

Website: www.Keralapsc.gov.in
e-mail: kpsc@keralapsc.gov.in



KERALA PUBLIC SERVICE COMMISSION

No.No.RA1-3/1/2020-KPSC

Thiruvananthapuram
Dated :06-08-2024

QUOTATION NOTICE

Sealed quotations are invited for AMC (Annual Maintenance Contract) of 7 (Seven) numbers of Photocopier machine/ Multi function printers installed at various Regional/ District offices of Kerala Public Service Commission.

SCHEDULE OF ITEMS

| Sl No | Make | Model | Location |
|-------|--------|------------------|---------------------------------|
| 1 | Xerox | Work centre 5016 | KPSC Regional Office Eranakulam |
| 2 | SHARP | AR 6020 V | KPSC Regional Office Kollam |
| 3 | SHARP | AR 5618 | KPSC Regional Office Kozhikkode |
| 4 | SHARP | AR 5516 | KPSC District Office Alappuzha |
| 5 | SHARP | AR 6020 V | KPSC District Office Kannur |
| 6 | Ricoh | MP 2001 L | KPSC District Office Idukki |
| 7 | Konica | Bizhub 165e | KPSC District Office Eranakulam |

Superscription

Quotation No: 19/2024

Last date and time for receipt of quotation: 1.00PM 16/08/2024

Date and time for opening the Quotation:3.00PM 16/08/2024

Date up to which the rates are to be firm: One year from the date of contract.

Name and designation of the purchasing officer: **Saju George**

Secretary

Kerala Public Service Commission

Terms and conditions

- 1.Rates quoted will be inclusive of all taxes.
- 2.Duration of contract is for a period of one year.
- 3.Assurance on promptness of service within next working day.
- 4.The bidder should ensure preventive maintenance of photocopier machine / Multi function printer once in 3 months.
- 5.The right to reject any quotation in full or in part without assigning any reason thereof is reserved with the purchasing authority.
- 6.Payment will be made after certification by our technical experts on completion of each six months.
- 7.In case of under performance, the contract will be revoked without any notice.
- 8.The bidder should have OEM authorization certificate for each type of machines and should produce the same along with the quotations. If a copy of Authorization certificate/ Dealership certificate is not produced along with the quotation, it will be treated that the bidder does not possess OEM authorization.

**SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION**

NOTE: More details can be obtained from the office of The Joint Secretary, R&A wing,
Kerala Public Service Commission.