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KERALA PUBLIC SERVICE COMMISSION

No. RAI-2/50001/2018-KPSC

Thiruvananthapuram,

Dated: 02-02-2019

TENDER NOTICE

Invitation of E-Tender for the supply and installation of OMR Scanner.

E-Tender in one cover system is invited from competent dealers and manufacturers for the supply of OMR Machines in accordance with respective specifications for supply as shown in Annexure I of the Tender document.

SI No.	Item Details	Quantity(Nos)	Cost of Tender Forms	EMD
1	OMR Scanners	2 Nos	2500	50,000

The tender is to be submitted as e-tender through <https://etenders.kerala.gov.in> .Since this is an e-tender ,only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC)can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

Tender no. : 02/2019/SN
Document download/sale start date : 02/02/19
Bid submission start date : 02/02/19
Document closing date : 18/02/2019 5.00pm
Date & Time of opening of tender : 19/02/2019 5.00 pm

Cost of e-Tender & EMD (Online payment)

Payment as shown in the above table including EMD should be made as a single payment through online.

Dates upto which rates are to remain-
firm for acceptance : 90 days
Performance security : 5% of the contract value
Period of supply : within 20 days of supply order

The bidder desiring to take part in the bid shall log into <https://etenders.kerala.gov.in/> and then select tender and initiate payment.Bidders will be directed to the payment gateway page of the State Bank of India.There are two options:-

- 1.State Bank of India (SBI Net banking payment) and
- 2.Payment through NEFT/RTGS from other banks to the payment gateway of SBI

For obtaining digital signature certificate (DSC) and necessary portal enrollment bidders can visit the website <https://etenders.kerala.gov.in/>. **The e-tenders submitted by the competent dealer should definitely contain a scanned and signed copy of the declaration of product offered to supply and dealership certificate from the manufacturer.**

Tenders will be opened in the online presence of each bidders or their authorised representatives who have logged in at the prescribed time of opening.If the date fixed for opening happens to be holiday or due to net failure the tenders will be opened in the next working day at the same time.

The price of the e-tender form shall be received only through online payment – Netbanking (SBI) / NEFT/RTGS (other banks).

Scanned copy of the agreement (Annexure II) in the prescribed format in Kerala Stamp paper worth Rs.200/- should be submitted online and original to the Secretary, Kerala Public Service Commission before opening of e-tender.

The rates should be quoted in Indian Currency only.

Details with respect to the e-tender and the details of specifications (Annexure I) of the item to be supplied can be obtained from the e-tender website <https://etenders.kerala.gov.in>.

The Secretary, Kerala Public Service Commission, Pattom will scrutinise the tenders received and will take necessary action for the award of contract.

The right of acceptance or rejection of any e-tender in full or in part without assigning any reasons there is reserved with the Secretary.

The rules and regulations prescribed for e-tenders by the Government of Kerala, shall be applicable to this e-tender also.

Terms and Conditions:

1. The make, model, year of manufacture etc of the OMR Scanners should be clearly mentioned.
2. Three years comprehensive onsite warranty should be assured.
3. All charges, taxes, duties and levies should be clearly indicated.
4. The items should be supplied to the office of the Kerala public Service Commission, Pattom, Thiruvananthapuram-4 at the expense of the Tenderer.
5. The installation, commission and initial operation to the satisfaction of the KPSC will be the responsibility of the supplier.
6. The payment will be made after completion of supply, installation and commission subject to the certification by our Technical Experts as to the quality and efficiency of the item supplied.
7. In case of underperformance during the warranty period, the item should be replaced and period of warranty will recommence from the date of replacement.
8. **Dealership/Authorization and Warranty Certificates from the Original Equipment Manufacturer (OEM) should be attached with the Tender document.**

Any legal disputes that may arise in relation to the e-tender formalities will be restricted to jurisdiction of Thiruvananthapuram.

The communications to be addressed to :

The Secretary,
Kerala Public Service Commission
Pattom, Thiruvananthapuram
Kerala-695004

Sd/-
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION

Annexure I

Specifications	Quantity
<u>OMR Scanner OP SCAN 8/50</u> 5000 sheets per hour or above scan rate Dual side Ink Read Head with O.166 cell spacing 300 sheets or above Auto speed. 300 sheets or above output stacker. 100 sheets or above reject stacker. Transport Printer Bar code Reader Scanning and Management Licensed Software with Media (Windows based) PC Interface cable (Serial/USB) 230 V 50 Hz power. 36 months comprehensive onsite warranty	2 Nos

Note:- More details can be had from the office of **Additional Secretary, R&A wing,
Kerala Public Service Commission.Pattom,Thiruvananthapuram**