

## **FORMAT OF SERVICE CERTIFICATE**

(TO BE PRODUCED FOR RECRUITMENT BY TRANSFER AS DRIVER GRADE II (HDV)  
(Cat No:018/2021) IN ACCORDANCE WITH G.O.(P) NO. 11/74/PD DATED 10.01.1974)

1. Name of the Candidate :
  
2. Name of post held by the applicant  
with scale of pay and the pay now  
drawn by the applicant :
  
3. Name of the Department :
  
4. Name of the Subordinate Service  
to which the applicant belongs :
  
5. Date of commencement of probation  
and date of completion of probation  
in the above Subordinate Service. :  
State whether an approved probationer  
or full member of the service.

Certified that the above details in respect of Shri/Smt.....  
..... who is an approved probationer/full member of the  
Subordinate Services, have been verified by me with the service particulars of the  
candidate and that they are found correct. He is eligible to apply for the post of Driver  
Gr.II (HDV) in Various Department as per Rule 2 (13) of the K.S & S.S.R 1958.

Place:  
Date :

Signature of Head of the Office  
with the Name and the Designation.

(Office Seal)