

FINAL ANSWER KEY

Paper: The Kerala Forest Code and Departmental Rules - Procedure - III PAPER
Date of Examination: 04-09-2019

Question1:-As per the system of accounts, which of the following is not a transaction of the Department?

- A:-Transaction through Revenue Heads
- B:-Transaction through Remittance Heads
- C:-Transaction through Credit Heads
- D:-Transaction through Expenditure Heads

Correct Answer:- Option-C

Question2:-Transaction through debt heads are considered

- A:-Subordinate to expenditure heads
- B:-As independent head of account
- C:-Both (1) and (2)
- D:-None of the above

Correct Answer:- Option-C

Question3:-Who is the primary disbursing officer of a Forest Division?

- A:-RFO
- B:-DFO
- C:-SFO
- D:-Deputy Range Officer

Correct Answer:- Option-B

Question4:-Divisional Forest Officer may seek advice of which of the following officials in case of matters connected with accounts of his division?

- A:-Adequate General
- B:-Chartered Accountant
- C:-Divisional Accountant
- D:-Accountant General

Correct Answer:- Option-D

Question5:-Each audit note should be returned with replies to the Accountant General within how many days of receipt?

- A:-10 days
- B:-15 days
- C:-No limit
- D:-6 months

Correct Answer:- Option-B

Question6:-Expenditure can be incurred by a Divisional Forest Officer on a work only if

- (i) Sanction either special or general of competent authority authorising the expenditure exists
- (ii) Funds to cover the charge during the year have been provided by competent authority
- (iii) The expenditure conforms to the relevant provisions of the Constitution and to the financial rules, regulations and order issued by competent authority

- A:-All the above
- B:-Only (ii)
- C:-Only (iii)
- D:-None of the above

Correct Answer:- Option-A

Question7:-The Chief Conservator of Forests should submit a statement showing particulars of the original grant, supplementary grant, re-appropriations and surrenders sanctioned, as well as the final expenditure by

- A:-1st September
- B:-30th October
- C:-15th December
- D:-None of the above

Correct Answer:- Option-A

Question8:-Divisional Forest Officer may permit appropriation of a receipts

- A:-In a real case of emergency there is no treasury at or within a reasonable distance of the range headquarters

B:-In no circumstances appropriation of receipts can be permitted

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-A

Question9:-When the total collection of money realised by officers of the department exceeds Rs. 200 shall be deposited into treasury

A:-Within a week

B:-On the next working day

C:-Within a month

D:-None of the above

Correct Answer:- Option-B

Question10:-Time expired cheques may be

A:-Received back by the drawing officer

B:-Destroyed the cheque

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-C

Question11:-All payments outside India shall be made through

A:-Accountant General

B:-Comptroller and Auditor General

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-A

Question12:-Which of the following with respect to advances to subordinate disbursing officer is true?

A:-No advance shall be given for a work for which no estimate has been sanctioned

B:-The advances shall be limited to the lowest minimum required

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-C

Question13:-An entry once made in the cash book should under no circumstances be

A:-Modified

B:-Erased

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question14:-For the purpose of accounts all timber and other forest produce which are capable of yielding cash returns, shall be treated like

A:-Government property

B:-Movable property

C:-Cash

D:-None of the above

Correct Answer:- Option-C

Question15:-Each log or scantling shall, for the purpose of accounting, be measured at

A:-Depot Office

B:-Beat Forest Office

C:-Forest Station

D:-Stump site

Correct Answer:- Option-D

Question16:-The Conversion Register shall show

(i) Stock number

(ii) Species

(iii) Measurement and round volume of the log

(iv) Measurements and number of the resultant materials

A:-All the above

B:-Only (i), (ii) and (iv)

C:-Only (iii)

D:-None of the above

Correct Answer:- Option-A

Question17:-Scheduled rates of timber are fixed by

A:-DFO

B:-CCF

C:-HoFF

D:-Government

Correct Answer:- Option-D

Question18:-Seigniorage rate covers

A:-Working charge

B:-Does not cover working charge

C:-May vary from case to case

D:-None of the above

Correct Answer:- Option-B

Question19:-The Head of the Forest Department and the Technical Advisor to Government in all Forest matters is

A:-PCCF (Administration)

B:-The Head of Forest Force

C:-All CCFs

D:-None of the above

Correct Answer:- Option-B

Question20:-The functions of Forest Department includes

(i) Research

(ii) Regeneration and Development of Forest

(iii) Utilization of Forest produce

(iv) Silviculture

(v) Soil Conservation

A:-All the above

B:- (i), (ii), (iii) and (iv)

C:- (ii), (iii), (iv) and (v)

D:- (i), (ii), (iv) and (v)

Correct Answer:- Option-A

Question21:-Which of the following with respect to upkeep and maintenance of camp elephants?

A:-Working hours of each elephant shall be prescribed

B:-A Service Register for each elephant should be maintained

C:-Work Roll should be kept for each elephant

D:-All the above

Correct Answer:- Option-D

Question22:-Main item/s of revenue of the Forest Department is

A:-The sale proceeds of timber

B:-Sale proceeds of other forest produce

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-C

Question23:-Working Plans contain prescriptions for

(i) Felling

(ii) Regeneration

(iii) Silvicultural treatment

(iv) Protection of Forest

A:- (i), (ii) and (iii)

B:- (ii), (iii), (iv)

C:-Only (iv)

D:-All the above

Correct Answer:- Option-D

Question24:-Issue of receipts for money in manuscript forms is

A:-Strictly prohibited

B:-Strictly allowed

C:-Not mentioned anywhere

D:-None of the above

Correct Answer:- Option-A

Question25:-Muster Rolls once issued are usually valid only for

A:-1 month

B:-2 months

C:-3 months

D:-None of the above

Correct Answer:- Option-B

Question26:-Which of the following officer is not a Forest Officer?

A:-Beat Forest Officer

B:-Forest Watcher

C:-Forest Settlement Officer

D:-Wildlife Assistant

Correct Answer:- Option-C

Question27:-Note to be given by relieved officer includes

(i) Works in progress and projects in the division

(ii) Comments on all matters of importance

(iii) Outstanding dues to the department, or due from the department, particularly those in which any difficulty or complication exists, or may be anticipated in adjusting

(iv) Any suit by or against the department

A:-All the above

B:-Only (iv)

C:- (i), (ii) and (iii)

D:-None of the above

Correct Answer:- Option-A

Question28:-Extraction of sandal wood shall be done departmentally treating the work as

A:-Civil Work

B:-Petty Work

C:-Silvicultural Work

D:-Ordinary Work

Correct Answer:- Option-C

Question29:-Which of the following with respect to correspondence outside the Department by Divisional Forest Officers is correct?

A:-They can communicate directly with any one in Government

B:-Divisional Forest Officers can communicate with the Heads of Department directly, in order to furnish any information which they may call for direct

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question30:-Covers marked Confidential shall be opened by

A:-The Officer concerned

B:-Anyone

C:-Officer Manager

D:-None of the above

Correct Answer:- Option-A

Question31:-All passes, permits, licences, agreements, payment orders, bills, vouchers, estimates and similar documents shall be signed only by

A:-Administrative Officers

B:-Junior Superintendents

C:-Range Officers

D:-The Heads of Forest Offices

Correct Answer:- Option-D

Question32:-The Manual of Office Procedures contain general directions with respect to

A:-Officer routine

B:-Preservation and Destruction of records

C:-Maintenance of registers

D:-All the above

Correct Answer:- Option-D

Question33:-All orders relating to appointment, promotion, leave, transfer etc of the establishment sanctioned by the respective officers shall be entered in

A:-Office Order Book

B:-Attendance Register

C:-Service Order Book

D:-None of the above

Correct Answer:- Option-C

Question34:-Books and Maps of each Division shall be kept in

A:-The record room maintained for the purpose

B:-The forest library in each Divisional Forest Office

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question35:-The Maps maintained in the Divisional Forest Office shall be in the custody of

A:-The Surveyor

B:-Draughtsman

C:-Head Clerk

D:-Office Attendant

Correct Answer:- Option-B

Question36:-All depots under Divisional Forest Officers shall be inspected

A:-Twice a year

B:-Once a year

C:-Once in month

D:-None of the above

Correct Answer:- Option-A

Question37:-Head of an office can

A:-Conduct inspection only with prior intimation

B:-Conduct surprise inspection whenever the Head of Office finds that affairs in a subordinate office are being mismanaged

C:-Cannot conduct surprise inspection at all

D:-None of the above

Correct Answer:- Option-B

Question38:-Each Divisional Forest Office will be inspected by the Conservator

A:-Once in two years

B:-Never inspect a Divisional Forest Office

C:-Once in a year

D:-None of the above

Correct Answer:- Option-C

Question39:-Divisional Forest Officer shall submit to the Conservator of Forests

A:-Work and touring done by him on the 15th and last day of every month

B:-No specific schedule

C:-Never report

D:-None of the above

Correct Answer:- Option-A

Question40:-A rent payable by the successful bidder for keeping the forest produce disposed off in auction or otherwise, in the Government premises, beyond a prescribed period is called

- A:-Seigniorage rate
- B:-Scheduled rate
- C:-Ground rent
- D:-Forest Development Tax

Correct Answer:- Option-C

Question41:-Register of forest offences in every Division and Range office shall be maintained in

- A:-Form No. 26
- B:-Form No. 27
- C:-Form No. 20
- D:-Form No. 23

Correct Answer:- Option-A

Question42:-The journal in which all noteworthy occurrences and observations of a scientific and technical nature bearing on the management and improvement of the forests of Division is recorded is called

- A:-Range Forest Journal
- B:-Division Forest Journal
- C:-Circle Forest Journal
- D:-None of the above

Correct Answer:- Option-B

Question43:-Which of the following is not an example for original work?

- A:-Forest Settlement and Demarcation
- B:-Acquisition of Live Stock
- C:-Protection of forest from fire
- D:-Regeneration Works

Correct Answer:- Option-C

Question44:-A descriptive analysis of the forest is required to be entered in which document in case of forest for which working plans have not yet been prepared

- A:-Patta Register
- B:-Register of developmental rights
- C:-Reserve Book
- D:-Plantation Journal

Correct Answer:- Option-C

Question45:-A Reserve Book shall be opened by the Divisional Forest Office as soon as a forest is notified under which Section of the Forest Act?

- A:-20
- B:-18
- C:-15
- D:-19

Correct Answer:- Option-D

Question46:-Reserve Books shall be maintained for

- A:-Leased forest
- B:-Protected forest
- C:-Both (1) and (2)
- D:-None of the above

Correct Answer:- Option-C

Question47:-Yield Book shall be maintained with respect to removals by

- (i) Minor forest produce contractors
- (ii) Lease or right holders
- (iii) Sale coupe contractors
- (iv) Auction bidders

- A:-Only (iv)
- B:-(i) and (ii)
- C:-Only (ii)

D:-(i), (ii), (iii) and (iv)

Correct Answer:- Option-D

Question48:-Which of the following should not be maintained in the form of a diary?

A:-Working Plan

B:-Tour Diary

C:-Divisional Forest Journal

D:-None of the above

Correct Answer:- Option-C

Question49:-Once approved, an Annual Plan of Operation may not affect additions, reductions and other modification or deviation in excess of

A:-15% over the outlay

B:-10% of the outlay

C:-25% of the outlay

D:-None of the above

Correct Answer:- Option-A

Question50:-A complete Working Plan, as a rule, shall be prepared only for

A:-Revenue Lands

B:-Poramboke

C:-Wetlands

D:-Reserved Forest

Correct Answer:- Option-D

Question51:-Divisional Forest Journal may contain notes on

(i) Principal species and forest types

(ii) Silvicultural Characteristics

(iii) Rate of growth

(iv) Age of maturity

(v) Regeneration

A:-(iii), (iv) and (v) are correct

B:-(i), (iii) and (iv) are correct

C:-All are correct

D:-None of the above

Correct Answer:- Option-C

Question52:-Details of fodder supply may find a mention in

A:-Tour Diary

B:-Inspection Report

C:-Divisional Forest Journal

D:-Depot Journal

Correct Answer:- Option-C

Question53:-Initial responsibility for recording details in the Plantation Journal shall rest with

A:-CF

B:-DFO

C:-RFO

D:-BFO

Correct Answer:- Option-C

Question54:-Half yearly review of which document/s shall be conducted by the Conservator of Forests?

A:-Plantation Journal

B:-Working Plan Control Journal

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-C

Question55:-Plantation key map shall be prepared on the scale

A:-1 cm = 0.158 Km

B:-1 cm = 2 Km

C:-1 cm = 5 Km

D:-1 cm = 10 Km

Correct Answer:- Option-A

Question56:-Which of the following shall be supplied to the Government?

A:-Plantation Journal

B:-Range Journal

C:-Control Journals

D:-State Forest Atlas

Correct Answer:- Option-D

Question57:-The object of Control Book is to

A:-Control Felling

B:-Indicate Felling Series

C:-Prevent illegal activities in coupes

D:-Compare the actual exploitation of the year with the prescription of the Working Plan

Correct Answer:- Option-D

Question58:-The works connected with capturing and caging of elephants falls under the category of

A:-Forest works

B:-Original works

C:-Works of Store

D:-Live - stock

Correct Answer:- Option-D

Question59:-Which of the following is a example of original work?

A:-Timber Extraction Works

B:-Upkeep of live - stock

C:-Repairs tools

D:-Forest Surveys

Correct Answer:- Option-D

Question60:-All estimates for different works should be obtained by the Sanctioned Authority during

A:-May

B:-April

C:-June

D:-September

Correct Answer:- Option-B

Question61:-The practice of sanctioning separate estimate for advertisement charges and similar items legitimately chargeable to the accounts of the respective works should be

A:-Encouraged

B:-Treated as legal

C:-Discontinued

D:-None of the above

Correct Answer:- Option-C

Question62:-No work shall be started or expenditure incurred thereon unless

A:-The work is included in the sanctioned annual plan of operations

B:-Administrative approval of work is accorded by the competent authority

C:-A properly detailed estimate has been sanctioned by the competent authority

D:-All the above

Correct Answer:- Option-D

Question63:-Which of the following with respect to the power of Divisional Forest Officer to grant leave is not correct?

A:-Sanction all kinds of leave including special disability leave to Officers under him

B:-Sanction all kinds of leave up to 30 days except special disability leave and study leave to Rangers when no substitute is required

C:-Sanction casual leave to all Officers subordinate to him

D:-All the above

Correct Answer:- Option-A

Question64:-All marking registers should be preserved for a period of

A:-100 years

B:-Period of Management Plan

C:-Currency of Working Plan

D:-45 years

Correct Answer:- Option-D

Question65:-The maximum time period within which an offence need to be charged before the Magistrate as per the Forest Code is

A:-45 days

B:-30 days

C:-25 days

D:-60 days

Correct Answer:- Option-A

Question66:-Which of the following records shall not be destroyed without the special sanction of Government?

A:-Raiinguage register

B:-Annual or Special Reports

C:-Divisional Forest Journals

D:-Forest Settlement

Correct Answer:- Option-D

Question67:-It is the solemn duty of every Beat Forest Officer

A:-Not to trade in timber

B:-Not to trade other forest produce

C:-Not to contract for working any forest

D:-All the above

Correct Answer:- Option-D

Question68:-If any fire occurs in the Reserved Forest within which the contract area is situated, the contractor shall

A:-Endeavour to extinguish the fire

B:-Carry on with the works

C:-Inform the nearest forest officials

D:-Both (1) and (3)

Correct Answer:- Option-D

Question69:-Timber or other forest produce shall not be ordinarily sold at

A:-Forest Depot

B:-Site

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question70:-Which of the following is not specially looked into in case of inspection of range offices?

A:-Plantation Journal

B:-Range Journal

C:-Extent to which working plans are still required

D:-Stock of Stores

Correct Answer:- Option-C

Question71:-Which of the following does not come under stores, tools and plant belonging to the Forest Department?

A:-Tents

B:-Miscellaneous items

C:-Office and Rest House furniture

D:-Plantation

Correct Answer:- Option-D

Question72:-Who is/are primarily responsible for collection of all revenues?

- A:-Range Officer
 - B:-Depot Officer
 - C:-Both (1) and (2)
 - D:-None of the above
- Correct Answer:- Option-C

Question73:-Bill Book shall be printed in

- A:-Duplicate
 - B:-Triplicate
 - C:-Both (1) and (2)
 - D:-None
- Correct Answer:- Option-B

Question74:-Lease Register should be maintained in

- A:-Divisional Forest Offices
 - B:-Range Offices
 - C:-Both (1) and (2)
 - D:-None of the above
- Correct Answer:- Option-C

Question75:-Deductions on account of Life Insurance Premia other than State Life Insurance (Official Branch) shall be classified under

- A:-Adjusting account between Central and State
 - B:-Forest remittances-miscellaneous remittances
 - C:-Both (1) and (2)
 - D:-None of the above
- Correct Answer:- Option-B

Question76:-The object of accounts of works is

- A:-To exhibit simply but accurately the actual cost of work done
 - B:-Enable the Divisional Forest Officer to exercise an efficient financial control over the expenditure on the work
 - C:-Both (1) and (2)
 - D:-None of the above
- Correct Answer:- Option-C

Question77:-The signature of the contractor or his authorized agent should be obtained in the measurement book after each set of measurement, with the endoresement

- A:-I do not accept the measurement
 - B:-I accept the measurement
 - C:-Both (1) and (2)
 - D:-None of the above
- Correct Answer:- Option-B

Question78:-Which of the following with respect to making entries in the measurement book is true?

- (i) It should be recorded continuously
- (ii) No blank page should be left
- (iii) Entries can be erased

- A:-All the above
 - B:-Only (i) and (ii)
 - C:-Only (iii)
 - D:-None of the above
- Correct Answer:- Option-B

Question79:-One of the object of check measurement is to useful

- A:-Detect errors in measurement and to prevent fraudulent entries
 - B:-To accuse the contractor
 - C:-To prevent further work
 - D:-None of the above
- Correct Answer:- Option-A

Question80:-Payment for work done on daily labour

- A:-Need be deferred till check measurement
B:-Need not be deferred till check measurement
C:-Both (1) and (2)
D:-None of the above
Correct Answer:- Option-A

Question81:-If any measurement book is lost

- A:-CF is competent to write off the loss
B:-Disciplinary action shall be taken against the delinquent
C:-The matter shall be reported to the CF concerned
D:-All the above
Correct Answer:- Option-D

Question82:-The unused balance of material at site should be verified by the Range Officer at least

- A:-Once in two years
B:-Immediately on the completion of the work
C:-Once in a year
D:-Both (2) and (3)
Correct Answer:- Option-D

Question83:-Deposit transactions of the Forest Department may be broadly classified into

- (i) Revenue deposits
- (ii) Criminal court deposits
- (iii) Forest deposits
- (iv) Interest bearing securities

- A:-All the above
B:-Only (i) and (iv)
C:-Only (iii)
D:-None of the above
Correct Answer:- Option-A

Question84:-Service rendered or articles supplied by the one Division to another Division shall not be charged except in the following cases

- (i) Stores issued from the materials account of a work
- (ii) Other services which effect the accounts of a work in progress or Suspense or Deposits
- (iii) Seedlings supplied by one Division to another

- A:-All the above
B:-Only (i)
C:-Only (iii)
D:-None of the above
Correct Answer:- Option-A

Question85:-Which among the following is not a duty of the Manager?

- A:-He should examine the accounts and returns received from subordinate officers
B:-He is responsible for check measurement of works
C:-He should sanctions estimates
D:-He should initiate disciplinary action against subordinates
Correct Answer:- Option-A

Question86:-Cash book of the Division Office should be closed and an abstract worked out in the cash book on the

- A:-1st week of succeeding month
B:-Last working day of the Calendar month
C:-Both (1) and (2)
D:-None of the above
Correct Answer:- Option-B

Question87:-Once marking is completed and felling have commence no additional trees shall be marked without sanction from

- A:-DFO
B:-CF
C:-CCF
D:-None of the above

Correct Answer:- Option-C

Question88:-The number of blazes made on the tree selected for marking are

A:-3

B:-2

C:-5

D:-None

Correct Answer:- Option-B

Question89:-All marking registers made for the purpose of felling of trees are to be carefully reserved for a period

A:-70 years

B:-45 years

C:-50 years

D:-None of the above

Correct Answer:- Option-B

Question90:-When timber or other forest produce is removed from one depot to another it should be accompanied by necessary

A:-Mahazar

B:-Certificate

C:-Permit

D:-None

Correct Answer:- Option-C

Question91:-It is the duty of a Forest Guard to

A:-Facilitate lopping of trees from Reserved Forests

B:-Clearing land in a Reserved Forest for cultivation

C:-Alter boundary marks in Reserved Forests

D:-Prevent fire in Reserved Forests

Correct Answer:- Option-D

Question92:-If a decision is taken to withdraw prosecution of a forest offence and form 'A' has not been submitted to the Magistrate in the first instance

A:-A report need to be given to the Magistrate

B:-No report need to be given to the Magistrate

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question93:-A contractor or his men in case of collection and removal of timber from sale coupes shall not enter the coupe without obtaining

A:-Licence for the work

B:-Sketch of the area

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-C

Question94:-Compounding fees shall be paid by the persons concerned within the period of

A:-20 days

B:-30 days

C:-45 days

D:-None of the above

Correct Answer:- Option-B

Question95:-When felling of trees are taking place in a coupe, no log should be removed from stump site till they have been

A:-Dressed

B:-Registered

C:-Both (1) and (2)

D:-None of the above

Correct Answer:- Option-B

Question96:-Annual Circle Reports should be scrutinized, reviewed and consolidated and a type written report of the progress of Forest Administration for the whole of State shall be submitted to Government on or before

A:-1st July

B:-1st April

C:-1st May

D:-None of the above

Correct Answer:- Option-A

Question97:-A person will be permitted to submit a tender on behalf of another only if

A:-There is a valid address proof

B:-There is a valid agreement

C:-There is a valid power of attorney and authorisation letter

D:-Both (2) and (3)

Correct Answer:- Option-C

Question98:-When check measurements are taken jointly by officers and subordinates, the measurement should be recorded and signed by

A:-The senior most among officers

B:-The junior most among officers

C:-Depends upon who all are jointly taking measurements

D:-None of the above

Correct Answer:- Option-A

Question99:-All sanctions to estimate accorded by officers higher than the Divisional Forest Officer shall be communicated by them to the

A:-Advocate General

B:-Divisional Accountant

C:-Finance Officer in the Forest Headquarter

D:-Accountant General

Correct Answer:- Option-D

Question100:-Who is primarily responsible for protection of the forests, prevention of encroachments, illicit fellings and other offences?

A:-Depot watcher

B:-Reserve watcher

C:-Beat Forest Officer

D:-Divisional Forest Officer

Correct Answer:- Option-C