

EXTRA ORDINARY GAZETTE DATE : 03.04.2021

LAST DATE : 05.05.2021

CATEGORY NO: 105/2021

FIRST N.C.A. NOTIFICATION

Applications are invited online only by '**One Time Registration**' from qualified candidates for appointment to the under mentioned post in Kerala State Co-operative Consumer Federation Limited. Candidates who have already registered can apply through their profile.

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|----------|----------------------------|----------|--|
| 1 | Name of concern | : | Kerala State Co-operative Consumer Federation Limited |
| 2 | Name of post | : | Godown Manager |
| 3 | Scale of Pay | : | ₹ 11560 – 20660 |
| 4 | Number of Vacancies | : | Scheduled Caste - 1 (One) |

Note:- (i) The Ranked List published as per this Notification will be valid until candidates are advised and appointed against the vacancies arise due to the paucity of candidates to the above community during the currency of Ranked List published on 07/09/2018 for the post (Category No. 646/14) or three years from the date of publication of Ranked List as per this notification whichever is earlier.

(ii) The selection in pursuance of this notification will be made on statewide basis.

(iii) As per Rule 184 of KCS every person appointed to this post shall from the date on which he/she joins the duty to be on probation for a period of two years on duty within a continuous period of three years.

5. Method of appointment : Direct Recruitment from qualified candidates belonging to Scheduled Caste Community.

Note:- Applications submitted by candidates who are not belonging to communities other than Scheduled Caste will be rejected. Individual communication regarding the rejection of their applications for the above reason will not be issued.

6. Age : 18-45 years. Candidates born between 02.01.1976 and 01.01.2003 (Both dates included) are only eligible for the post.

(For conditions regarding the age relaxation Please see part 2 of the General Conditions. As per Part 2 (i) age limit included.)

Note:-

For concession allowed in upper age limit subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under part II of this Notification. Relaxation of age will be allowed to all provisional employees of the twenty nine Co-operative institutions mentioned in G. O. (P) No. 41/98 dated 09.03.1998 (whether they continue in service or relieved from service) who have been appointed through the Employment Exchange to the extent of their provisional service provided they possess a minimum service of one year in the provisional appointment. The maximum period of relaxation allowed to such persons will be five years. Once they get appointment on regular basis, the concession will not be available for further appointment to any other post. The candidates who are entitled to the above concession shall note the details there of in the respective column of the application and submit certificate (original) obtained from the Head of Office or Head of Department or Appointing Authority of the Co-operative Institutions concerned, when the Commission calls for. The certificate should contain all the relevant particulars such as the post in which the applicant has/ had provisional service, the scale of pay, name of the Co-operative Institution in which he/ she has/ had worked, the date of commencement of provisional service and the date of termination of the provisional service. It should also be noted in the certificate that the applicant is not holding regular appointment under the Co-operative Institution. The original certificate thus produced will not be returned to the candidate.

7. Qualifications:

1) Graduation from a recognized University with HDC/JDC.

OR

B. Com with Co-operation.

2) Two years Experience in Logistic/Godown Management from a reputed firm.

Note : 1) Rule 10 (a) ii of Part II of the KS&SSR is applicable.

2) Those candidates who have claimed equivalency for qualifications should produce the Government order proving the same at the time of certificate verification in order to consider as equivalent.

3) If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community certificate issued from concerned revenue authority and the Gazette Notification for the same at the time of certificate verification.

8.Application will be accepted only after uploading experience certificate in profile at the time of submission of application.

Certificate to be produced in proof of experience shall be in the form given below (with both certificate & attestation part):

Name of the firm :
(Company/Corporation/Government
Department/ Co-operative Institution etc)
Register Number :
(SSI Registration or any other Registration
Number) and Date of Registration
Authority issued Registration :

CERTIFICATE OF EXPERIENCE

Issued to (here enter Name and Address)
.....
.....
.....
.....

This is to certify that the above mentioned person has worked /has been working in this Institution as (here enter the name of the post held and or the nature of assignment held in the capacity) on Rs..... per day/per mensum for a period of years months..... days from to

Place: Signature with date
Date: Name and Designation of the
Issuing Authority with name of
the Institution

(Office Seal)

CERTIFICATE

Certified that Sri/Smt..... mentioned in the above experience certificate has actually worked / is working as (specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the Register (mention the name of Register) maintained by the

employer as per the provision of Act (Name of Act/Rules to be specified).

I am the authorized person to inspect the Registers kept by the employer as per the provision of the Act/Rules of the State /Central Act.

Place: Signature with Date
Date: Name of the Attesting Officer with Designation and Name of Office, who is the notified Enforcement Officer as per Act/Rules

(Office Seal)

- Note: 1) Please specify the post, held or nature of assignment, Casual Labourer, Paid/Unpaid apprentice/ Regular worker or Temporary worker.
- 2) All Experience Certificate shall be duly certified by the concerned Controlling Officer / Head of Office of the Government. The genuineness of the Certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus certificate.

9. Mode of submitting applications:-

(a) Candidates must register as per ONE TIME REGISTRATION with the official Website of Kerala Public Service Commission www.keralapsc.gov.in before applying for the post. Candidates who have registered can apply by logging on to their profile using their User-ID and Password. Candidates must click on the '**Apply Now**' button of the respective posts in the Notification Link to apply for a post. Name of the candidate and the date of photograph taken should be printed legibly at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for **10 years from the date of uploading**. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before the final submission of the application on the profile candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the Commission. Application submitted is provisional and cannot be deleted or altered after submission. **Candidates are advised to keep a printout or soft copy of the online application for future reference. Candidates can take the printout of the application by clicking on the link 'My applications' in their profile. All correspondences with the Commission, regarding the application should be accompanied with the print out of the application.** The application will be

summarily rejected if non-compliance with the notification is found in due course of processing. Original documents to prove qualification, experience, age, Community etc. have to be produced as and when called for.

- (b) If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it.
- (c) Candidates who falsely claim qualification, experience etc., and attend or abstain from examinations after providing confirmation are liable for disciplinary action as stipulated in **Rule 22 of KPSC Rules of Procedure 1976.**
- (d) **Candidates who have Aadhaar Card should add Aadhaar Card as ID proof in their profile.**

10. Last date for receipt of application : 05.05.2021 Wednesday up to 12 midnight.

11. Address to which applications are to be sent : www.keralapsc.gov.in

12. Sub Paras v,viii,ix, x, xi, xii, xiii in Para 2 and Para 5 (a), 7 of General Conditions regarding recruitment by KPSC are not applicable to this post.

(For details including photo, ID cards etc, refer to the General Conditions at the end of the notification).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION