KERALA PUBLIC SERVICE COMMISSION

FIRST NCA NOTIFICATION (Genaral Category)

Applications are invited online only by **'One Time Registration'** from qualified candidates belonging to Ezhava/Thiyya/Billava community for appointment to the under mentioned post in the Apex Societies of Co-operative sector in Kerala.

1	Name of concern	:	Apex Societies of Co-operative sector in Kerala.
2	Name of post	:	Manager Grade II
3	Scale of Pay	:	` 7805 -13815 (PR)
4	Number of Vacancies	:	Ezhava/Thiyya/Billava -01 (One)

The above vacancy is now in existence and arised due to the paucity of the candidates belonging to Ezhava/Thiyya/Billava community in the Ranked List published on 17/08/2017 with the Category No. 304/2011. The Ranked List published as per this notification will be valid until a candidate is advised and appointed agaist the vacancy earmarked for the above mentioned community.

5. Method of appointment : Direct Recruitment (From candidates belonging to Ezhava/ Thiyya/Billava only).

Note:-

(i) Applications submitted by candidates other than the community mentioned above will be rejected. No individual rejection memo will be issued.

(ii) As per Rule 184 of KCS every person appointed to this post shall from the date on which he/she joins duty be on probation for a period of two years on duty within a continuous period of three years.

(iii) The selection in pursuance of this notification will be made on a statewise basis.

6. Age : 18- 43, Only candidates born between 02.01.1976 and 01.01.2001 (Both dates included) are eligible to apply for this post. (Including the relaxation as per para2(i) of the General Conditions)

Note:-

For concession allowed in upper age limit subject to the condition that the maximum age limit shall in no case exceed 50 years. Please see para (2) of the General Conditions under part II of this Notification. Relaxation of age will be allowed to all provisional employees of the twenty nine Co-operative institutions mentioned in G. O. (P) No. 41/98 dated09.03.1998 (whether they continue in service or relieved from service) who have been appointed through the Employment Exchange to the extent of their provisional service provided they possess a minimum service of one year in the provisional appointment. The maximum period of relaxation allowed to such persons will be five years. Once they get appointment on regular basis, the concession will not be available for further appointment to any other post. The candidates who are entitled to the above concession shall note the details there of in the respective column of the application and the certificate obtained from the Head of Office or Head of Department or Appointing Authority of the Co-operative Institutions concerned, should be uploaded and the original shall be produced when required by the Commission. The certificate should contain all the relevant particulars such as the post in which the applicant has /had provisional services, the scale of pay, name of the Co-operative Institution in which he/ she has/ had worked, the date of commencement of provisional service and the date of termination of the provisional service. It should also be noted in the certificate that the applicant is not holding regular appointment under the Co-operative Institution.

7. **Qualifications**:

   1) Graduation from a recognised University with HDC/JDC

   <div align="center">OR</div>

   <div align="center">B.Com. with Co-operation</div>

   2) DCA/MS Office.

Note:- 1) Rule 10(a)(ii)of Part II, KS&SSR is applicable for this selection.

2) Those candidates who have claimed equivalency for qualifications should produce the Government order proving the same at the time of certificate verification in order to consider as equivalent.

3) If the caste of candidates is wrongly mentioned in their SSLC book, they should claim their original caste in their applications and should produce community/NCLC certificate issued from concerned revenue authority and the Gazette Notification for the same at the time of certificate verification.

8. **Mode of submitting applications:-**

Candidates shall register as per 'ONE TIME REGISTRATION ' system on the Official Website of Kerala Public Service Commission 'www.keralapsc.gov.in' for applying for the post. Candidates who have registered shall apply by logging on to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective post in the Notification link while applying for a post. The photograph uploaded should be one taken after 31/12/2010. Name of the candidate and the date of taking photograph should be printed at the bottom portion. The photograph once uploaded meeting all requirements shall valid for 10 years from the date of uploading. There is no change in other instructions regarding the uploading of photographs. No application fee is required. Candidates can view and have a print-out of the details in the profile if required, by clicking the link Registration Card. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They shall quote the User- ID for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, community, age etc. have to be pro-

duced as and when called for . **"Candidates who have AADHAAR Card should add AADHAAR Card as I.D proof in their profile".**

9. Last date for receipt of application : .06.03.2019 **Wednesday up to 12 midnight.**

10. Address to which applications are to be sent : www.keralapsc.gov.in

11. Sub Paras v,viii,ix, x, xi, xii, xiii in Para 2 and Para 5(a),7 of General Conditions regarding recruitment by KPSC are not applicable to this post.

12. If Written/OMR/Online Test is conducted as part of this selection, candidates shall submit a confirmation for writing the examination through their One Time Registration profile. Such candidates alone can generate and download the Admission Tickets in the last 15 days till the date of Test. The applications of candidates who do not submit confirmation within the stipulated period, will be rejected absolutely. The periods regarding the submission of confirmation and the availability of Admission Tickets will be published in the Examination Calendar itself. Information in this regard will be given to the candidates in their respective profiles and in the mobile phone number registered in it. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the examination.

(For details including photo, ID cards etc, refer to the General Conditions at the end of the notification).

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE
COMMISSION