FINAL ANSWER KEY

Question Paper Code: 17/2016/OL Category Code: 372/2014

Exam: Confidential Assistant Gr II

Medium of Question: English
Date of Test 27-01-2016

Alphacode A

Question1:-The first President of Indian Constituent Assembly

A:-Sachidananda Sinha B:-Dr. Rajendra Prasad

C:-B. R. Ambedkar D:-Jawaharlal Nehru

Correct Answer:-Question Cancelled

Question2:-In which Amendment of Indian Constitution reduce the voting age from 21 to 18?

A:-`42^(nd)` Amendment of 1976 B:-`71^(st)` Amendment of 1989

C:-`61^(st)` Amendment of 1989

D:-`70^(th)` Amendment of 1989

Correct Answer:- Option-C

Question3:-The first elected President of India

A:-Dr. Rajendra Prasad

B:-Dr. Radhakrishnan

C:-Dr. Sakkir Hussain

D:-V. V. Giri

Correct Answer:- Option-A

Question4:-Which Article of Indian Constitution prohibited child labour?

A:-Article `23^(rd)`

B:-Article `45^(th)`

C:-Article `33^(rd)`

D:-Article `24^(th)`

Correct Answer:- Option-D

Question5:-Which Constituent Agency controlled economic relationship between Central and State Governments?

A:-Planning Commission

B:-National Development Council

C:-Central Economic Council

D:-Finance Commission

Correct Answer:- Option-D

Question6:-Which state in India firstly introduced President Rule?

A:-West Bengal

B:-Kerala

C:-Bihar

D:-Karnataka

Correct Answer:- Option-B

Question7:-The eradication of unemployment programme of Kudumbasree known as

A:-Keralasree

B:-Kerala Vilasam

C:-Janasree

D:-Ashwasa Kiran

Correct Answer:- Option-A

Question8:-'One Life' is written by

A:-Christian Bernard

B:-Dr. Venugopal

C:-Pearl S. Buck

D:-Dr. Madhavan Nair

Correct Answer:- Option-A

Question9:-The Autobiography of S.K. Pottakkad

A:-Tudikkunna Talukal

```
B:-Marakkatha Kathakal
    C:-Ente Geevitha Smaranakal
    D:-Marakkatha Ormmakal
    Correct Answer:- Option-C
Question10:-'Janaganamana' is accepted as our National Anthem on
    A:-1950 Jan. 24
    B:-1950 Jan. 26
    C:-1949 Oct. 24
    D:-1951 Jan. 26
    Correct Answer: - Option-A
Question11:-National Service Scheme was introduced in India
    A:-1964
    B:-1972
    C:-1967
    D:-1969
    Correct Answer:- Option-D
Question12:-Vayalar Award of 2014 is given to K.R. Meera for her work
    A:-Agnisakshi
    B:-Arachar
    C:-Ave Maria
    D:-Innu Nian Nale Nee
    Correct Answer:- Option-B
Question13:-Which Environment Act of India transferred the protection of wild animal from state list to concurrent list?
    A:-Wild Animal Protection Act of 1972
    B:-Wild Animal Protection Act of 1991
    C:-Wild Animal Protection Act of 1986
    D:-Indian Forest Act of 1986
    Correct Answer:- Option-A
Question14:-The first Chairperson of Kerala Vanitha Commission
    A:-K. C. Rasakutty
    B:-Sugatha Kumari
    C:-Justice K. K. Usha
    D:-M. Kamalam
    Correct Answer:- Option-B
Question15:-The weekly 'Vivekodayam' was published under the leadership of
    A:-Palppu and Kumaranasan
    B:-Palppu and C. Kesavan
    C:-Kumaranasan and M. Govindan
    D:-Palppu and C. Kesavan
    Correct Answer:- Option-C
Question16:-Mathrubhoomi began to published from _____ under the leadership of K. P. Kesavamenon.
    A:-Kollam
    B:-Kozhikode
    C:-Thiruvananthapuram
    D:-Kannur
    Correct Answer:- Option-B
Question17:-Swodeshabimani Ramakrishna Pillai was exiled from Kerala due to
    A:-Criticising C. Rajagopalachari
    B:-Participating Indian Freedom Movement
    C:-Joining Communist Party
    D:-Killing the Diwan
    Correct Answer:- Option-A
Question18:-The publisher of the newspaper 'Al- Ameen'
    A:-Moulana Abdul Kalam Azad
    B:-Muhammed Abdul Rahman
    C:-Kandathil Vargees Mappila
    D:-Vakkam Abdul Khader Moulavi
    Correct Answer:- Option-B
Question19:-The first banned newspaper in Kerala
```

```
A:-Kerala Mitram
    B:-Santhishtavadi
    C:-Vidya Samgraham
    D:-Suguna Bodhini
    Correct Answer:- Option-B
Question20:-English education introduced in Travancore by
    A:-Swati Tirunal
    B:-Ayilyam Tirunal
    C:-Rani Gauri Lakshmi Bai
    D:-Kartika Tirunal Ramavarmma
    Correct Answer:- Option-A
Question21:-The Christian Missionaries works in Malabar area
    A:-L.M.S.
    B:-C.M.S.
    C:-T.M.S.
    D:-B.E.M.
    Correct Answer:- Option-D
Question22:-The newspaper 'Rajya Samacharam' began by
    A:-Dr. Herman Gundert
    B:-Rev. J. Dausan
    C:-Benjamin Baili
    D:-Charles Meed
    Correct Answer: - Option-A
Question23:-The first female Speaker of Indian Loksabha
    A:-Sumitra Mahajan
    B:-Meerakumar
    C:-Mayavati
    D:-Sonia Gandhi
    Correct Answer:- Option-B
Question24:-Which is known as 'Dakshina Nalanda'?
    A:-Parthiva Sekarapuram Salai
    B:-Sukapuram Salai
    C:-Kanthalloor Salai
    D:-Moozhikulam Salai
    Correct Answer:- Option-C
Question25:-The real name of Poykayil Sree Kumara Gurudevan
    A:-Yohannan
    B:-Joseph
    C:-Govindan
    D:-Kumaraguru
    Correct Answer: - Option-A
Question26:-The book written by Vaikunda Swamikal
    A:-Jathikummi
    B:-Bala Kalisam
    C:-Arulnool
    D:-Udyanavirunnu
    Correct Answer:- Option-C
Question27:-The message 'One Caste, One Religion and One God for Man' was given by
    A:-Chattambi Swamikal
    B:-Sree Narayana Guru
    C:-Agamananda Swami
    D:-Ayyankali
    Correct Answer:- Option-B
Question28:-'Sadhu Jana Paripalana Yogam' was formed by
    A:-Ayyankali
    B:-Sahodaran Ayyappan
    C:-Vagbadanandan
    D:-T. K. Madhavan
    Correct Answer: - Option-A
```

```
Question29:-Temple entry proclamation was declared by
    A:-Swathi Tirunal
    B:-Dharma Raja
    C:-Sri Chithira Tirunal Balaramavarma
    D:-Ayilyam Tirunal
    Correct Answer:- Option-C
Question30:-The leader of Guruvayoor Satyagraha
    A:-Mannath Padmanabhan
    B:-T.K. Madhavan
    C:-A.K. Gopalan
    D:-K. Kelappan
    Correct Answer:- Option-D
Question31:-'Vagon Tragedy' is associated with
    A:-Punnapra Vayalar Strike
    B:-Kayyoor Riots
    C:-Malabar Rebellion
    D:-Abstention Movement
    Correct Answer:- Option-C
Question32:-Kerala State came to exist on
    A:-1956 Sept. 1
    B:-1956 Nov. 1
    C:-1956 Oct. 1
    D:-1956 Dec. 1
    Correct Answer:- Option-B
Question33:-The year of Vaikyam Satyagraha
    A:-1924
    B:-1926
    C:-1932
    D:-1923
    Correct Answer: - Option-A
Question34:-Which city of India was selected as world Books capital by UNESCO in 2003?
    A:-Bombay
    B:-Hyderabad
    C:-Calcutta
    D:-New Delhi
    Correct Answer:- Option-D
Question35:-One of the journal published by Kerala Sangeeta-Nadaka Academy
    A:-Vijnana Kairali
    B:-Chitra Varta
    C:-News Bulletin
    D:-Keli
    Correct Answer:- Option-D
Question36:-The Autobiography of Malala Yousuf Zai
    A:-The Story of Malala
    B:-I am Malala
    C:-The Story My Struggle
    D:-The Story of a Girl
    Correct Answer:- Option-B
Question37:-The Philosophy of Brahmananda Sivayogi known as
    A:-Visishtadwaita
    B:-Anantha Matham
    C:-Ananda Darsanam
    D:-Veerashaiva Philosophy
    Correct Answer:- Option-B
Question38:-The organisation formed by Anandha Theerthan for his social reforms
    A:-Sree Ramakrishnasramam
    B:-Sidhasramam
    C:-Jathinasinisabha
    D:-Anandha Mahasabha
```

Correct Answer:- Option-C Question39:-Which is the first state ministry dispersed by President of India as per Article 356 of Indian Constitution? A:-Kerala B:-Uttar Pradesh C:-Karnataka D:-Punjab Correct Answer: - Option-A Question 40:- The Autobiography of Anna Chandy A:-Atmakatha B:-Marakkatha Smaranakal C:-My days as Justice D:-My experiment in Judgement Correct Answer:- Option-A Question41:-Who is known as Jhansi Rani of Travancore? A:-A. V. Kuttimalu Amma B:-Akkamma Cheriyan C:-Captain Lakshmi D:-Arya Pallam Correct Answer:- Option-B Question42:-Who wrote the first biography of Sree Narayana Guru? A:-Moorkoth Kumaran B:-Moorkoth Ramunni C:-Kumaranasan D:-Moorkoth Kunhappa Correct Answer: - Option-A Question43:-Among the following members, who participated in civil disobedience movement holding her two month old daughter in her arms A:-Parvathi Nenmenimangalam B:-Anna Chandy C:-A.V. Kuttimalu Amma D:-Akkamma Cheriyan Correct Answer:- Option-C Question44:-'Chithrasala' was written by A:-Kumaranasan B:-Vallathol C:-G. Sankara Kuruppu D:-Ulloor Correct Answer:- Option-D Question45:-Which book of P. Kesava Dev won Kendra Sahitya Academy Award? A:-Odayil Ninnu B:-Ayalkkar C:-Ethirppu D:-None of them Correct Answer:- Option-B Question46:-'Badira Vilapam' written by A:-Ulloor B:-Vallathole C:-Kumaranasan D:-None of them Correct Answer:- Option-B Question47:-Who was the Minister of Harijan Welfare and Local Self Govt. in First Ministry of Kerala? A:-Chathan Master B:-K. R. Gauriyamma C:-Joseph Mundasseri D:-Dr. A. R. Menon Correct Answer: - Option-A Question48:-'Mangalyan' reached the orbit of Mars on A:-2014 Nov. 24

B:-2014 Sept. 24

```
D:-2014 Sept. 22
     Correct Answer:- Option-B
Question49:-Who was the first Non-Namboodiri Brahmin to ring the temple bell of the Guruvayoor?
    A:-K. Kelappan
     B:-P. Krishna Pillai
     C:-T.K. Madhavan
     D:-Mannathu Padmanabhan
     Correct Answer:- Option-B
Question50:-Right to Information Act passed in the year
    A:-2004
    B:-2006
     C:-2007
     D:-2005
     Correct Answer:- Option-D
Question51:-What does the Ctrl + I short cut key accomplish in MS Word?
     A:-It converts selected text into the next larger size of the same font
     B:-It adds a line break to the document
     C:-It makes the selected text Bold
     D:-It applies Italic formatting the selected text
     Correct Answer:- Option-D
Question52:-What is the file extension of MS Word Document?
     A:-Dot
     B:-Doc
     C:-Dom
     D:-Txt
     Correct Answer:- Option-B
Question53:-Which of the following Tool bars provide different options in various master views?
     A:-Common tasks tool bar
     B:-Drawing tool bar
     C:-Formatting tool bar
     D:-Standard tool bar
     Correct Answer: - Option-A
Question54:-Which of the following is not a valid version of MS Office?
    A:-Office 2000
    B:-Office 97
     C:-Office 95
     D:-Office XP
     Correct Answer:- Option-C
Question55:-Text portion of an E-mail message is called ?
     A:-Message Body
     B:-Matter
     C:-Material
     D:-Content
     Correct Answer:- Option-A
Question56:-Who invented Malayalam Typewriter?
    A:-Sholes
     B:-Willam Mill
     C:-N.S.Pandala
     D:-R.Arulappan
     Correct Answer:- Option-C
Question57:-'To address' is typewritten on bottom left side of the _____
    A:-Business Letter
     B:-Personal Letter
     C:-Official Letter
     D:-D.O.Letter
     Correct Answer:- Option-D
Question58:-Improper shifting causes..?
     A:-Sluggish movement of the carriage
```

C:-2014 Nov. 22

```
B:-Bad alignment
     C:-Bend in type bars
     D:-Bend in Shift keys
     Correct Answer:- Option-B
Question59:-Which of the following is not a type of Tab stop?
    A:-Bar
     B:-Decimal
     C:-Point
     D:-Left
     Correct Answer:- Option-C
Question60:-If you have a Power point show you created and want to send using E-mail to another teacher you can add the
show to your E-mail message as an
     A:-Inclusion
     B:-Attachment
    C:-Reply
     D:-Forward
     Correct Answer:- Option-B
Question61:-Two Common wildcard characters that excel recognizes are
    A:-* and ?
    B:-< and >
    C:-^ and /
     D:-+ and -
     Correct Answer: - Option-A
Question62:-3-D reference in a formula?
     A:-Can not be modified
     B:-Only appears on summary work sheets
     C:-Limits the formatting options
     D:-Spans work sheets
     Correct Answer:- Option-D
Question63:-Which of the following is not the Brand name of typewriter?
     A:-Halda
     B:-Monark
     C:-Ronio
     D:-Underwood
     Correct Answer:- Option-C
Question64:-Which of the following is not connected with cylinder?
    A:-Hard
     B:-Medium
     C:-Soft
     D:-Policy
     Correct Answer:- Option-D
Question65:-Generally commercial letters are typed in
     A:-Double line spacing
     B:-Triple line spacing
     C:-Single line spacing
     D:-Two and half line spacing
     Correct Answer: - Option-A
Question66:-What result will be attained after pressing the shift '4'?
     A:-&
     B:-@
     C:-=
     D:-%
     Correct Answer:- Option-B
Question67:-Which type of font is best suitable for large amount of text?
     A:-Serif fonts
     B:-Sans serif fonts
     C:-Text fonts
     D:-Picture fonts
```

Correct Answer: - Option-A

```
Question68:-Most common input device used today is?
    A:-Touch screen
     B:-Keyboard
     C:-Mother Board
     D:-Mouse
     Correct Answer:- Option-B
Question69:-What is the Thesaurus used for?
     A:-Spelling options
     B:-Grammar options
     C:-Synonyms and Antonyms
     D:-Opposite words
     Correct Answer:- Option-C
Question70:-You can break the column by
    A:-Pressing Ctrl + Shift + Enter
     B:-Pressing Ctrl + Enter
     C:-Pressing Shift + Enter
     D:-Pressing Alt + Enter
     Correct Answer: - Option-A
Question71:-You can open the sort dialog box by choosing sort from the _____ menu
    A:-View
     B:-Format
     C:-Tools
     D:-Data
    Correct Answer:- Option-D
Question72:-Which of the following special function keys allow the content in cells?
    A:-Esc
     B:-Shift
     C:-Return
     D:-Tab
     Correct Answer:- Option-C
Question73:-Which of the following is right?
     A:-His Exellency Governor
     B:-His Excellancy Governer
     C:-His Excellency Governer
     D:-His Excellency Governor
     Correct Answer:- Option-D
Question74:-Complimentary close in an official letter is..
    A:-Yours sincerely
     B:-Yours truly
     C:-Yours faithfully
     D:-Yours lovingly
     Correct Answer:- Option-C
Question75:-Which part of the Typewriter is producing Bell?
     A:-Right Marginal stop
     B:-Left Marginal stop
     C:-Bell Hamour
     D:-Bell Cup
     Correct Answer: - Option-A
Question76:-Space bar is operated by
     A:-Left thumb of the left hand
     B:-Right thumb of the right hand
     C:-Left hand four finger
     D:-Right hand four finger
     Correct Answer:- Option-B
Question77:-The accounting style shows negative numbers in
     A:-Bold
     B:-Brackets
     C:-Parentheses
     D:-Quotes
```

```
Correct Answer:- Option-C
Question78:-If function inside another function is called a Function
     A:-Nested
     B:-Round
     C:-Sum
     D:-Text
     Correct Answer: - Option-A
Question79:-How can you create a uniform appearance by adding a back ground image to all slides?
     A:-Create a template
     B:-Edit the Slide master
     C:-Use the Auto correct wizard
     D:-All of the above
     Correct Answer:- Option-B
Question80:-Which type of files can not be navigated using clip art browser?
     A:-avi
     B:-bmp
    C:-wav
    D:-mp3
     Correct Answer:- Option-D
Question81:-To add two cells (A1 and A2) together you use the following formula
    A:=A1+A2
     B:=Add(A1+A2)
     C:-=Together(A1:A2)
     D:-A1 plus A2
     Correct Answer: - Option-A
Question82:-O.P represents in a court matter
    A:-Out Patient
     B:-Office Proceeding
     C:-Original Petition
     D:-Outstanding Performance
     Correct Answer:- Option-C
Question83:-Very thin paper is called
    A:-Ledger paper
     B:-Manifold paper
     C:-Photocopier paper
     D:-Notice paper
     Correct Answer:- Option-B
Question84:-There are _____ of feed rollers
    A:-Four sets
     B:-Three sets
     C:-One set
    D:-Two sets
    Correct Answer:- Option-D
Question85:-There are _____ kinds of Ribbons
    A:-One
     B:-Three
     C:-Two
     D:-Four
     Correct Answer:- Option-C
Question86:-Which view in MS Word can't display graphics?
    A:-Normal View
     B:-Page layout view
     C:-Print preview
     D:-None of these
     Correct Answer:- Option-A
Question87:-In the context of animations, what is a trigger?
     A:-An action button that advances to the next slide
     B:-An Item on the slide that performs an action when clicked
     C:-The name of a motion path
```

```
D:-All of above
     Correct Answer:- Option-B
Question88:-A value used in a formula that does not change is called a _____
    A:-Cell address
     B:-Constant
     C:-Function
    D:-Range
     Correct Answer:- Option-B
Question89:-Which of the following are valid minimum and maximum zoom size in MS Word?
    A:-20 - 200
     B:-10 - 300
    C:-10 - 500
     D:-15 - 400
     Correct Answer:- Option-C
Question90:-With reference to the letter _____ above
     A:-Sited
     B:-Sighted
     C:-Sitted
     D:-Cited
     Correct Answer:- Option-D
Question91:-'Z' key is operated by:
    A:-Left little finger
     B:-Right little finger
     C:-Left Ring finger
     D:-Right Middle finger
     Correct Answer:- Option-C
Question92:-Subject is typewritten in a letter
     A:-On the top of the letter
     B:-Before the reference
     C:-After the reference
     D:-Left bottom of the letter
     Correct Answer:- Option-B
Question93:-Macros are?
     A:-Small add-on programs that are installed afterwards if you need them
     B:-Programming language that you can use to customize MS-Word
     C:-Large tools in Word such as Mail Merge
     D:-Small programs created in MS-Word to automate repetitive tasks by using VBA.
     Correct Answer:- Option-D
Question94:-Which of the following is not the part of Merge process?
     A:-Data field
     B:-Merge field
     C:-Data Source
     D:-Main Document
     Correct Answer: - Option-A
Question95:-The Intersection of a Row and Column is called ____
     A:-Data
    B:-A Field
     C:-A Cell
     D:-An Equation
    Correct Answer:- Option-C
Question96:-Which input device can not be used to work in MS - OFFICE?
     A:-Keyboard
     B:-Light Pen
     C:-Mouse
     D:-Joy Stick
     Correct Answer:- Option-D
Question97:-What does Sum if function do?
     A:-Adds up cell values based on a condition
     B:-Adds all the numbers in a range of cells
```

C:-Returns a sub total in a list or data base
D:-All of above
Correct Answer:- Option-A
Question98:-The default lines to drop for Drop cap is
A:-Three lines
B:-Two lines
C:-Four lines
D:-Eight lines
Correct Answer:- Option-A
Question99:-Leave space after typing 'Coma'
A:-Two space
B:-One space
C:-No space
D:-Three space
Correct Answer:- Option-B
Question100:-How can '999' be written Roman letter?
A:-CXI
B:-XD
C:-L
D:-IM
Correct Answer:- Option-D