

**FINAL ANSWER KEY**

Paper: The Code of Criminal Procedure and Kerala Manual of Office Procedure  
Date of Examination 03-09-2019

Question1:-Maintenance of case diary of investigation by an investigating officer is under

A:-Section 172 of CrPC

B:-Section 167 of CrPC

C:-Section 174 of CrPC

D:-Section 168 of CrPC

Correct Answer:- Option-A

Question2:-This authority can appoint special Judicial Magistrate.

A:-High Court

B:-State Government

C:-District Judge

D:-Any one of above

Correct Answer:- Option-A

Question3:-\_\_\_\_\_ kind of reference is also registered as the same way as any other paper received in the tapal.

A:-References

B:-Previous references

C:-Current references

D:-Arising references

Correct Answer:- Option-D

Question4:-A communication received in the office is stamped and numbered is called

A:-Current

B:-Case

C:-Draft

D:-File

Correct Answer:- Option-A

Question5:-For the disposal, the clerk written the

A:-Note

B:-Case

C:-Draft

D:-Number

Correct Answer:- Option-A

Question6:-Order of Section 167 of CrPC an accused can be remanded upto

A:-14 days

B:-15 days

C:-One month

D:-Three months

Correct Answer:- Option-B

Question7:-This section in the CrPC authorize State Government to forfeit certain publication

A:-99

B:-95

C:-97

D:-96

Correct Answer:- Option-B

Question8:-The property of a person absconding can be attached as per section \_\_\_\_\_ of CrPC?

A:-80

B:-85

C:-83

D:-89

Correct Answer:- Option-C

Question9:-The term used to denote the process of copying and despatching of a communication is

A:-Drafting

B:-Forwarding

C:-Sending

D:-Issue

Correct Answer:- Option-D

Question10:-The stamps received in the office duly affixed on a petition are defaced by

A:-Tapal clerk

B:-Head of office

C:-Section clerk

D:-Section superintendent

Correct Answer:- Option-A

Question11:-While adopting summary trial more than two years of punishment cannot be passed according to \_\_\_\_\_ of CrPC.

A:-Chapter XXI

B:-Chapter XXIA

C:-Chapter XX

D:-Chapter XXV

Correct Answer:- Option-A

Question12:-The valuables received in the office sent for safe custody of

A:-Manager

B:-Head of Office

C:-Superintendent

D:-Section Clerk

Correct Answer:- Option-A

Question13:-An application under Section 319 of CrPC can be filed by

A:-Prosecutor

B:-Complainant

C:-Accused

D:-None of above

Correct Answer:- Option-B

Question14:-A subordinate police officer shall report the result of his investigation to

A:-Court

B:-Officer in charge of the police station

C:-District chief of police

D:-All of the above

Correct Answer:- Option-B

Question15:-A new personnel register is opened for year

A:-Financial year

B:-Every six months

C:-Calendar year

D:-None of above

Correct Answer:- Option-C

Question16:-During investigation a police officer can conduct a search as per section \_\_\_\_\_ of CrPC.

A:-165

B:-101

C:-102

D:-100

Correct Answer:- Option-A

Question17:-Executive magistrate are appointed by

A:-Central Government

B:-High Court

C:-State Government

D:-District Court

Correct Answer:- Option-C

Question18:-A Request for an acknowledgement for a petition filed in Government office

A:-To be acknowledged

B:-To be filed

C:-To be rejected

D:-None of above

Correct Answer:- Option-A

Question19:-How a running note will proceed until final orders?

A:-With interception

B:-Para by para

C:-Price meal

D:-Continuation

Correct Answer:- Option-D

Question20:-An officer writes question on the margin of the note file and the section clerk furnish reply on

A:-Top of the note

B:-Margin

C:-In continuation of the note file

D:-Bottom of the note

Correct Answer:- Option-C

Question21:-The arguments for and against any measure can be taken on the area of file is

A:-Note

B:-Draft

C:-Reply

D:-Reference

Correct Answer:- Option-A

Question22:-The Draft can be put up with note

A:-in unknown case

B:-in difficult case

C:-in simple case

D:-in complicated case

Correct Answer:- Option-C

Question23:-\_\_\_\_\_ section of CrPC prevents power of appeal from conviction.

A:-Section 398

B:-Section 372

C:-Section 374

D:-None of above

Correct Answer:- Option-C

Question24:-The procedure of summary trial is described in section \_\_\_\_\_ of CrPC.

A:-304

B:-262

C:-308

D:-None of above

Correct Answer:- Option-B

Question25:-A magistrate can arrest the offender

A:-of warrant pending against an accused

- B:-of person is suspected as a criminal
  - C:-of warrant pending against a witness
  - D:-Why any offence is conducted in his presence
- Correct Answer:- Option-D

Question26:-The nature and disposal of a file to be completed in this register

- A:-Security register
  - B:-Distributive register
  - C:-Valuables register
  - D:-Personnel register
- Correct Answer:- Option-D

Question27:-How many late attendance will forfeit one casual leave?

- A:-Four days
  - B:-One week
  - C:-Two days
  - D:-Three days
- Correct Answer:- Option-D

Question28:-How many Index signs are prepared by the clerk?

- A:-Duplicate
  - B:-Triplicate
  - C:-Quaduplicate
  - D:-None of above
- Correct Answer:- Option-A

Question29:-Which form of communication is used for addressing Government?

- A:-Endorsement
  - B:-Letter form
  - C:-Proceeding form
  - D:-Memorandum form
- Correct Answer:- Option-B

Question30:-The local delivery book shall inspect daily by

- A:-Section Clerk
  - B:-Section superintendent
  - C:-Despatching clerk
  - D:-Head of office
- Correct Answer:- Option-C

Question31:-How many topics can be dealt within one letter?

- A:-Three topics
  - B:-One topic
  - C:-Two topics
  - D:-Five topics
- Correct Answer:- Option-B

Question32:-Who is authorise to inspect the records room periodically?

- A:-Clerk
  - B:-Record Keeper
  - C:-Superintendent
  - D:-Head of ministerial officer
- Correct Answer:- Option-D

Question33:-The clerks table, racks etc should be inspected periodically by

- A:-Office Head
- B:-Section Superintendent
- C:-Audit Officer

D:-Record keeper

Correct Answer:- Option-B

Question34:-When telephone messages are received us is treated as

A:-Letter

B:-Memorandum

C:-Demi official

D:-Endorsement

Correct Answer:- Option-C

Question35:-Within any formal proof the reports of a certain Government experts are admissible as evidence under section?

A:-294

B:-293

C:-291

D:-All of the above

Correct Answer:- Option-A

Question36:-For certain cases an accused can get free legal aid from

A:-High Court

B:-State Government

C:-Bar Association

D:-All of the above

Correct Answer:- Option-B

Question37:-Who is empowered to award compensation a persons who is arrested without any ground?

A:-Legal service authority

B:-State Government

C:-Magistrate

D:-None of above

Correct Answer:- Option-C

Question38:-Petty offence means offence punishable carry with fine not exceeding an amount of rupees

A:-100

B:-500

C:-250

D:-1000

Correct Answer:- Option-D

Question39:-Copies of procedure can disciplinary cases should be signed by

A:-Head of office

B:-Section Superintendent

C:-Office Superintendent

D:-All of above

Correct Answer:- Option-A

Question40:-Tapals received in the office opened in the presence of

A:-Head of office

B:-Section superintendent

C:-Fair copy superintendent

D:-None of above

Correct Answer:- Option-A

Question41:-If the charge is altered the witness may recalled an examine under section \_\_\_\_\_ of CrPC.

A:-307

B:-207

C:-217

D:-317

Correct Answer:- Option-C

Question42:-The procedure of arrest described in section \_\_\_\_\_ of CrPC.

A:-51

B:-50

C:-46

D:-56

Correct Answer:- Option-C

Question43:-Every person should arrest a magistrate or police officer for

A:-in the prevention or suppression of a break of the peace

B:-in the prevention of any injury attempted to be committed to any public property

C:-Preventing the escape of any other person whom such magistrate or police officer is authorised to arrest

D:-All of the above

Correct Answer:- Option-D

Question44:-The form of summons is prescribed in section

A:-161

B:-261

C:-361

D:-61

Correct Answer:- Option-D

Question45:-Other person appearing to be guilty of offence is proceed under section

A:-328

B:-319

C:-321

D:-332

Correct Answer:- Option-B

Question46:-A communication received in the office which is stamped with the number of the office is until disposal known as a

A:-Disposal

B:-Tapal

C:-Current

D:-File

Correct Answer:- Option-C

Question47:-District officers and regional officers should address the Government through the

A:-Head of office

B:-Head of the Department

C:-Manager

D:-None of the above

Correct Answer:- Option-B

Question48:-The valuables will be put in envelopes or packed and sealed in the presence of

A:-Office Head

B:-Section Superintendent

C:-Office Superintendent

D:-Any one of above

Correct Answer:- Option-C

Question49:-The official correspondence to the KPSC should be addressed to the

A:-Chairman

B:-Joint Secretary

C:-Secretary

D:-All of the above are correct

Correct Answer:- Option-C

Question50:-A police can arrest an accused without warrant under section

A:-41

B:-42

C:-61

D:-62

Correct Answer:- Option-A

Question51:-Who is provide protection from arrest?

A:-Central Government Employees

B:-Members of armed forces

C:-Members of Parliament

D:-Judicial Officers

Correct Answer:- Option-B

Question52:-Every charge prepared shall state the

A:-offence with which the accused is charged

B:-procedure of trial and carry the name of judge

C:-name of the court in the case filed

D:-none of the above

Correct Answer:- Option-A

Question53:-Jurisdiction of the criminal courts is deals in

A:-Chapter XIV

B:-Chapter XV

C:-Chapter XIII

D:-None of the above

Correct Answer:- Option-C

Question54:-Inquiry is defined in the section

A:-2(f)

B:-2(g)

C:-2(i)

D:-2(h)

Correct Answer:- Option-B

Question55:-In accordance with the first schedule or under any other law for the time being in force, arrest without warrant is a

A:-Bailable offence

B:-Non bailable offence

C:-Non cognizable offence

D:-Cognizable offence

Correct Answer:- Option-D

Question56:-The reason of arrest shall be informed to the person arrested by a police officer under section

A:-58

B:-68

C:-50

D:-60

Correct Answer:- Option-C

Question57:-The compounding of an offence shall have the effect of

A:-Discharge

B:-Acquittae

C:-Withdrawal

D:-All of the above

Correct Answer:- Option-B

Question58:-Before the judgement any court may alter or arid any charge under

A:-Section 216

B:-Section 210

C:-Section 310

D:-Section 316

Correct Answer:- Option-A

Question59:-A warrant can be issued

A:-in view of summons

B:-in addition to summons

C:-in view of and in addition to summons

D:-None of the above

Correct Answer:- Option-C

Question60:-A movement register in each office shall be maintained by

A:-Ministerial Head

B:-Head of office

C:-Every superintendent

D:-Senior superintendent

Correct Answer:- Option-C

Question61:-Money, cheques and other valuable will be entered in the \_\_\_\_\_ by the tapal clerk.

A:-Valuables register

B:-Security register

C:-Cash register

D:-Despatch register

Correct Answer:- Option-B

Question62:-Agreements or contracts got executed in various accounts on behalf of the office should be kept in the custody of the

A:-Head of office

B:-Manager

C:-Fair copy Superintendent

D:-None of above

Correct Answer:- Option-B

Question63:-Fair copies intended for higher authorities are signed by

A:-Senior Superintendent

B:-Head of office

C:-Senior Ministerial officer

D:-None of above

Correct Answer:- Option-B

Question64:-Who is responsible for any paper found pending in a section for more than five days?

A:-Section clerk

B:-Head of office

C:-Section superintendent

D:-None of above

Correct Answer:- Option-C

Question65:-Permanent files of important Government orders shall kept carefully upto date in

A:-Record register

B:-Issue Register

C:-Distribution register

D:-Stock file

Correct Answer:- Option-D

Question66:-Which of the following disposal is to be destroyed on completion of every one year?

A:-D-Dis

B:-N-Dis

C:-K-Dis

D:-L-Dis

Correct Answer:- Option-D



Question67:-How many number of records to be requested in one requisition?

- A:-2
- B:-1
- C:-3
- D:-5

Correct Answer:- Option-B

Question68:-The process of putting up a previous correspondence, laws, rules, reports etc. for the disposal of the current is called

- A:-Enclosure
- B:-Noting
- C:-Referencing
- D:-Cross referencing

Correct Answer:- Option-C

Question69:-Peons will be under the immediate control of the

- A:-Head Clerk
- B:-Section Superintendent
- C:-Head of office
- D:-Clerk

Correct Answer:- Option-B

Question70:-Five days rule means

- A:-Disposal of file within 5 days
- B:-Submitting paper within 5 days
- C:-Closing important files within 5 days
- D:-All of the above

Correct Answer:- Option-B

Question71:-Classification of offences into bailable and non bailable has been given

- A:-First Schedule
- B:-2nd Schedule
- C:-3rd Schedule
- D:-None of the above

Correct Answer:- Option-A

Question72:-Punishment of offence committed in place of worship is

- A:-Imprisonment for 5 years and fine
- B:-Imprisonment for one year
- C:-Imprisonment for seven years
- D:-None of the above

Correct Answer:- Option-A

Question73:-Punishment for public servant framing an incorrect documents with intent to cause injury

- A:-Imprisonment for 5 years
- B:-Imprisonment for 3 years and fine
- C:-Imprisonment for 3 years or fine or both
- D:-Imprisonment for 5 years or fine or both

Correct Answer:- Option-C

Question74:-In a cognizable case the police officer can

- A:-investigate the offence without permission of the magistrate
- B:-Arrest a person without warrant
- C:-Both (1) and (2)
- D:-None of above

Correct Answer:- Option-C

Question75:-The term investigation is defined in Section \_\_\_\_\_ of CrPC.

- A:-2(f)

B:-2(g)

C:-2(i)

D:-2(h)

Correct Answer:- Option-D

Question76:-Charge memos and show cause notice will be in the form of

A:-Proceedings

B:-Letter

C:-Notification

D:-Memorandum

Correct Answer:- Option-D

Question77:-A original copy of communication sent to a subordinate officer in the form of

A:-Memorandum

B:-Endorsement

C:-Notice

D:-None of above

Correct Answer:- Option-B

Question78:-Currents of communication are

A:-Letters

B:-Letter and Proceedings

C:-Memorandum

D:-All of the above

Correct Answer:- Option-D

Question79:-Entry of an Index relating to an individual paper is called

A:-Title

B:-Head

C:-Tapal

D:-Current

Correct Answer:- Option-A

Question80:-Opening of a new current, if previous current was pending for long time is

A:-Permitted if the reason for pending is genuine

B:-Allowable for disposing the pending

C:-Strictly prohibited

D:-For closing the file

Correct Answer:- Option-C

Question81:-The competent authority to prepare a panel of advocates to be appointed as public prosecutor in a district is

A:-District Magistrate

B:-District Judge

C:-High Court Judge

D:-Chief Justice of a high court

Correct Answer:- Option-A

Question82:-Section 91 of CrPC does not apply to

A:-The Witness

B:-The Accused

C:-The Complainant

D:-None

Correct Answer:- Option-B

Question83:-Any magistrate can award a punishment to a member of an unlawful assembly

A:-imprisonment for 1 year

B:-imprisonment for 3 months or fine

C:-imprisonment for 2 years or fine or both

D:-imprisonment for 6 months or fine or both

Correct Answer:- Option-D

Question84:-The jurisdiction in the case of juveniles is vested in

A:-The session Court

B:-High Court

C:-Chief Judicial Magistrate

D:-None of above

Correct Answer:- Option-C

Question85:-The person arrested should be produce before the magistrate within 24 hours deals in section \_\_\_\_\_ of CrPC.

A:-56

B:-156

C:-57

D:-157

Correct Answer:- Option-C

Question86:-Under section 241 CrPC, if the accused pleads guilty the judge shall records the plea and may in his discretion

A:-Acquit time

B:-Release time

C:-Convict time

D:-None of the above

Correct Answer:- Option-C

Question87:-Which types of disposal files are to be put in to crown disposal jackets?

A:-R disposal

B:-D disposal

C:-K disposal

D:- (1) and (2)

Correct Answer:- Option-D

Question88:-The remarks of the inspecting officer are noted on after inspecting a personal register

A:-Personal register itself

B:-Running note file

C:-The Remainder Diary

D:-Register of inspection remarks

Correct Answer:- Option-B

Question89:-To facilitate disposal of case, the section clerk is to prepare

A:-Note

B:-Draft

C:-Case

D:-Number

Correct Answer:- Option-A

Question90:-Which of the following word used in a letter is known as salutations

A:-Smt

B:-Shri

C:-Kumari

D:-Sir

Correct Answer:- Option-D

Question91:-All current received in a section are to be register by the subject clerk in his personnel register

A:-on the very day of receipt of the currents

B:-On the very next day of receipt of the current

C:-On every Monday

D:-Within hire days from the date of receipt of the current

Correct Answer:- Option-A

Question92:-Papers received as tapal excepting those of ephemeral character are inserted by the tapal clerk in the

- A:-personal register
- B:-Security register
- C:-Distribution register
- D:-None of above

Correct Answer:- Option-C

Question93:-For the destruction of records annually, the order from \_\_\_\_\_ is required.

- A:-Fair copy Superintendent
- B:-Head of the office
- C:-Record section Superintendent
- D:-None of above

Correct Answer:- Option-B

Question94:-When there is a complaint case and police case in respect of the same offence

- A:-They should tried separately
- B:-They may tried separately or together
- C:-They may tried together
- D:-None of the above

Correct Answer:- Option-C

Question95:-Punishment for public servant unlawfully engaging in trade

- A:-Imprisonment for 6 months
- B:-Imprisonment for 6 months or fine or both
- C:-Imprisonment for one year
- D:-Imprisonment for one year or fine or both

Correct Answer:- Option-D

Question96:-A service of summons on a Government servant shall ordinarily sent to

- A:-Directly to the person
- B:-The head of the office in which he is employed
- C:-Affix in the office
- D:-Any one of the above

Correct Answer:- Option-B

Question97:-Search without warrant can be conducted

- A:-In the presence of the Magistrate who is competent to issue search warrant
- B:-In the presence of a Gazetted officer
- C:-Both (1) and (2)
- D:-None of the above

Correct Answer:- Option-A

Question98:-Punishment for public nuisance

- A:-Fine of Rs. 1,000
- B:-Fine of Rs. 500
- C:-Fine of Rs. 200
- D:-Fine of Rs. 100

Correct Answer:- Option-C

Question99:-Punishment for cheating

- A:-imprisonment for 3 months or fine
- B:-imprisonment for 6 months or fine
- C:-imprisonment for one year
- D:-imprisonment for one year or fine or both

Correct Answer:- Option-D

Question100:-\_\_\_\_\_ of CrPC empowers an investigating officer to record the statement of a witness.

A:-Section 164

B:-Section 161

C:-Section 162

D:-Section 160

Correct Answer:- Option-B