

**GAZETTE DATE : 30.11.2021**  
**LAST DATE : 05.01.2022**

**CATEGORY NO: 559/2021**

Applications are invited from qualified candidates for selection to the following post. Applications shall be submitted online only on the official website of the Commission after "ONE TIME REGISTRATION". Candidates who have already registered can apply through their profile. Candidates who have AADHAAR card should add AADHAAR as ID proof in their profile.

- 1. Name of the firm : Kerala State Beverages (Manufacturing & Marketing) Corporation Limited**
- 2. Name of Post : Lower Division Clerk (By Transfer)**
- 3. Scale of Pay : ₹ 9190-15780/-**
- 4. Number of vacancies : Anticipated vacancies**

Note :-

- (i) 10% vacancies of LD Clerk will be reserved for by transfer appointment from Lower Grade Employees in regular service of Kerala State Beverages Corporation Ltd.
- (ii) The above vacancies are now in existence. The list of selected candidates published by the Commission in pursuance of this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that the list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidates will be advised against the vacancies shown above and for all the vacancies reported during the period of currency of the Ranked list.
- (iii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty , whichever is earlier.

5. **Method of Appointment :** By Transfer (from among lower grade employees working in Kerala State Beverages(Manufacturing & Marketing) Corporation Limited)) in posts within the purview of the Commission.
6. **Age :** Upper age limit is not applicable
7. **Qualifications:** 1. SSLC or equivalent qualification

(Candidates should be lower grade employees in the regular service of the Corporation holding posts, the recruitment of which fall within the purview of the Commission)

**Note :-** 1) Rule 10 (a) ii of Part II of KS&SSR is applicable.

2) Candidates who claim equivalent qualification instead of the qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification.

- (a) The applicants should obtain a certificate from the Head of Office showing their Service particulars in the form given below and produce the same as and when required by the Commission.

Service Certificate to be produced for recruitment By transfer as LD Clerk in Kerala State Beverages (Manufacturing & Marketing) Corporation Limited.

**SERVICE CERTIFICATE**

- 1 Name of the candidate :
- 2 Name of the post held by the Applicant with scale of pay and pay now drawn by the applicant :
- 3 Date of employment in the Corporation :
- 4 Whether holding post for which recruitment is in the purview of the Kerala Public Service Commission :
- 5 Date of commencement of probation and date of completion of probation in the above Subordinate Service. :  
State whether an approved probationer or full member of the service

6 Whether lower grade employee in the Corporation  
in regular service :

Certified that the above details in respect of  
Sri/Smt..... who is an approved probationer/full member of  
the Subordinate Service have been verified by me with the Service Certificate of  
the candidate and that they are found correct.

Place: Signature of Head of Office  
Date: with Name and the Designation  
(Kerala State Beverages Corporation Limited)  
(Office Seal)

- (b) 10% vacancies of LD Clerks will be reserved for transfer appointment from Lower Grade Employees in the service of the Corporation holding posts, the recruitment of which fall within the purview of the Commission and who possess a pass in SSLC or equivalent qualification. The PSC will conduct a test for such candidates along with the selective test conducted for direct recruitment and those secure 40% marks and above in this test will be included in a separate ranked list. They will be advised on merit according to the availability of vacancies without observing the rules of reservation and rotation against (9<sup>th</sup>, 19<sup>th</sup>, 29<sup>th</sup>, 39<sup>th</sup>, 49<sup>th</sup>, 59<sup>th</sup>, 69<sup>th</sup>, 79<sup>th</sup>, 89<sup>th</sup>, 99<sup>th</sup>) the turns reserved for them. If sufficient number of candidates are not available to fill up the 10% quota, such vacancies will also be filled up by candidates included in the Ranked List prepared for direct recruitment. In case candidates included in this list (recruitment by transfer could not secure appointment before the expiry of the list, the names of such candidates will be included at the top of the Ranked List of low paid employees subsequently prepared by the Commission).
- (c) The rules regarding the reservation of appointment contemplated in the Rules 14 to 17 of part II of the Kerala State and Subordinate Service Rules are not applicable to appointment by transfer.

**8. Mode of submitting applications:-**

Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion.

The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

**9. Last date of receipt of applications : 05.01.2022 Wednesday upto 12.00 Midnight.**

**10.** Address to which Applications are to be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

**11. (a)** The selection to the above concern will be subjected to the rules and regulations made by them from time to time.

**(b)** If a written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

***As per Rule 22 of the KPSC Rules of Procedure 1976, appropriate disciplinary action will be taken against those candidates who submit application for the post with false claims of possession of prescribed qualification, experience etc. and give confirmation for examination, irrespective of whether they have appeared or not for the examination.***

(For details please see the General conditions given below as part II of this Notification)

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION