

FINAL ANSWER KEY

Paper: Special Scheme and General Instructions (Paper II)
Date of Test 01-11-2020

Question1:-1st career development centre in kerala was started in

- A:-2016
- B:-2017
- C:-2015
- D:-2018

Correct Answer:- Option-B

Question2:-1st model career centre in kerala is situated

- A:-DEE Kannur
- B:-UEI & GB Kochi
- C:-DEE Kollam
- D:-UEI & GB Trivandrum

Correct Answer:- Option-D

Question3:-A information concerning arrangements for apprenticeship Training

- A:-X13
- B:-X14
- C:-X12
- D:-X15

Correct Answer:- Option-A

Question4:-Personnel information form is known as

- A:-VG 63
- B:-VG 64
- C:-VG 1A
- D:-VG-IF

Correct Answer:- Option-C

Question5:-Running record of applicants participating in group discussions / Career talks

- A:-VG 64
- B:-VG 65
- C:-VG 66
- D:-VG 67

Correct Answer:- Option-A

Question6:-How many employability centres are functioning in Kerala under National Employment service

- A:-8
- B:-9
- C:-10
- D:-11

Correct Answer:- Option-C

Question7:-Employment Exchanges were thrown open to all categories in

- A:-1946
- B:-1948
- C:-1947
- D:-1957

Correct Answer:- Option-B

Question8:-The day to day administration of the employment department was handed over to state government in

- A:-1956
- B:-1957
- C:-1958
- D:-1951

Correct Answer:- Option-A

Question9:-When was the name of Director General changed to Director General of Employment and Training (DGE&T)

- A:-1948
- B:-1947
- C:-1951
- D:-1960

Correct Answer:- Option-D

Question10:-_____ is responsible for advising Director General on matters of policy and procedures.

- A:-Director of Employment Exchanges
- B:-Deputy Director General
- C:-Director of Training
- D:-CIRTES

Correct Answer:- Option-A

Question11:-The only VRC (NCS for differently abled) in Kerala is situated in

- A:-Trivandrum
- B:-Ernakulam
- C:-Kozhikode
- D:-Kollam

Correct Answer:- Option-A

Question12:-How many UEI and GBs are functioning in Kerala

- A:-6
- B:-7
- C:-5
- D:-8

Correct Answer:- Option-B

Question13:-The exchange which submits and applicant against a vacancy in another exchange area is called

- A:-Vacancy exchange
- B:-P and E Exchange
- C:-Applicant Exchange
- D:-Town Exchange

Correct Answer:- Option-C

Question14:-An organized display of materials of occupational interest is called

- A:-Career literature

- B:-Career Conference
 - C:-Career Seminar
 - D:-Career exhibition
- Correct Answer:- Option-D

Question15:-An occupation for which a shortage of applicants generally exists and which has been declined as such is known as

- A:-Shortage Occupation
 - B:-Clearing Occupation
 - C:-Rare occupation
 - D:-Occupational shortage
- Correct Answer:- Option-B

Question16:-A systematic arrangement of all those order Cards in which all procedural action has been completed is called

- A:-Dead order Register
 - B:-Live order register
 - C:-Live Register
 - D:-Dead Register
- Correct Answer:- Option-A

Question17:-A trade, profession or type of work performed by an individual is called

- A:-Trade
 - B:-Profession
 - C:-Occupation
 - D:-Job
- Correct Answer:- Option-C

Question18:-A card used when inviting an application to call at an exchange for PSI

- A:-X42
 - B:-X43
 - C:-X45
 - D:-X46
- Correct Answer:- Option-B

Question19:-NAC to be issued to a govt. employees in form

- A:-X45
 - B:-X46
 - C:-X48
 - D:-X49
- Correct Answer:- Option-D

Question20:-A Standard letter used for bringing to the notice of an employer coming under CNV Act regarding the notification of vacancies and rendition of return

- A:-X80
 - B:-X82
 - C:-X87
 - D:-X85
- Correct Answer:- Option-D

Question21:-H.R Part of employability Centre is vested with

- A:-ASAP
 - B:-KASE
 - C:-ASEP
 - D:-IHRD
- Correct Answer:- Option-B

Question22:-How many Career Development Centres are functioning in Kerala?

- A:-3
 - B:-4
 - C:-5
 - D:-2
- Correct Answer:- Option-C

Question23:-Out of the following which is not required a red ink entry

- A:-Date of registration in X63
 - B:-Name of employment exchange from where registration is transferred
 - C:-"Government employment only" endorsement as left hand corner of X1
 - D:-Submission entries
- Correct Answer:- Option-D

Question24:-All alternations in entries in X1, X2, X63 vacancy order register should be initialed and dated by

- A:-An officer
 - B:-A clerk
 - C:-OA
 - D:-Any of the staff
- Correct Answer:- Option-A

Question25:-In every office staff meeting should be held once in

- A:-2 months
 - B:-3 months
 - C:-A month
 - D:-4 months
- Correct Answer:- Option-C

Question26:-Career development centre is an extension of _____ unit in the District Employment Exchange.

- A:-VG
 - B:-SE
 - C:-EMI
 - D:-Placement
- Correct Answer:- Option-A

Question27:-Enquiry counter should start

- A:-Starting of office time
 - B:-1/2 an hour before office time
 - C:-1/2 an hour after office time starts
 - D:-None of the above
- Correct Answer:- Option-B

Question28:-Who are the members of special committee to examine fairness in submission?

- A:-Govt Employers
 - B:-Private Employers
 - C:-Employment officer
 - D:-All of the above
- Correct Answer:- Option-D

Question29:-EIABs are setup in

- A:-Panchayats
 - B:-District Panchayats
 - C:-Community development Blocks
 - D:-None of the above
- Correct Answer:- Option-C

Question30:-Each Employment Officer may conduct test check in his office, regarding registration, vacancies, submission

- A:-Monthly
 - B:-Bimonthly
 - C:-Quarterly
 - D:-Weekly
- Correct Answer:- Option-D

Question31:-ES 1.1 is prepared

- A:-Monthly
 - B:-Quarterly
 - C:-Half yearly
 - D:-Yearly
- Correct Answer:- Option-A

Question32:-Vocational Guidance work at state level is coordinated by

- A:-VG Units in DEEs
 - B:-State Vocational Guidance Unit
 - C:-UEI and GB
 - D:-CDC
- Correct Answer:- Option-B

Question33:-What is intended to assist E.Os in discussing the vocational interest of applications during individual guidance interview

- A:-VG1-A
 - B:-Family back ground
 - C:-Interest check list
 - D:-Interest preference schedule
- Correct Answer:- Option-C

Question34:-What is the most important tool in vocational guidance?

- A:-Personal information
 - B:-Educational qualifications
 - C:-Information about industries
 - D:-Occupational information
- Correct Answer:- Option-D

Question35:-Running record of registration guidance

- A:-VG 68
 - B:-VG 67
 - C:-VG 69
 - D:-VG 66
- Correct Answer:- Option-A

Question36:-Among the following who is not eligible for "Saranya" Scheme

- A:-Widow
 - B:-Divorced women
 - C:-25 year old unmarried women
 - D:-Differently abled women
- Correct Answer:- Option-C

Question37:-"KESRU" loan can be availed

- A:-Individually
 - B:-Jointly
 - C:-Both 1 and 2
 - D:-None of the above
- Correct Answer:- Option-C

Question38:-Rs. 10,00,000 has been sanctioned as loan under MPSC/JC Scheme what is the subsidy amount?

- A:-2,50,000
 - B:-2,00,000
 - C:-1,50,000
 - D:-None of the above
- Correct Answer:- Option-B

Question39:-What is the income limit to get Saranya Loan?

- A:-1,00,000
 - B:-2,00,000
 - C:-1,50,000
 - D:-None of the above
- Correct Answer:- Option-B

Question40:-What is monthly assistance given to a UAS beneficiaries?

- A:-200
 - B:-100
 - C:-150
 - D:-120
- Correct Answer:- Option-D

Question41:-The Central Institute for Research and Training in Employment Service was established in

- A:-1951
 - B:-1954
 - C:-1960
 - D:-1964
- Correct Answer:- Option-D

Question42:-The requirements of Officers and staff of Employment Exchanges for placement services, E.M.I and vocational guidance programme will be assessed on the basis of staffing formulas developed by

- A:-C.I.R.T.E.S
- B:-D.G.E & T
- C:-State Government
- D:-State Director

Correct Answer:- Option-A

Question43:-Which is the one agency in each state for bringing out career literature, audio, visual aids, occupational information materials and tools for use in the career advising programmes

- A:-Vocational Guidance Unit
- B:-Employment Market Information Unit
- C:-Career Study Centre
- D:-Evaluation and Implementation Cell

Correct Answer:- Option-C

Question44:-In metropolitan areas there will be one employment exchange for a population of

- A:-1,00,000
- B:-2,00,000
- C:-3,00,000
- D:-4,00,000

Correct Answer:- Option-D

Question45:-All Employment Exchanges Minutes are reviewed by D.G.E. & T

- A:-Once in a year
- B:-Once in two years
- C:-Once in three years
- D:-One in four years

Correct Answer:- Option-A

Question46:-All instructions issued by the D.G.E & T are for official use only and should be

- A:-Disclosed to the public
- B:-Not disclosed to the public without the permission of the State Director
- C:-Not disclosed to the public
- D:-Not disclosed to the public without the permission of D.G.E & T

Correct Answer:- Option-B

Question47:-A running record of visits of employment officers to educational institutions:

- A:-V.G. 65
- B:-V.G. 66
- C:-V.G. 67
- D:-V.G. 68

Correct Answer:- Option-B

Question48:-A running record of review of old cases

- A:-V.G.-1
- B:-V.G. 63
- C:-V.G.64
- D:-V.G. 69

Correct Answer:- Option-D

Question49:-Vocational Guidance helps an individual by providing assistance in

- A:-Achieving proper utilization of man power
- B:-Raising productivity
- C:-Minimising unemployment
- D:-Solving problems relating to choice of career

Correct Answer:- Option-D

Question50:-A running record of all individually guided applicants should be maintained in form

- A:-V.G. 64
- B:-V.G. 1
- C:-V.G. 69
- D:-V.G. 63

Correct Answer:- Option-D

Question51:-An Employment Officer can function effectively only if he knows

- A:-the characteristics of Employers
- B:-the employees
- C:-the characteristics of the employment market area he is serving
- D:-individual problems of employers

Correct Answer:- Option-C

Question52:-The primary tool in vocational guidance is

- A:-Interview
- B:-Personal Information Form
- C:-Interest Checklist
- D:-Interest Performance Schedule

Correct Answer:- Option-A

Question53:-An Advisory Committee of the University Employment Information and Guidance Bureau assists

- A:-Employment Director
- B:-Vice Chancellor
- C:-Deputy Chief of U.E.I and GB
- D:-Chief of U.E.I and G.B.

Correct Answer:- Option-B

Question54:-The working group of National Employment Service meets every

- A:-Year
- B:-Two years
- C:-Four years
- D:-Five years

Correct Answer:- Option-A

Question55:-A book record of Employers covered under E.M.I Programme

- A:-ER-1
- B:-ER-2
- C:-EM-1
- D:-EM-2

Correct Answer:- Option-D

Question56:-A running record of index cards removed from the Live Register

- A:-X-65
- B:-X-64
- C:-X-56
- D:-X-62

Correct Answer:- Option-C

Question57:-The coaching cum guidance centres are opened with the aim

- A:-Enhancing the employability of SC/ST applicants
- B:-Conducting examinations
- C:-For disbursing allowances
- D:-Traning

Correct Answer:- Option-A

Question58:-The registration of an applicant who was previously registered at the same exchange or at any other exchange is called

- A:-Repeat registration
- B:-Renewal of registration
- C:-Registration
- D:-Re-registration

Correct Answer:- Option-D

Question59:-In which year Mathew Commission was appointed?

- A:-1958
- B:-1961
- C:-1971
- D:-1978

Correct Answer:- Option-D

Question60:-Town Employment Exchanges will be set up in all towns having a labour force of

- A:-40,000
- B:-30,000
- C:-10,000
- D:-20,000

Correct Answer:- Option-C

Question61:-E.S. return showing registration, placements submission live register vacancies notified etc is called

- A:-E.S. 1.1
- B:-E.S. 1.2
- C:-E.S. 1.3
- D:-E.S. 1.4

Correct Answer:- Option-A

Question62:-C.P. -1 returns is prepared

- A:-Annually
- B:-Half yearly
- C:-Quarterly
- D:-Bimonthly

Correct Answer:- Option-C

Question63:-The I.L.O convention no. 88 concerning organization of Employment Service was ratified by govt. of India in the year

- A:-1951
- B:-1957
- C:-1959
- D:-1961

Correct Answer:- Option-C

Question64:-Employment Exchanges should be a local point of

- A:-Employment Information in an area
- B:-Statistics
- C:-Vocational guidance
- D:-Vacancies

Correct Answer:- Option-A

Question65:-It is effective means of removing misunderstanding and prejudices that might exist among public. What is it?

- A:-Relation with trade unions
- B:-Graphs and Charts
- C:-Display of publicity materials
- D:-A favourable press

Correct Answer:- Option-D

Question66:-A brief note on the results of contact made with employers by officers of employment service should be recorded on

- A:-E.R-1
- B:-E.R-2
- C:-E.M-1 and E.M-1A
- D:-V.G-1 and V.G-1A

Correct Answer:- Option-C

Question67:-The Employment Officer in charge of the exchange is directly responsible to whom for execution for public relations and publicity work within the jurisdiction of the exchange

- A:-State Government
- B:-Central Government
- C:-D.G.E and T
- D:-State Director

Correct Answer:- Option-D

Question68:-If trade unions are found to object to employers recruiting labours through exchanges attempt should be made to resolve the prejudice using

- A:-The forum of committee on employment and discussion with officials
- B:-Discussion with employees
- C:-Discussion with employers
- D:-Discussion with employers and employees

Correct Answer:- Option-A

Question69:-The Central headquarters should evaluate the working employment services in each state atleast

- A:-Once in year
- B:-Once in two years
- C:-Once in three years

D:-Once in five years

Correct Answer:- Option-A

Question70:-An order card used for recording details of vacancies notified by employers and filling correspondence pertaining to vacancies

A:-X2-A

B:-X-3

C:-X-2

D:-X-4

Correct Answer:- Option-C

Question71:-A proforma on which is recorded the particulars of applicants submitted in bulk to the employer

A:-X-80

B:-X-82

C:-X-83

D:-X-85

Correct Answer:- Option-C

Question72:-The Shiva Rao Committee was appointed in

A:-1952

B:-1953

C:-1954

D:-1955

Correct Answer:- Option-A

Question73:-The lowest formation of the Employment Service is

A:-District Employment Exchange

B:-U.E.I and G.B

C:-Employment Information and Assistance Bureau

D:-Town Employment Exchange

Correct Answer:- Option-C

Question74:-The introduction of an applicant or the forwarding of his particulars to an employer for consideration against a notified, advertised or speculative vacancy

A:-Speculative Submission

B:-Speculative vacancy

C:-Placing

D:-Submission

Correct Answer:- Option-D

Question75:-An index card used for recording registration details of educated applicants (fresh matriculates higher secondary, graduates classified in X Division)

A:-X-1 B

B:-X 1 A

C:-X-1 C

D:-X-10A

Correct Answer:- Option-A

Question76:-Employment Exchanges in metropolitan areas such as Bombay, Calcutta and Chennai are known as

A:-Zonal Employment Exchange

B:-Sub Regional Employment Exchange

C:-Divisional Employment Exchange

D:-Regional Employment Exchange

Correct Answer:- Option-A

Question77:-A form for collection of information concerning institutional training

A:-X-18

B:-X-13

C:-X-14

D:-X-12

Correct Answer:- Option-D

Question78:-Work done in respect of physically handicapped applicants

A:-E.S 2.2

B:-E.S 2.4

C:-E.S 2.5

D:-E.S 2.6

Correct Answer:- Option-C

Question79:-Who is the chairman of District Committee which sanctions 'KESRU' loan

A:-District Employment Officer

B:-District Panchayat President

C:-District Collector

D:-Sub Collector

Correct Answer:- Option-B

Question80:-The full responsibility of the implementing 'KESRU' in the state vests with

A:-Director of Employment

B:-District Panchayat President

C:-Labour Secretary

D:-Labour Minister

Correct Answer:- Option-A

Question81:-The following is not a member of District Committee for KESRU

A:-Representative of Industries Department

B:-Representative of Agriculture Department

C:-E.O (V.G)

D:-Representative of Revenue Department

Correct Answer:- Option-C

Question82:-Out of the following who is not eligible to get priority under KESRU Schemes

A:-UAS recipient

B:-Professional Education holders

C:-NTC holders

D:-Male applicant who is having a degree

Correct Answer:- Option-D

Question83:-Age limit prescribed of 'KESRU' Scheme is

A:-Between 21-40

B:-Between 18-50

- C:-Between 18-40
- D:-Between 21-50
- Correct Answer:- Option-D

Question84:-'KERSU' beneficiary can be considered for

- A:-Temporary vacancy
- B:-Daily wage vacancy
- C:-Regular vacancy
- D:-None of the above

Correct Answer:- Option-C

Question85:-MPSC/JC Scheme was implemented in

- A:-2007
- B:-2008
- C:-2006
- D:-2009

Correct Answer:- Option-A

Question86:-Subsidy of the MPSC/JC will be 25% of

- A:-Production Cost
- B:-Project Cost
- C:-Loan amount
- D:-None of the above

Correct Answer:- Option-B

Question87:-DEO should inspect _____ MPSC/JC unit in every month

- A:-3
- B:-1
- C:-2
- D:-4

Correct Answer:- Option-B

Question88:-Subsidy amount of KESRU should be credited directly to the beneficiary's

- A:-SB a/c
- B:-Current account
- C:-Loan amount
- D:-None of the above

Correct Answer:- Option-C

Question89:-Expenditure for the implementation of "SARANYA" Scheme should not exceed _____ of the budget provision.

- A:-10%
- B:-9%
- C:-7%
- D:-8%

Correct Answer:- Option-C

Question90:-A SARANYA beneficiary is not eligible for

- A:-Submission against regular vacancy
- B:-Submission against temporary vacancy
- C:-Subsidy
- D:-Unemployment allowance

Correct Answer:- Option-D

Question91:-Under Saranya Scheme "Unmarried women" means those who have not completed 30 years as on

- A:-1st April
- B:-1st January
- C:-1st September
- D:-1st December

Correct Answer:- Option-A

Question92:-An amount of Rs. 75,000/- has been sanctioned to a Saranya beneficiary. What will be the rate of interest over and above Rs. 50,000/-

- A:-3% compound
- B:-4% interest
- C:-5%
- D:-3% flat

Correct Answer:- Option-D

Question93:-Who is the Chairman of State Level Committee on "Saranya"?

- A:-Labour Minister
- B:-Labour Secretary
- C:-Planning Board members
- D:-Director of Employment

Correct Answer:- Option-C

Question94:-Mode of repayment of "Saranya"

- A:-Demand draft
- B:-Direct by giving TR5
- C:-Payorder
- D:-None of the above

Correct Answer:- Option-B

Question95:-Regarding repayment details a statement has to be given to Directorate. What is it?

- A:-Expenditure Statement
- B:-DCB Statement
- C:-Loan Statement
- D:-None of the above

Correct Answer:- Option-B

Question96:-First priority category for getting Saranya loan is

- A:-Unmarried mother who belongs to ST Category
- B:-Widow
- C:-Divorcee
- D:-Unmarried women

Correct Answer:- Option-A

Question97:-Free of Cost Training for "Saranya" beneficiaries is given by

- A:-ITI
- B:-SBI

C:-RSETI

D:-Canara Bank

Correct Answer:- Option-C

Question98:-E.O (SE) has to visit and inspect atleast _____ Saranya units a month.

A:-1

B:-2

C:-4

D:-3

Correct Answer:- Option-D

Question99:-After availing Saranya loan a beneficiary re married. What is the action to be taken against her

A:-Recover the entire loan amount

B:-Recover the balance amount to be repaid

C:-Initiative revenue recovery

D:-No action is needed but to ensure the continuation of the scheme and its repayment

Correct Answer:- Option-D

Question100:-Two registrants who are eligible otherwise and included in one (same) ration card applies for Saranya Loan fix their eligibility

A:-Both are eligible

B:-Only one person is eligible

C:-Senior person is eligible

D:-None of the above

Correct Answer:- Option-A