

EXTRA ORDINARY GAZETTE DATE : 03.04.2021

LAST DATE : 05.05.2021

CATEGORY NO: 74/2021

Applications are invited online only through One Time Registration from qualified candidates for selection to the undermentioned post .

1	Department	Kerala State Bamboo Corporation Ltd.
2	Name of Post	Accounts Officer
3	Scale of pay	₹10790-18000/-
4	Number of vacancy	01(One)

(i)The above vacancy is now in existence. The Rank list of selected candidates published by the Commission in pursuance to this Notification shall remain in force for a minimum period of One year and a maximum period of three years provided that list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidates will be advised against the vacancy shown above and for all the vacancies reported during the period of currency of the Ranked list.

(ii)The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that,the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.

5. Method of appointment : Direct Recruitment  
Note:Every person appointed to a category by direct recruitment shall be on probation for a period of one year within two years of service which may be extended to a further period of six months at the discretion of the Management .
6. Age Limit 18-36; Only candidates born between 02.01.1985 and 01.01.2003 (both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST candidates are eligible for usual age relaxation.  
**Note:-** For other conditions regarding the age relaxation please see Para 2(i),(ii), (iii),(iv),(vi),(vii),(xii)&(xiv) of the General Conditions.

7. **Qualification :**

1<sup>st</sup> class Graduate in Commerce with a pass in Intermediate examination of CA/ICWA and two years experience in the accounts section of a large or

medium industry .

Note:-

- 1 Rule 10 a (ii) of Part II of KS&SSR is applicable.
- 2 Candidates who claim equivalent qualification instead of qualification mentioned in the notification shall produce the relevant Government Order to prove the equivalency at the time of verification, then only such qualification shall be treated as equivalent to the prescribed qualification concerned.
- 3 In the case of difference in original caste/community claimed in the application and that entered in SSLC book, the candidate shall produce a Gazette notification in this regard, along with Non Creamy Layer Certificate/Community Certificate at the time of certificate verification.
- 4 As per Rule 22 of the KPSC Rules of Procedure 1976, appropriate disciplinary action will be taken against those candidates who submit application for the post with false claims of possession of prescribed qualification, experience etc. and give confirmation for examination, irrespective of whether they have appeared or not for the examination.

Certificate of experience should be in the following format (with counter signature by attesting authority ,ie Labour officer )

#### CERTIFICATE OF EXPERIENCE

Name of the Firm (Company/Corporation/  
Govt. Department/Co-operative Institution etc):

Registration Number (SSI Registration  
or any other Registration Number) :

Date of Registration and  
Authority issued Registration :

Issued to (here enter Name and Address).....  
..... This is to  
certify that the above mentioned person has worked/has been working/ is working in  
this institution as .....(here enter the name of the post  
holding/held or the nature of assignment holding/held in the Institution) as Regular  
worker/ Temporary worker/Apprentice/Trainee/Casual Laborer (strike off whichever  
is not applicable) on ₹..... as per day/per mensem for a period  
of..... years .....months.....days from.....  
(dd/mm/yy) to.....(dd/mm/yy).

Signature with date  
Place : Name and Designation of the Issuing  
Date : Authority with Name of the Institution

(Office Seal)

## DECLARATION

Certified that Sri./Smt..... mentioned in the above Experience Certificate has actually worked/is working as .....(Specify the nature of employment) in the above Institution during the period mentioned therein as per the entry in the .....register (mention the name of Register) maintained by the employer as per the provision of ..... Act (Name of the Act/Rules to be specified).Also certified that I am the authorized person to inspect the Registers kept by the employer as per the provisions of the Act/Rules of the .....State /Central Government.

Place:  
Date :

Signature with date,  
Name of Attesting Officer with  
Designation &Name of Office

(Office Seal)

**Note** 1.The Experience Certificate should be one acquired after obtaining the academic or other basic qualifications and prior to the Last date fixed for receipt of application for the post.

2.The Experience Certificates should be countersigned by an Authorized Officer of the State/Central Government .The veracity of the Experience Certificate will be subjected to scrutiny and legal action will be taken against those who issue or produce bogus certificate.

3.For further details regarding experience, please see para 19 ,20,21 of Part II of the General Conditions.

4.The post held or nature of assignment –Casual laborer, paid/unpaid,Apprentice/Regular worker or Temporary workers,should be specified in the experience certificate.

### **8. Mode of submitting applications :-**

(a) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission [www.keralapsc.gov.in](http://www.keralapsc.gov.in) before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for a post. The Photograph uploaded should be taken after 31.12.2011. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible

for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

(b)If a written/OMR/Online Test is conducted as part of this selection, candidates who possess requisite qualification as per para 7 above only shall submit a confirmation for writing the examination through their One Time Registration profiles. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The application of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phones registered in it.

**(C)Candidates who have Aadhaar Card should add Aadhaar Card as ID proof in their profile.**

**9. Last date for submission of application:- 05.05.2021 Wednesday upto 12 midnight.**

10. Address to which applications are be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

11.(a) Sub Paras v, viii, ix,x,xi and xiii in para 2 and paras 5(a),6,7 of the general conditions are not applicable to this post.

(b)The selection to the above concern will be subject to the Special rules(GO(MS)No.11/2020/ID,dated 13/01/2020) and to the rules and regulations made by them from time to time

(Candidates must see the General Conditions in Part II of the Gazette Notification for instructions regarding Photo, ID Card etc.)

SAJU GEORGE  
SECRETARY  
KERALA PUBLIC SERVICE COMMISSION