

**DE-7/2021/14**

Question Booklet  
Alpha Code

**A**

Question Booklet  
Serial Number

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Name:		Reg.No.		Signature:	
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**DEPARTMENTAL TESTS — JULY, 2021**

Total Number of Questions : 100

[Time : 1½ hours

(Maximum Marks : 100)

**INSTRUCTIONS TO CANDIDATES**

1. The question paper will be given in the form of a Question Booklet. There will be four versions of question booklets with question booklet alpha code viz. A, B, C & D.
2. The Question Booklet Alpha Code will be printed on the top left margin of the facing sheet of the question booklet.
3. The Question Booklet Alpha Code allotted to you will be noted in your seating position in the Examination Hall.
4. If you get a question booklet where the alpha code does not match to the allotted alpha code in the seating position, please draw the attention of the Invigilator IMMEDIATELY.
5. The Question Booklet Serial Number is printed on the top right margin of the facing sheet. If your question booklet is un-numbered, please get it replaced by new question booklet with same alpha code.
6. The Question Booklet will be sealed at the middle of the right margin. Candidate should not open the question booklet, until the indication is given to start answering.
7. Immediately after the commencement of the examination, the candidate should check that the question booklet supplied contains all the 100 questions in serial order. The question booklet does not have unprinted or torn or missing pages and if so the fact should be brought to the notice of the Invigilator and get it replaced by a complete booklet with same alpha code. This is most important.
8. A blank sheet of paper is attached to the question booklet. This may be used for rough work.
9. **Please read carefully all the instructions on the reverse of the Answer Sheet before marking your answers.**
10. Each question is provided with four choices (A), (B), (C) and (D) having one correct answer. Choose the correct answer and darken the bubble corresponding to the question number using Blue or Black Ball-Point Pen in the OMR Answer Sheet.
11. **Each correct answer carries 1 mark and for each wrong answer 1/3 mark will be deducted. No negative marks for unattended questions.**
12. No candidate will be allowed to leave the examination hall till the end of the session and without handing over the Answer Sheet to the Invigilator. Candidates should ensure that the Invigilator has verified all the entries in the Register Number Coding Sheet and that the Invigilator has affixed his/her signature in the space provided.
13. Strict compliance of instructions is essential. Any malpractice or attempt to commit any kind of malpractice in the Examination will result in the disqualification of the candidate.
14. **If any candidates make a marking of answer in the question paper and exchange with other candidate during the course of the examination, the answer script will be invalidated and the candidates will be debarred for a minimum period of 2 years from appearing the Departmental Tests.**

# DE-7/2021/14

Maximum : 100 marks

Time : 1½ hours

1. The formal acceptance by the administrative authority concerned of the proposals for incurring any expenditure in the forest department on a specified work or scheme of work is called :  
(A) Administrative charges (B) Administrative sanction  
(C) Estimate (D) Settlement
2. Forest settlement and demarcation is an example of :  
(A) Original work (B) Piece work  
(C) Maintenance work (D) Petty contract
3. \_\_\_\_\_ is an account with a contractor on which payment of work or supplies is made to him at convenient intervals subject to final settlement of the account.  
(A) Protective charge (B) Schedule contract  
(C) Running account (D) Rate
4. Divisional forest officers shall be on tour for a minimum of \_\_\_\_\_ days in a month.  
(A) 5 days (B) 20 days  
(C) 10 days (D) 40 days
5. EMD means :  
(A) Engineering Machinery and Design  
(B) Environment Maintenance Department  
(C) Equated Monthly Deposits  
(D) Earnest Money Deposits
6. Rules regarding destruction and preservation of records in the office of the forest department is dealt in :  
(A) Appendix X (B) Appendix XIII  
(C) Appendix XII (D) Appendix XV
7. \_\_\_\_\_ is treated as cash for cash transactions in the forest department.  
(A) Receipt of banks (B) Debentures  
(C) Bonds (D) Revenue stamps
8. Manager or head clerk of the office when authorized to receive money at headquarters when the officer is at camp shall issue a temporary receipt in :  
(A) Form no 117A (B) Form no 115  
(C) Form no 120 (D) Form no 122

9. In a sale depot register of receipts, issues and balances is maintained in :
- (A) Form no 10 (B) Form no 2  
(C) Form no 5 (D) Form no 7
10. Form no 20 is an account kept for \_\_\_\_\_ in the divisional forest office and the range office.
- (A) Timber (B) Cost and expenditure  
(C) Livestock (D) Expendible stock
11. A Beat Forest Officer kept duplicates of muster roll for a work when more labourers were engaged. This action is :
- (A) Correct – as more labourers require more pages  
(B) Wrong – as muster rolls are sanctioned by DFO as per indent of subordinate officer  
(C) Correct –as it helps in the safekeeping of atleast one copy  
(D) Wrong –as the duplicate muster roll cannot be accounted
12. The validity of a muster roll issued in a range located at an inconvenient distance from the DFO office is accepted for :
- (A) 1 month (B) 2 months  
(C) 15 days (D) 3 months
13. An officer in charge of a cash book shall maintain a register of remittances in :
- (A) Form no 112 (B) Form no 114  
(C) Form no 112A (D) Form no 114A
14. Form no 120, a combined pay bill and acquittance roll is known as :
- (A) Pay bill of work charged establishment  
(B) Pay bill of contingent establishment  
(C) Pay bill of consolidated expenditure  
(D) Pay bill of unforeseen expenditure
15. Form no 109 is maintained in division office :
- (A) To note details of expenditure  
(B) To watch occurrences of forest fires  
(C) To watch receipt, issue and final return of the measurement books  
(D) To record progress of Jundas
16. The short sound pieces of sandalwood irrespective of weight or number is classified as :
- (A) Jajpokal (B) Ghotla  
(C) Cheria (D) Panjam

17. At the final cleaning operation a numbering Y-3 indicates :
- (A) Third side root (B) Third billet of trunk  
(C) Third main root (D) None of the above
18. All records sanctioned to be destroyed as per Appendix-B attached to Appendix-XII shall be destroyed by :
- (A) Burning (B) Composting  
(C) Gas chamber (D) Burying
19. Files regarding boundary disputes :
- (A) May be destroyed after 35 years  
(B) May be retained in office for 10 years and then destroyed  
(C) May be permanently preserved  
(D) May be destroyed at the close of next financial year
20. A Beat Forest Officer may go around the forest in his charge in \_\_\_\_\_ days.
- (A) 10 days (B) 7 days  
(C) 15 days (D) 3 days
21. There are \_\_\_\_\_ territorial forest circles in Kerala Forest Department.
- (A) 4 (B) 7  
(C) 8 (D) 5
22. Register of refund bills maintained in the divisional forest office is in :
- (A) Form no 70 (B) Form no 68  
(C) Form no 72 (D) Form no 69
23. Whenever an estimate is sanctioned the sanction takes effect from :
- (A) Date of receipt of sanctioned estimate in subordinate office  
(B) Date of communication in writing from sanctioning office  
(C) Date of receipt of sanctioned estimate in forest station  
(D) Date of sanctioning if the estimate
24. Kerala Forest Code Volume \_\_\_\_\_ deals with book of forms.
- (A) I (B) II  
(C) IV (D) III
25. While preparing timber returns, removal by consumers and purchasers is prepared in :
- (A) Form no 8 (B) Form no 9  
(C) Form no 10 (D) Form no 11

26. On opening of a tender, DFO rejected the same even when it was found to be lowest, which of the following statement could be a right reason for that :
- (A) The tenderer did not affix his photo in the tender
  - (B) Corrections in the tender form was not initialed by the tenderer himself
  - (C) The tenderer did not furnish his PAN and AADHAR
  - (D) The tenderer was from an adjoining state
27. While cutting, collecting and removing bamboos, mature culm which is atleast \_\_\_\_\_ years old is to be left in each clump.
- (A) 1 year
  - (B) 2 years
  - (C) 5 years
  - (D) 8 years
28. Artificial regeneration to supplement natural regeneration is classified as :
- (A) Cleaning work
  - (B) Gap filling work
  - (C) Protection work
  - (D) Maintenance work
29. CWLW means :
- (A) Chief Women Labour Wing
  - (B) Committee for Women and Livelihood Works
  - (C) Chief Wildlife Warden
  - (D) Conservation of Wetlands, Lakes and Waterbodies
30. Bill for refund of forest revenue is prepared in :
- (A) Form no 65
  - (B) Form no 67
  - (C) Form no 68
  - (D) Form no 70
31. As per revised delegation of financial powers, conservator of forests is empowered to sanction estimate for water supply and electrification up to :
- (A) 10 lakhs
  - (B) 5 lakhs
  - (C) 15 lakhs
  - (D) 2.5 lakhs
32. For conducting civil cases government pleader will send the bill for expenses to :
- (A) PCCF
  - (B) DFO
  - (C) Inspector general of police
  - (D) District collector
33. \_\_\_\_\_ is empowered to sanction all kinds of leave except special disability leave and study leave to all non Gazetted officers including rangers under him :
- (A) CF/CCF
  - (B) Administrative officer
  - (C) Senior superintendent
  - (D) District government pleader

34. Roots of sandalwood after cleaning will be separated into \_\_\_\_\_ classes and weighed separately.  
(A) II, III and IV (B) X, XI and XII  
(C) I, II and III (D) VII, VIII and IX
35. Copies of diaries of forest officers and controlling officers are to be retained for \_\_\_\_\_ years :  
(A) 1 (B) 2  
(C) 3 (D) 4
36. The period for confidential report is reckoned from :  
(A) 1<sup>st</sup> April to 31<sup>st</sup> March  
(B) 1<sup>st</sup> January to 31<sup>st</sup> December  
(C) 1<sup>st</sup> June to 31<sup>st</sup> May  
(D) 1<sup>st</sup> September to 31<sup>st</sup> August
37. In marking, the range officer should check not less than \_\_\_\_\_ of trees marked by his subordinates.  
(A) 10% (B) 25%  
(C) 30% (D) 50%
38. Register of books in the office of the divisional forest officer is maintained in :  
(A) Form no 24 (B) Form no 25  
(C) Form no 26 (D) Form no 27
39. Form no. 61 pertains to :  
(A) Progress report of works in the range/division for the month  
(B) Detailed register of works  
(C) Detailed commission report  
(D) Monsoon report
40. Bill for refund of lapsed forest deposits is prepared in :  
(A) Form no 80 (B) Form no 85  
(C) Form no 82 (D) Form no 89
41. Form prescribed for receipt of timber etc delivered at the depot in the kerala forest code is :  
(A) Form 10 (B) Form 11A  
(C) Form 13 (D) Form 12
42. Form 74A pertains to :  
(A) Transfer entry order (B) Equated money deposits  
(C) Adjustment books (D) Casual labour roll

43. Inspection notes of range offices is prescribed in :  
 (A) Form no 100 (B) Form no 106  
 (C) Form no 102 (D) Form no 104
44. The amount payable for each unit of work, supply or other service in estimates of cost, contracts, contractor's bills and vouchers is known as :  
 (A) Rate (B) Cost  
 (C) Price (D) Market rate
45. A written scheme of management aiming at a continuity of policy controlling the systematic treatment of a forest is known as :  
 (A) Working circle (B) Technical sanction  
 (C) Working plan (D) Range journal
46. Forest division is in charge of :  
 (A) Divisional forest officer (B) CF  
 (C) CCF (D) Technical assistant
47. \_\_\_\_\_ is responsible for the preparation of budget estimates in the office of APCCF.  
 (A) Administrative officer (B) APCCF  
 (C) Senior superintendent (D) Financial assistant
48. FVO means :  
 (A) Fire Viewing Officer (B) Forest Valuing Officer  
 (C) Forest Veterinary Officer (D) Funding and Valuing Officer
49. Duties of beat forest officers are defined in detail in \_\_\_\_\_ to kerala forest code.  
 (A) Appendix X (B) Appendix XIV  
 (C) Appendix XV (D) Appendix XX
50. Stenographers fall under the category of :  
 (A) Kerala ministerial service  
 (B) Kerala forest subordinate service  
 (C) Kerala ministerial subordinate service  
 (D) Lower grade service
51. All leases of lands or of forest produce shall be entered in a register of leases in :  
 (A) Form no 14 (B) Form no 15  
 (C) Form no 16 (D) Form no 17

52. The premia payable to LIC worked out in the register of establishment charges computing the total deductions for the month shall be paid by cheque to LIC on :
- (A) Last day of the month (B) First day of the next month  
(C) Last working day of the year (D) 15<sup>th</sup> of the next month
53. GPF means :
- (A) General Provident Fund (B) Gross Productivity of the Forest  
(C) Good Performing Forester (D) Grade Protecting Force
54. The permanent and collective record of expenditure in the division during the year on each work is maintained in :
- (A) Cash book (B) Ground rent register  
(C) Permanent measurement book (D) Register of works
55. Register showing daily receipts, issues and balance of rations and medicines in the case of livestock is prescribed in :
- (A) Form no 20 (B) Form no 22  
(C) Form no 24 (D) Form no 26
56. Detailed rules and instructions applicable to all departments regarding stores requires in public service are contained in :
- (A) Kerala treasury code (B) Kerala budget manual  
(C) Kerala financial code (D) Kerala forest code
57. Orders affecting personal emoluments, postings, leave etc of gazette government servants shall be communicated to \_\_\_\_\_ by the sanctioning authority.
- (A) Government pleader (B) Accountant general  
(C) Law officer (D) District collector
58. The original entries and measurements in a standard measurement book should be certified by :
- (A) Administrative assistant of the divisional forest office  
(B) Technical assistant of the divisional forest office  
(C) Divisional forest officer in his own handwriting  
(D) Confidential assistant of the divisional forest officer
59. In a register of receipts in form no.3 particulars of ivory taken to stock accounts shall be entered in :
- (A) Red ink (B) Green ink  
(C) Black ink (D) Blue ink
60. The form prescribed for invoice is :
- (A) Form no 12 (B) Form no 20  
(C) Form no 25 (D) Form no 15



61. Annual return no-IX shows :
- |                            |  |
|----------------------------|--|
| (A) Area of plantations    | (B) Outturn of minor forest produce    |
| (C) Area closed to grazing | (D) Area of forest protected from fire |
62. Report of transfer of charge of depot officers is prescribed in :
- |                |                |
|----------------|----------------|
| (A) Form no 10 | (B) Form no 20 |
| (C) Form no 30 | (D) Form no 40 |
63. The standard form of estimate for maintenance works is prescribed in :
- |                 |                 |
|-----------------|-----------------|
| (A) Form no 59B | (B) Form no 60  |
| (C) Form no 60A | (D) Form no 59A |
64. All accoutrements including waist belt, hammer, axe, buttons, whistles and badges supplied to SFO and DFO are the property of :
- |              |                |
|--------------|----------------|
| (A) Self     | (B) Government |
| (C) Treasury | (D) DFO        |
65. A beat forest officer entered on leave and was found in a theatre wearing uniform, he shall be liable to criminal prosecution under :
- |  |
|--|
| (A) Sec 52 of Kerala Forest Act          |
| (B) Sec 65 of Kerala Forest Act          |
| (C) Sec 170 and 171 of Indian Penal Code |
| (D) Sec 120 and 121 of Indian Penal Code |
66. Details of inspection and tours of officers of Kerala forest department is prescribed in :
- |                 |                  |
|-----------------|------------------|
| (A) Chapter IX  | (B) Chapter VIII |
| (C) Chapter VII | (D) Chapter VI   |
67. Creation of new plantations and their maintenance until they reach a productive stage is defined as :
- |              |                  |
|--------------|------------------|
| (A) Planting | (B) Broadcasting |
| (C) Tending  | (D) Regeneration |
68. A CCF can sanction \_\_\_\_\_ % of excess in cases of no response to tenders in estimates for civil works executed departmentally.
- |        |        |
|--------|--------|
| (A) 20 | (B) 45 |
| (C) 5  | (D) 35 |
69. Range officer found a marked tree to be hollow after felling as defective and unfit for collection as timber. Copy of the proper record prepared by him should be submitted to DFO within :
- |              |              |
|--------------|--------------|
| (A) 24 hours | (B) 48 hours |
| (C) 72 hours | (D) 1 week   |

70. The scale of the divisional forest reference map is :
- (A) 1 cm = 15.8 km (B) 1 cm = 1.58 km  
(C) 1 cm = 0.158 km (D) 1 cm = 2.158 km
71. DFO Ranni sanctioned an estimate for sivicultural thinning. Under what category does this work fall?
- (A) Maintenance work (B) Original work  
(C) Tending work (D) Cultural work
72. A Divisional Forest Officer destroyed stock copies of 2012 in 2018. His action is :
- (A) Not in order, stock copies to be preserved for atleast 10 years  
(B) In order, as stock copies can be destroyed after 5 years and after final completion of all transactions.  
(C) Not in order, stock copies being permanent register  
(D) In order, he being the custodian of the stock copies can destroy for office convenience
73. A separate ————— shall be maintained for each area of forest likely to form a working circle, in the case of forests for which working plans are not yet ready.
- (A) Division journal (B) Working circle journal  
(C) Reserve book (D) Management plan
74. In timber operation, in cases where the markings are made by the forester, the measurements may be entered in the ————— first.
- (A) Marking register (B) Marking and felling register  
(C) Stock register (D) Field book in form 124
75. A mahazar is :
- (A) Occurrence report (B) Statement of accused  
(C) Final charge sheet (D) Survey report
76. The administrative sanctioning power for civil works of deputy conservator of forests/DFO is :
- (A) Rs. 15 lakhs (B) Rs. 20 lakhs  
(C) Rs. 5 lakhs (D) Rs. 10 lakhs
77. Field measurement books in timber operations is maintained in :
- (A) Form no 80 (B) Form no 84  
(C) Form no 85 (D) Form no 88

78. The manager of a divisional forest office received money and issued cash receipt while the DFO was in camp. Which of the following actions is to be done by the DFO on his return to office :
- (A) Appreciate the manager and return the cash book without signing
  - (B) Ask the manager to show the original cash receipts for confirmation and ask the manager to sign in the cash book
  - (C) Verify the cash book with counterfoils of the receipts and affix his dated initials against the entry in the cash book
  - (D) Take disciplinary action against the manager
79. Security amounts deposited by lessees of usufructs of government trees or compounds is classified as :
- (A) Revenue deposits
  - (B) Fixed deposits
  - (C) Recurring deposits
  - (D) Forest deposits
80. On completion of work, when accounts are closed a double line should be drawn below the final entries in the register of works and note made in :
- (A) Blue ink
  - (B) Purple ink
  - (C) Red ink
  - (D) Green ink
81. Once in 5 years, a summary of forest administration in the state during the period will be submitted to the government added as an additional chapter at the end of annual report as :
- (A) Annual report
  - (B) Quinquennial report
  - (C) Working plan
  - (D) Biennial report
82. The return to accompany the annual report in respect of new permanent demarcation work in form no. 36 is :
- (A) Annual return number I
  - (B) Annual return number IV
  - (C) Annual return number V
  - (D) Annual return number II
83. Sandalwood kept in a range office was found lost, the public servant should inform the matter to :
- (A) Circle inspector of Police
  - (B) Village officer
  - (C) First class magistrate
  - (D) Head of office
84. The responsibility for the safety of records in the range office vests with :
- (A) Clerk
  - (B) Range officer
  - (C) Peon
  - (D) Senior superintendent
85. It is the duty of every beat forest officer to \_\_\_\_\_ whenever he is proceeding to a place of destination as part of duty.
- (A) Inform a family member
  - (B) Inform the local panchayat
  - (C) Inform the head clerk of his office
  - (D) Be silent

86. During the inspection of the forest area DFO asked the BFO to identify some important trees. He failed to identify. The DFO issued a memo. In context of this, which of the following statements is true about the action of the DFO :
- (A) Incorrect because the BFO is not expected to identify timber trees but only fruit bearing ones
  - (B) Incorrect, because BFO need not identify timber, but only trees
  - (C) Correct, because the BFO is duty bound to remember names of important trees and identify them
  - (D) Correct, because BFO's are graduates in forest botany
87. A SFO working in a forest station since 6 months found a drift timber bearing no marks. On enquiry he found that it is lying abandoned for the past 1 year. What action is to be taken?
- (A) He need not do anything as his predecessor has not taken any action
  - (B) He should take it to the forest station after writing a mahazar
  - (C) He should report it to the village officer
  - (D) He should auction it at the site
88. Minor forest produce (MFP) is now also known as :
- (A) NFPT
  - (B) TPNF
  - (C) FPNT
  - (D) NTFP
89. The purchase of tools and plant are categorized under :
- (A) Forest work
  - (B) Civil work
  - (C) STP
  - (D) NTFP
90. The time chosen for any proposed cycle of operations is known as :
- (A) Revolution
  - (B) Running account
  - (C) Regeneration
  - (D) Rotation
91. To facilitate the preparation of estimates and their scrutiny by the competent authorities, a \_\_\_\_\_ for every kind of work usually executed shall be kept in all forest offices.
- (A) Schedule of rates
  - (B) Estimate
  - (C) Seignorage rate
  - (D) Market rate
92. The permanent book kept in the divisional forest office to record all noteworthy occurrences and observations of a scientific and technical nature bearing on the management of the division is styled as :
- (A) Divisional forest journal
  - (B) Working plan
  - (C) Budget manual
  - (D) Work register

93. A register in \_\_\_\_\_ shall be maintained in range office to record details of forest produce and properties seized and disposed under forest act and rules.  
(A) Form no 25 (B) Form no 27  
(C) Form no 28 (D) Form no 29
94. A \_\_\_\_\_ is compiled from the divisional forest reference maps referred in various plantation atlases and supplied to government.  
(A) State forest atlas  
(B) State plantation atlas  
(C) Regional plantation atlas  
(D) Zonal forest atlas
95. Permits for the collection of timber or other forest produce free of charge or on concessional terms can be granted with the sanction of :  
(A) Forest station house officer (B) Government  
(C) Panchayat president (D) HOFF
96. A gazetted officer should vacate a forest rest house in favour of another gazetted officer on receipt of :  
(A) 6 hours notice (B) 12 hours notice  
(C) 24 hours notice (D) 48 hours notice
97. Which of the following actions should not be done while pitching and striking a tent?  
(A) Pitching under a rosewood tree  
(B) Keeping the tent in a dry place on a stand 50 cm high.  
(C) Spreading out in sun  
(D) Dragging along the ground
98. Solvency certificate must be one of recent date that is not later than \_\_\_\_\_ prior to date of receipt of the tender :  
(A) 1 month (B) 45 days  
(C) 6 months (D) 3 months
99. All free grants shall be entered in a register in :  
(A) Form no 10 (B) Form no 8  
(C) Form no 12 (D) Form no 15
100. Register of countersigned challans is maintained in :  
(A) Form no 113 (B) Form no 114  
(C) Form no 115 (D) Form no 116

**SPACE FOR ROUGH WORK**

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