

GAZETTE DATE : 30.09.2021

LAST DATE : 03.11.2021

CATEGORY NO: 441/2021 – 446/2021
FIRST NCA NOTIFICATION

Applications are invited online only by 'One Time Registration' exclusively from qualified candidates belonging to Viswakarma, Dheevera, Muslim, Ezhava/Thiyya/Billava, LC/AI & SC communities of Kerala state for selection to the under mentioned post. Application must be submitted online through the official website of the Commission after One Time Registration. Candidates who have already registered can apply through their profile.

1. **Department** : Various
2. **Name of post** : Ayah
3. **Scale of pay** : ₹ 16,500-35700/-
4. **Number of vacancies** : District wise

Cat.No	Community	District	No of vacancy
441/2021	Viswakarma	Kozhikode	01
442/2021	Dheevera	Malappuram	01
		Ernakulam	01
443/2021	Muslim	Thiruvananthapuram	02
		Wayanad	01
444/2021	Ezhava/ Thiyya/ Billava	Kollam	01
		Wayanad	01
		Thiruvananthapuram	02
445/2021	LC/AI	Wayanad	01
446/2021	SC	Wayanad	01

Note :-

- i) Separate Ranked lists will be prepared for above mentioned districts for each communities in pursuance of this notification. The Ranked List thus prepared and published by the commission shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above communities, but remain unfilled due to the paucity of candidates during the currency of the Ranked List published for the post in the following dates in the following district or for three years from the date of finalising the NCA ranked list as per this notification whichever is earlier.

Name of District	Date of publication of Ranked List	Category No.
Thiruvananthapuram	25.09.2017	24/14
Kollam	30.03.2017	24/14
Ernakulam	15.10.2019	282/17
Kozhikode	07.09.2015	286/11
Malappuram	29.05.2017	24/14
Wayanad	13.07.2017	24/14

- ii) Candidates belonging to the above reservation communities shall submit application for this post to anyone of the above Districts where the Vacancy is existing for their communities and shall note the name of that district against the relevant column in the online application. Applications should not be submitted to more than one district in response to this notification. If applications are submitted contrary to the above direction and if he/she is selected his/her name will be removed from the Ranked List and disciplinary action will be taken against him/her.
- iii) The selection in pursuance of this notification will be made on a revenue district basis, subject to the special conditions laid down in G.O.(MS) No. 154/71/PD dated 27/5/1971. A candidate advised for appointment in one Revenue District from the ranked list prepared is not eligible for transfer to another district unless he/she completes five years continuous service in the former district. Even if transfer is allowed after five years, it will be subject to the rule in G.O (MS)No.4/61/PD dated 02.01.1961. Candidates already in Government service holding this post in any one district are prohibited from applying again for this post.
- iv) In case of change in Caste/Community noted in the SSLC Book, candidates must claim their original Caste/Community in the application and shall produce Community Certificate/Non Creamy Layer Certificate as the case may be issued by the Revenue Authorities and the Gazette Notification publishing the change of Caste/Community at the time of OTR Verification for selection to the above post.

5. **Method of appointment** : Direct Recruitment (From candidates belonging to the Viswakarma, Dheevara, Muslim, Ezhava/Thiyya/Billava, LC/AI & SC communities only).
Note :- Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued.
6. **Age Limit** : i) 18 – 39. In the case of candidates belonging to Viswakarma, Dheevara, Muslim, Ezhava/Thiyya/Billava, LC/AI communities, those who are born between 02.01.1982 and 01.01.2003 (both dates included) are eligible to apply for this post. (Including the relaxation as per para 2 (i) of General Conditions).
ii) 18-41 In the case of SC candidates, those who are born between 02.01.1980 and 01.01.2003 (both dates included) are eligible to apply for this post. (including the relaxation as per Para II (i) of General Conditions).

Note :- For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under Part II of this Notification except para 2 (i).

7 **Qualifications:-**

- 1) Should have passed Standard VII or equivalent qualification and should not have acquired graduation.
- 2) Should possess Experience certificate for not less than one year as 'Ayah' of children obtained from a Government Institution or from any institution registered under the Societies Registration Act 1860 (Central Act XXI of 1860) or the Travancore Cochin Literary Scientific and Charitable Societies Registration Act 1955 (XII of 1955) or from any institution run by the local bodies using Government grant or from any autonomous grant-in-aid institutions

Note In case no candidate with item 2 of the above mentioned qualifications are available, Experience for not less than one year as 'Ayah' of children gained from a Government Institution or from any institution registered under the Societies Registration Act 1860 (Central Act XXI of 1860) or the Travancore Cochin Literary Scientific and Charitable Societies Registration Act 1955 (XII of 1955) will also be considered for this selection.

Note 1 Experience mentioned in item 2 should be the one gained after acquiring the General Educational Qualification prescribed in item 1.

- 2 The post of Ayah in all the Departments shall be reserved exclusively for women candidates.

- 3 In the case of Scheduled Castes/Scheduled Tribes category, in the absence of experienced qualified candidates, candidates with basic educational qualification shall be considered for appointment. They shall be deputed for training for experience as specified in item 2 above during their period of probation.

- 4 Rule 10 a (ii) of Part II KS&SSR is applicable for selection to this post. Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.

The Certificate to be produced in proof of Experience shall in the form given below :

CERTIFICATE OF EXPERIENCE

Name of the Firm(Company/Corporation/ :
 Government Department/Co Operative
 Institutions etc)

Register Number (SSI Registration or any other :
 Registration Number and date of Registration)

Authority Issued Registration
 Issued to(here enter Name and Address)

.....

This is to certify that the above mentioned person has worked/has been working in this institution as
 (here enter the name of the post held and or the nature of assignment held in the capacity) on Rs.....per day/per mensem for a period of.....yearsmonths.....days fromto.....

Signature with the date,
 Name and Designation of the Issuing
 Authority with Name of the Institution

Place :
 Date :

(Office Seal)

DECLARATION

Certified that Sri/Smt..... mentioned in the above experience Certificate has actually worked/is working as..... (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the above Register maintained by the employer as per the provision of.....act (Name of Act/Rules to be specified) .

I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the..... State/Central Act.

Signature with date,
Name of Attesting Officer with
Designation and Name of Office

Place:

Date :

8 **Method of submitting applications:-**

Candidates must register as per “ ONE TIME REGISTRATION” with the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification Link to apply for a post. The photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of taking. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission.

Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application. The Application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, community, age etc. have to be produced as and when called for. Candidates who have

AADHAAR card should add AADHAAR card as I.D Proof in their profile.

9. Last Date for receipt of applications **03.11.2021** Wednesday upto 12.00 Midnight.

10. If a Written Test/OMR/Online Examination is conducted as a part of this selection, Candidates shall submit a confirmation for writing the examination through their 'One Time Registration' Profile. Such candidates alone can generate and download the Admission Ticket in the last 15 days till the date of test. The applications of the candidates who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Ticket will be published in the examination calander itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it. Appropriate disciplinary action as per Rule 22 of the Kerala Public Service Commission Rules of Procedure,1976 will be taken against those candidateds who submit applications with bogus claims of qualification regarding education, experience, etc. and submit confirmation for writing the examination, irrespective of the fact that whether they have appeared or not for the examination.

(For further details, including photo, ID Card etc please see the General Conditions given below as Part II of this Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION