

Gazette Date: 13/06/2014 Last Date: 16/07/2014
Category No: 281/2014

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

1. Name of Firm : Kerala State Palmyrah Products Development and Worker's Welfare Corporation Limited (Kelpalm)
2. Name of Post : Accounts Officer
3. Scale of Pay : ₹ 4600-8000/-
4. No. of vacancies : 1 (One)

Note:-

- (i) The number of candidates to be included in the short list/probability list of the above post will be decided as per the availability of admitted applications.
- (ii) The above vacancies are now in existence. The list of selected candidates published by the Commission in pursuance of this notification shall remain in force for a minimum period of one year and a maximum period of three years provided that the list will not continue to be in force if a new Ranked List after the minimum period of expiry of one year is published. Candidate will be advised against the vacancy shown above and also for all the vacancies reported during the period of pendency of the Ranked List.
- (iii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of the candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of probation or 240 days from the date of joining duty whichever is earlier.

5. Method of appointment : Direct Recruitment
6. Age : 18-40 (Only candidates born between 02/01/1974 and 01/01/1996 (both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST candidates are eligible for usual age relaxation.

Note:-1. The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The

provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern.

(for other conditions regarding the age relaxations please see para 2 (i), (iii), (iv), (vi) and (vii) of the General conditions)

7. Qualifications:

1. M. Com (Financial Accounting) (Second class and above)/MBA Finance (Second class and above) from a recognized University
2. Two years experience in a reputed firm and independent handling and finalisation of Accounts
3. Person appointed to the post shall pass the Departmental Test (Account Test) Lower and MOP with in the period of probation if he has not already passed the same.

Note : Rule 10 (a) ii of part II of KS&SSR is applicable.

CERTIFICATE OF EXPERIENCE

Name of the Firm (Company/Corporation/
Govt. Department/Co-operative Institution etc.):

Registration Number and
Date of Registration :

Authority issued Registration :

Issued to (here enter Name and Address)

.....
This is to certify that the above mentioned person has worked/has been working in this institution as (here enter the name of the post holding/held or the nature of assignment holding/held in the Institution) as Regular worker/Temporary worker/Apprentice/Trainee/Casual Labourer (strike off whichever is not applicable) on ₹..... as per day/per mensem for a period.....of..... . yearsmonths.....days.....from..... to.....

Place : Signature with date
Date : Name and Designation of the Issuing
Authority with Name of the Institution.

(Office Seal)

DECLARATION

Certified that Sri./Smt. mentioned in the above Experience Certificate has actually worked/is working as (Specify the Name of post and nature of assignment) in the above Institution during the period mentioned therein as per the entry in theregister (mention the name of Register) maintained by the employer as per the provision of Act (Name of the Act/Rules to be specified)

Also certified that I am the authorized person to inspect the Registers kept by the employer as per the provisions of the Act/Rules of the State /Central Government.

Signature with date,
Name of Attesting Officer with
Designation &Name of Office,
who is the notified Enforcement officer as per
Act/Rule

Place :

Date :

(Office Seal)

Note: The veracity of the Experience Certificate will be subject to scrutiny and legal action will be taken against those who issue or produce bogus certificate

8. Mode of submitting applications:-

Candidates shall register as per “ONE TIME REGISTRATION” system on the official website of Kerala Public Service Commission ‘www.keralapsc.gov.in’ for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User ID and password. Candidates shall click on the ‘Apply Now’ button of the respective post in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of the password. Before applying for a post, candidates must ensure the correctness of the information in their profile. They shall quote the User-ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. The application will be summarily rejected if noncompliance with the notification is found in due course of processing. Documents to prove Qualification, Community, Age, Experience etc. have to be produced as and when called for.

9. Last date for receipt of application : **16.07.2014**, Wednesday up to 12.00 midnight.

10. Address to which applications are to be submitted : www.keralapsc.gov.in.

11. (a) Sub paras ii, v, viii, ix, x, xi & xiii in para 2 and paras 5(a), 6 ,7 of the general conditions are not applicable to this post.

(b) The selection to the above concern will be subject to the rules and regulations made by them from time to time.

12. If a written test/OMR test is conducted as part of the selection, Hall ticket of eligible candidates will be made available in the website of the Kerala Public Service Commission. Candidates are instructed to download their Hall ticket as per this instructions in the website.

(For further details, including Photo, ID card etc. please see the general conditions given in Part II and the instructions in the official website of the Commission www.keralapsc.gov.in, in this regard)

P C BINOY
SECRETARY
KERALA PUBLIC SERVICE COMMISSION