

**Extra Ordinary Gazette Date : 31.12.2019**

**Last Date : 05.02.2020**

**CATEGORY NO:539/2019**

**(Part II – By Transfer)**

Applications are invited online only from qualified candidates for Selection to the under mentioned post in Kerala Government Service. Applications must be submitted online only through the official website of the Kerala Public Service Commission ([www.keralapsc.gov.in](http://www.keralapsc.gov.in)) after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile. Candidates who have AADHAR card should add AADHAR card as ID proof in their profile.

- 1. Department** : **Excise**
  - 2. Name of post** : **Civil Excise Officer (Trainee)**
  - 3. Scale of pay** : **Rs. 20,000 – 45,800/-**
  - 4. Number of Vacancies:** : **District wise**
    1. Thiruvananthapuram
    2. Kollam
    3. Pathanamthitta
    4. Alapuzha
    5. Kottayam
    6. Idukki
    7. Ernakulam
    8. Thrissur
    9. Palakkad
    10. Malappuram
    - .
    11. Kozhikkode
    12. Wayanad
    - .
    13. Kannur
    - .
    14. Kazaragod
    - .
  - 5. Method of appointment** : **Recruitment By Transfer**
- Anticipated  
Vacancies

Note (i):Applications are invited from both male and female members of the Last Grade Service in the Excise Department who possess the required qualification,

against the 3% vacancies earmarked for Recruitment By Transfer. In the absence of qualified Last Grade Employees in the Excise Department for such recruitment, the vacancies shall be filled up by direct recruitment from among male candidates.

(ii): Civil Excise Officer (Trainee) shall not be appointed in the substantive post till the successful completion of basic training for a period of not less than six months, subject to the minimum of 180 working days as may be decided by the Commissioner of Excise. Persons undergoing basic training shall be paid stipend as may be fixed by the Government from time to time. All the persons who did not undergo basic training will be placed under orders of training within a period of two years and those who did not successfully complete the basic training shall not be considered for future promotion.

(iii): Every person deputed for training shall execute a bond agreeing to complete the course of training and to serve the Government after training for such minimum period as may be specified by the Commissioner of Excise, failing which he shall be liable to refund the cost of training together with liquidated damage.

(iv) Last grade Employees in the Excise Department can apply for appointment by transfer if they satisfy all the condition of the notification. Candidates applying for recruitment by transfer should enter the employment details in their profile and the printed Service Certificate, duly signed by the Head of Office should be uploaded in their profile.

**Service Certificate to be produced for recruitment by transfer as Civil  
Excise  
Officer in Excise Department.  
Proforma for Service Certificate is also given below**

**SERVICE CERTIFICATE**

- 1 Name of the Candidate :
2. Name of the post now held by the applicant with scale of pay :
- 3 Name of the Department in which now working :
- 4 Name of Service to which the applicant belongs :
- 5 Date of commencement of Service and date of commencement of probation :
- 6 Whether the applicant is probationer/ approved probationer or Full :

member of the service.

7 Service particulars :

Sl. No.	Name of post	Period		Length of Service			Date of declaration of probation
		From	To	Year	Month	Days	

**Total Service:**

Certified that the above details in respect of Sri/Smt. .... who is a probationer/approved probationer/full member of the ..... (name of service) have been verified by me with the service particulars as given in the Service Book of the candidate and that they are found correct.

Place  
Date:

Signature  
Name and Designation of the Head of Office

(Office Seal)

- (v) Candidates who are eligible to apply for both Direct Recruitment and Recruitment by Transfer need not select the same district for both categories. But they should submit separate applications for each category even if they selected the same district. Candidates who are included in both list under this notification and advised from anyone of the list shall be deleted from the other list as per Rule 18 (iii) of the Kerala Public Service Commission Rules of Procedure.
- (vi) The Condition laid down in sub para (vii) of the para 2 and para 5 of General conditions are not applicable for this post.

6. **Age** : Shall not exceed 50 (fifty) years as on 01.01.2019

7. **Qualifications :-**

- 1 **Educational:** Must have passed the Plus Two examination or its equivalent.

*Note:* i) Rule 10(a)(ii) of Part II KS & SSR is applicable.

- ii) Candidates who have applied with equivalent qualification instead of qualification mentioned in the notification, should produce the relevant Government order to prove their qualifications equivalency at the time verification.

- 2 **Physical:** For Recruitment from among the male members of the Last Grade Service in the Excise Department, the minimum height shall be 162 cms and female members the minimum height shall be 152 cms.

3 **Physique and Eyesight:**

- (i) Must be certified by a Medical Officer in Government Service not below the rank of an Assistant Surgeon as to his physique and capacity for active outdoor work. The Medical Certificate has to be produced as and when called for.
- (ii) *Must be certified to possess the visual standards specified below without glasses*

	<b><u>Right Eye</u></b>	<b><u>Left Eye</u></b>
(a) Distant Vision	6/6 Snellen	6/6 Snellen
(b) Near Vision	0.5 Snellen	0.5 Snellen

- (iii) Each eye must have full field of vision, Colour blindness, squint or any other morbid condition of the eyes or lids of either eye will be deemed to be a disqualification
- (iv) Must be free from apparent physical defects like knock knee, flat foot, varicose veins, bow legs, deformed hands and limbs, irregular and protruding teeth, defective speech and hearing.
- (v) Medical Certificate from a Medical Officer not below the rank of an Assistant Surgeon/Junior Consultant in Government Service should be produced at the time of Physical Efficiency Test/Endurance Test and should be uploaded in their profile at the time of Certificate verification. A format of Medical Certificate is give below.

**FORM OF MEDICAL CERTIFICATE**

I have this day medically examined Sri/Smt .....  
(Name & Address) and found that he/she has no disease or infirmity, which would

render him/her unsuitable for Government Service. His/Her age according to his/her own statement is ..... and by appearance is ..... and his/her standards of vision is as follows.

**Standards of Vision**  
**(without glasses)**

	<b><u>Right Eye</u></b>	<b><u>Left Eye</u></b>
Distant Vision	.....Snellen	..... Snellen
Near Vision	.....Snellen	..... Snellen
Field of Vision	.....	

(Specify whether field of vision is full or not. Entries such as Normal, Good etc are inappropriate here)

- i. Colour Blindness .....
- ii. Squint .....
- iii. Any morbid condition of the eyes or lids of either eye  
.....

He/She is Physically fit for the post of Civil Excise Officer in the Excise Department.

Place:  
Date :

Signature  
Name and Designation of the Medical Officer

(Office Seal)

*Note: Details regarding standards of vision should be clearly stated in the Certificate as given above and vague statement such as Vision Normal/good will not be accepted. Specification for each eye should be stated separately. If the specification are not as indicated above, the officer issuing the Certificate should certify whether the candidate*

has got better standards of vision or worse standards of vision as the case may be, otherwise the Certificate will not be accepted.

4. Must qualify in the Endurance Test of completing 2.5 kilometers race within 13 minutes for male candidates and the same distance within 15 minutes for female candidates
5. Must qualify in any five events out of eight events specified below of the National Physical Efficiency Test (One Star Standard Test)

**For Male Candidates**

<b>Serial No</b>	<b>Events</b>	<b>One Star Standard</b>
1	100 Meters Race	14 Sec
2	High Jump	132.20 cm
3	Long Jump	457.20 cm
4	Putting the shot (7264 gm)	609.60 cm
5	Throwing the Cricket ball	6096 cm
6	Rope climbing (Hands only)	365.80 cm
7	Pull up or Chinning	8 times
8	1500 meter Race	5 Minutes 44 sec.

**For Female Candidates**

<b>Serial No</b>	<b>Events</b>	<b>One Star Standard</b>
1	100 Meters Race	17 Sec
2	High Jump	1.06 Meters
3	Long Jump	3.05 Meters
4	Putting the shot (4 kgs)	4.88 Meters
5	200 meters run	36 seconds
6	Throwing the throw ball	14 Meters
7	Shuttle Race (4 x 25 meters)	26 seconds
8	Skipping (One Minute)	80 Times.

*Note : The Physical measurement of candidates will be taken at the time of physical efficiency test/Endurance Test and those who do not possess the prescribed physical measurement will not be admitted for the physical efficiency test or endurance test. **If accidents or injuries happen to a candidate while participating in the Physical Efficiency Test/Endurance Test, he/she will not be given further chance to participate in the test.***

## **8. Mode of submitting applications:-**

Candidates must register as per 'ONE TIME REGISTRATION' with the Official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)' before applying for the post. Candidates who have registered shall apply by logging in to their profile using their User- ID and password. Candidates must click on the 'Apply Now' button of the respective posts in the Notification link to apply for a post. The photograph uploaded should be one taken after 31.12.2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall be valid for 10 years from the date of uploading of the photograph. There is no change in other instructions regarding the uploading of photograph. No application fee is required. Candidates can view the details in their profile by clicking the link Registration Card in their profile. A printout of the same can be taken if needed. Candidates are responsible for the correctness of the personal information and secrecy of password. Before final submission of the application on the profile, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Applications once submitted is provisional and cannot be deleted or altered after submission. Applications will be summarily rejected if non compliance with the notification is found in due course of processing. Documents to prove Qualification, experience, community, age etc. have to be produced as and when called for.

9. Appropriate Disciplinary action as per Rules of procedure Rule 22 shall be initiated against those candidates who submit applications with bogus claims of qualification regarding education, experience etc and submit confirmation for writing examination irrespective of whether they are present or absent for the examination.

10. Last date of submission of applications : **05-02-2020** Wednesday upto 12 midnight.

11. If Written /OMR/Online Test is conducted as a part of this selection candidate shall submit a confirmation for writing the examination through their One Time Registration Profile. Such candidates alone can generate and download the admission tickets in the last fifteen days till the date of test. The applications of candidate who do not submit confirmation within the stipulated period will be rejected absolutely. The periods regarding the submission of confirmation and the availability of admission tickets will be published in the examination calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

(For details, please see the General Conditions given below as Part II of this notification.)

**SAJU GEORGE**

**SECRETARY,**

**KERALA PUBLIC SERVICE COMMISSION**