepreneurs

Hon. Chairman inaugurated the Training Programme to the Akshaya Entrepreneurs in the IT Taining Hall of Head Office on 11th April 2018 to give familirisation on One Time Registration , Profile Creation etc.

CHAPTER – XXIX

ACKNOWLEDGEMENT

The Commission are happy to mention that the relation between the Government and the Commission has been cordial throughout the year. The Commission received unstinting co-operation from the experts/advisers who assisted them in the interview of candidates. The examiners and educational authorities were also very cordial in the conduct of various examinations and practical tests. The Commission would like to place on record their sincere gratitude for the immense help and co-operation rendered by them.

The Commission express their appreciation for the service of Shri. P.C. Sasidharan ,Sri. C. A. Majeed and Sri S. Remesan the Legal Retainers of the Commission.

The Commission extend their gratitude to the valuable advice rendered by the Technical Committee for the implementation of computerization.

The Commission would like to make a specific mention about the service rendered by the Vigilance and Security Officer and his staff.

The Commission with pleasure and gratitude memorise the Director of Printing and the staff of the Government Press for the co-operation rendered by them in connection with printing works. The Commission would also express their gratitude to the Director of Information and Public Relations and Public Media like the Dailies, All India Radio and TV Channels in having given wide coverage to the press release issued by the Commission from time to time.

The Commission is proud and glad to express their appreciation for the hardwork and effective performance of duties rendered by the Secretary and staff of the Kerala Public Service Commission.

Chairman	:	Adv. M. K. SAKEER	
	1	Sri.P. Sivadasan	
	2	Sri.Ismail.T.T	
	3	Smt.Simmy Rosebell John	
	4	Adv. E. Ravindranathan	
	5	Adv. S. Shine	
	6	Prof. Lopus Mathew	
	7	Smt. R. Parvathi Devi	
	8	Dr.P.Suresh Kumar	
	9	Sri. Sureshan.C	
	10	Dr.M.R Baiju	
	11	Dr.Ginu Zacharia Oommen	
	12	Adv.Raghunathan M.K	
	13	Sri.G.Rajendran	

	14	Dr.K.P.Sajilal	
	15	Dr.D.Rajan	
	16	Sri.T.R.Anil Kumar	
	17	Sri.Mohamed Musthafa Kadambot	
	18	Sri.P.H. Muhammed Ismail	
	19	Sri.Roshen Roy Mathew	
	20	Sri.Vijaya Kumar P.K	
Secretary		Sri.Saju George	

Thiruvananthapuram

Date :