

Gazette Date: 15/03/2014 Last Date: 16/04/2014
Category No: 54/2014 & 55/2014

FIRST NCA NOTIFICATION

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

- 1 Department** : Various
- 2 Name of post** : Binder Grade II
- 3 Scale of pay** : ₹ 8960- 14260/-
- 4 Number of vacancies** : District wise

Category No	Community	Name of District and number of vacancies
54/2014	LC/AI	Kottayam - 01 (One)
55/2014	SC	Kazaragod – 01 (One)

- Note:-**
- (i) Conventional type applications will be summarily rejected. Candidates shall apply only through online facility available at the Kerala Public Service Commission website viz www.keralapsc.gov.in.
- (ii) In the absence of SC candidates, ST candidates will also be considered for the post in Kazaragod Dist.
- (iii) Applications submitted by candidates belonging to the communities other than those notified will be summarily rejected. No rejection memo will be issued to these candidates.
- (iv) Separate Ranked Lists will be prepared for above District in pursuance of this notification. Ranked List thus prepared and published by the Commission shall remain in force until candidates are advised and appointed against the vacancies earmarked for the above community, but remain unfilled due to paucity of candidates during the currency of the Ranked List published for the post in the following dates in following districts.

Name of District	Date of Publication of Ranked List	Category No.
Kottayam	27/09/12	264/2007
Kasaragod	01/08/12	264/2007

- (v) The candidates should submit application for the post to the concerned district where the vacancy is in existing for their respective community and shall note

the name of that district against the relevant column in the online application. Applications should not be sent to more than one district in response to this notification. If applications are sent contrary to the above direction, and if

he/she is selected, his/her name will be removed from the Ranked List and disciplinary action will be taken against him/her.

- (v) The selection in pursuance of this notification will be made on a Revenue District basis, subject to the special conditions laid down in G O (MS) No. 154/71/PD dated 27.05.1971. A candidate advised for appointment in one Revenue District from the Ranked List prepared is not eligible for transfer to another district unless he/she completes five years continuous service from the date of commencement of service in the former district. Even if transfer is allowed after five years, it will be subject to the rules in G O (MS) No.4/61/PD, dated 2.1.1961. Candidates already in Government Service holding the same post in any one district are prohibited from applying again for this post, but they can apply to higher posts when notified.

5. Method of appointment :- Direct Recruitment (From candidates belonging to LC/AI and SC communities only)

6. Age Limit

(1) For LC/AI :- 18-39. Only candidates born between 2.1.1975 and 1.1.1996 (both dates included) are eligible to apply for this post.

(2) for SC : 18-41 Only candidates born between 2.1.1973 and 1.1.1996 (both dates included) are eligible to apply for this post.

Note :- For concessions allowed in upper age limit, subject to the condition that the maximum age limit shall in no case exceed 50 years, please see para (2) of the General Conditions under Part II of this Notification except para 2 (i).

7 Qualifications :-

- 1) Passed in standard VII (new) or its equivalent qualification.
- 2) Pass in Madras Government Technical Examination or Kerala Government Technical Examination (Lower) in Book Binding.

Note:-

- (i) In the absence of candidates possessing the above qualifications, persons having 18 months experience in Book Binding in a Government Department/Registered Institution shall be considered, provided that they shall prove their proficiency in a practical test to be conducted by the Public Service Commission.
- (ii) The term `Registered Institution' referred to above means a firm or a company or a Society registered under the Companies Act or Charitable Societies or Co-op Societies Act or Small Scale Industrial units registered with the Industries Development Commission (SSI) or any other Act recognised by Government to enable the firm/company/Society/Unit to be recognised as legal entity.

FORM OF EXPERIENCE CERTIFICATE

Name of the firm :
 (Company /Corporation/Government Department /Co-operative institution etc)
 Register Number :
 (SSI Registration or any other Registration Number and Date of Registration)
 Date of Registration :
 Authority issued Registration :

CERTIFICATE OF EXPERIENCE

Issued to(here enter Name and Address).....

This is to certify that the above mentioned person has worked/has been working in this institution as.....(here enter the name of the post held and or the nature of assignment held in the capacity) on Rs.....per day/per mensum for a period of.....yearsmonths.....days.....fromto.....

Signature
 Name and Designation of the Issuing Authority with
 Name of the Institution

Place :
 Date :

(Office Seal)

CERTIFICATE

Certified that Sri/Smt.....mentioned in the above experience Certificate has actually worked/is working as.....(specify the nature of employment) in the above Institution during the period mentioned there in as per the entry in the above.....Register (mention the name of Register) maintained by the employer as per the provision of.....act(Name of Act/Rules to be specified)

I am the authorized person to inspect the Register kept by the employer as per the provision of the Act/Rules of the.....State/Central Act.

Signature with date,
 Name of Attesting Officer with
 Designation and Name of Office
 who is the notified Enforcement Officer
 as per Act/Rules

Place:
 Date:

(Office Seal)

Note:-

- (1) Please specify the post held or nature of assignment, casual Labourer, Paid/ Unpaid Apprentice/Regular worker or Temporary worker.
- (2) All Experience certificate shall be duly certified by the concerned Controlling Officer/Head of Office of the Government. The genuineness of the certificate shall be subjected to verification and legal action will be taken against those who issue and produce bogus certificate.

8. Mode of submitting Applications :-

Candidates must register as per “ ONE TIME REGISTRATION” on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' . Those who have registered shall apply by logging on the `Apply Now' button of the respective posts in the Notification Link to apply for a post. No application fee is required. Candidates can view and have a printout of the details on the registration card by clicking the link **Registration Card** after entering the home page. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile and they shall keep in mind the User Id for further communication with the Commission. Application once submitted will be received as provisional and cannot be deleted or altered after submission. Applications once submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, experience, Community, age etc. have to be produced as and when called for.

9. Last date of receipt of applications :16.04.2014 Wednesday up to 12 midnight.

10. Address to which applications are to be sent : www.keralapsc.gov.in.

11. If Written Test/OMR Test is conducted as a part of the selection Admission Tickets of eligible candidates will be made available in the website of Kerala Public Service Commission. Candidates are instructed to download their Admission tickets as per the instructions given in the website.

(For details, please see the General Conditions given below as Part II of this Notification).

P.C. BINOY
SECRETARY,
KERALA PUBLIC SERVICE COMMISSION.