

Gazette Date: 13/05/2014
Last Date: 18/06/2014
Category No: 203/2014

NOTIFICATION (BY TRANSFER)

Applications must be submitted online through the official website of the Commission after 'ONE TIME REGISTRATION'. Candidates who have already registered can apply through their profile.

- 1 Name of the firm : Greater Cochin Development Authority
- 2 Name of Post : Lower Division Clerk/Bill Collector ((By Transfer)
- 3 Scale of Pay : Rs.5250-8390/-
- 4 Number of vacancies : 2 (Two)

- Note:-
- (i) A separate Ranked list for in- service personnel shall be prepared on merit basis and candidates advised strictly on the basis of merit without following the rules of reservation.
 - (ii) Candidates who secure not less than 40% marks in the Test for by transfer recruitment alone will be eligible to be included in the Ranked list for recruitment by transfer. In the case of candidates included in the Ranked list prepared for recruitment by transfer who could not secure appointment before the expiry of the Ranked list the names of such candidates will be included in the new Ranked list meant for by transfer appointment drawn up by the commission. Subsequently in the same order and they will be advised for appointment accordingly.
 - (iii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidates to the above post, if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made with in the period of probation or 240 days from the date of joining duty whichever is earlier.

- 5 Method of Appointment : By Transfer from Low paid employees in GCDA
- 6 Age : 18-50. "Only candidates born between 02.01.1964 and 01.01.1996 (both dates included) are eligible to apply for this post". (Other conditions regarding age relaxation are not applicable for this selection)

7. Qualifications:

Candidates applying under this category should have the prescribed qualification as SSLC.

Applications are invited from low paid employees of the GCDA for appointment as Lower Division Clerk/Bill Collector in the 10% of vacancies arising the cadre of Lower Division clerk in GCDA reserved for persons holding posts having scale of pay below Rs.5250-8390 in GCDA as per GO(MS)313/2005/LSGD dtd 26.10.2005.

a) Candidates holding low paid posts in GCDA including part time contingent subordinate service in the scale of pay lower than Rs.5250-8390 can apply for the above post. The applicant should be an approved probationer /full member of the GCDA.

The applicant should obtain a certificate from the Head of Office showing their service particulars in the form given below and produce the same as and when required by the commission.

Persons appointed through employment exchange or otherwise and working on a temporary /provisional basis are not eligible to apply for the post in response to the notification.

Service certificate to be produced for recruitment by transfer as Lower Division Clerk/Bill Collector in accordance with GO (P) No.11/74/PD dtd 10.01.74.

- 1 Name of the Candidate :
- 2 Name of the post held by the applicant with :
scale of pay now drawn by the applicant
- 3 Name of the Department :
- 4 Name of the subordinate service and which :
the applicant belongs
- 5 Date of commencement of probation and date :
of completion of probation in the above
subordinate service State whether an approved
probationer or full member of the service

Certified that the above details in respect of Shri/Smt
who is an approved probationer/full member of the subordinates services, has been verified by me with the service particulars of the candidate and that they are found correct. He/She is eligible to apply for the post of Lower Division Clerk/Bill Collector in GCDA as per GO(MS) 313/05/LSGD dtd 26.10.2005.

Place:

Date:

Signature of the Head of the office with
Name and the Designation

(Office Seal)

- b) The candidates in this category are not entitled to the benefit of physically handicapped candidates
- c) The Commission will conduct competitive test and based on the marks secured by the candidates in the test, a Ranked list will be prepared. Candidates who secure not less than 40% marks in the test are eligible to be included in the Ranked list.
- d) 10% of the vacancies which are reported to the Public Service Commission from the GCDA will be filled up by the candidates selected from low paid employees from GCDA. The rules regarding the reservation of appointment contemplated in the Rules 14-17 of Part II of the Kerala State and Subordinate Service Rules, 1958 are not applicable to this appointment. If sufficient number of candidates are not available to fill up the 10 % reservation 'quota' mentioned above such vacancies will be filled up by the candidates included in the Ranked list prepared for open quota. In case the candidates included the ranked list could not secure appointment before the expiry of the ranked list, the names of such candidates will be included at the top of the new ranked list of low paid employees drawn up by the commission subsequently in the same order and they will be advised for appointment accordingly (vide GO(P) No.39/89/P&ARD dtd 8.12.89.

8. Mode of submitting applications:

Candidates should register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, age etc. have to be produced as and when called for.

Note: - Candidates who secure not less than 40% marks in the Test for by transfer recruitment alone will be eligible to be included in the Ranked list for recruitment by transfer. In the case of candidates included in the ranked list prepared for recruitment by transfer who could not secure appointment before the expiry of the ranked list the names of such candidates will be included in the new ranked list meant for by transfer appointment drawn up by the commission. Subsequently in the same order and they will be advised for appointment accordingly.

9. Last date of receipt of applications: **18.06.2014** Wednesday up to 12 midnight
10. Address of which applications are to be sent: www.keralapsc.gov.in
11. The selection to the above concern will be subject to the rules and regulations made by them from time to time.

P.C.BINOY
SECRETARY
KERALA PUBLIC SERVICE COMMISSION