

<b>Gazette Date: 13/06/2014</b> <b>Last Date: 16/07/2014</b>
<b>Category No: 304/2014 &amp;305/2014</b>

**SECOND NCA NOTIFICATION**

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

1. **Department** : Vocational Higher Secondary Education
2. **Name of post** : Vocational Teacher in Office Secretaryship
3. **Scale of pay** : Rs.19240 – 34500
4. **Number of vacancy** : ST -1 (One) OBC- 1 (One)

**Category No : 304/2014** - ST – 1(One)

**Category No : 305/2014** - OBC -1 (One)

The above vacancies are now in existence. The Ranked list published as per this notification will be valid until candidates are advised and appointed against the above vacancies earmarked for ST and OBC Community, but remain unfilled due to paucity of candidates during the currency of the ranked list published on 31.12.2006 for the post.

5. **Method of appointment** : Direct Recruitment (from among persons belonging to ST and OBC communities only)

**Note :-** The applications submitted by candidates other than ST and OBC community will be summarily rejected. No rejection memo will be issued to those candidates.

6. **Age limit** :
  - (i) ST - 23-45. Only Candidates born between 02-01-1969 and 01-01-1991(both dates included) are eligible to apply for this post.
  - (ii) OBC - 23-43. Only candidates born between 02.01.1971 and 01.01.1991 ( both dates included ) are eligible to apply for this post. [For other conditions regarding age relaxation, see Para 2 of the General Conditions.]

## 7. Qualifications :-

M.Com.Degree with not less than 50% marks awarded by any of the Universities in Kerala with Typewriting (English) Higher and Shorthand (English ) Higher from the Board of Technical Examinations, Kerala or equivalent.

**Note :** Rule 10 (a) ii of part II of KS&SSR is applicable.

- Note :-
1. Preference will be given to persons having additional qualification of Diploma in Computer Application from a recognised Institution.
  2. All the Educational qualifications for teaching posts should be one acquired after a regular course of study from a recognised University in Kerala or recognised as equivalent thereto by any of the Universities in Kerala.

## 8. Method of submitting Applications :-

Before applying for the post, candidates shall register as per 'ONE TIME REGISTRATION' scheme through the Official Website of Kerala Public Service Commission '[www.keralapsc.gov.in](http://www.keralapsc.gov.in)'. Those registered can apply by logging into their profile using his/her User-id and password. No application fee is required. Candidates can view, rectify defects and print the details in the registration card by clicking the link **Registration card** after entering the home page. Candidates are responsible to ensure correctness of the personal information and secrecy of password and they shall keep in mind the User Id for further communication with the Commission. Applications which are submitted not in accordance with the instructions given in the website will be summarily rejected. Documents to prove Qualification, experience, community, age etc have to be produced as and when called for.

9. **Last date for receipt of applications:** 16.07.2014 Wednesday upto 12 Midnight.

10. **Address to which applications are to be sent:** [www.keralapsc.gov.in](http://www.keralapsc.gov.in)

(For details including Photo, ID Card etc, please also see the General Conditions given in part II)

**P.C.BINOY,  
SECRETARY,  
KERALA PUBLIC SERVICE COMMISSION**