

Extraordinary Gazette Date:- 26.07.2018
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Category No: 84/2018

NOTIFICATION

Applications are invited online only from qualified candidates for appointment in the under mentioned post in the Kerala Water Authority. Before applying for the post, candidates should register as per the One Time Registration through the official website of the Kerala Public Service Commission. The photograph uploaded through One Time Registration should be taken after 31.12.2010 and also bear the name of candidate and date of taking photo in the bottom portion. The uploaded photo will be having a validity of ten years from the date of photography. Candidates who have AADHAR CARD should add AADHAR Card as I.D. Proof in their Profile.

- 1 Department : Kerala Water Authority
- 2 Name of Post : **Lower Division Typist**
- 3 Scale of Pay : 20100-53300/-
- 4 Number of vacancies : 5(Five)

(i) The above Vacancies are now in existence. The list of selected candidates published by the Commission in response to this notification shall remain in force for a minimum period of one year provided that the list will continue to be in force till the publication of a new list after the expiry of the minimum period of one year or till the expiry of three years whichever is earlier. Candidates will be advised from the said list against the vacancies noted above and that may be reported to the Commission in writing during the period of currency of the list.

(ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate if it is subsequently found that such advise was made under some mistake. On such cancellation the appointing authority shall terminate the service of candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made within the period of his/ her probation or 240 days from the date of his/ her joining duty whichever is earlier.

(iii) 3% of the vacancies shall be reserved for appointment of physically disabled persons. (Locomotor Disability /Cerebral Palsy, Hearing impairment & Low Vision) as per G.O.(P)1/2013/SJD dated 3/1/2013.

(5) Method of Appointment : Direct Recuritment.

6. **Age:** 18-36. Only Candidates born between 02.01.1982 and 01.01.2000(both dates included) are eligible to apply for this post. Other Backward Communities and SC/ST Candidates are eligible for usual age relaxation

Note:- (1) The Provisional hands worked for a minimum period of one year in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit provided that they were within the age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It

would also be clearly specified in the Certificate that they were not working in the regular service of the concern.

(For other conditions regarding the age relaxation please see para 2 of the General Conditions.)

7. Qualifications:

1. Degree in any discipline
2. Typewriting in (English) (KGTE) Lower or its equivalent
3. Typewriting in (Malayalam)(KGTE) Lower or its equivalent
4. " Diploma in computer Application (DCA) after undergoing a course of study of not less than 6 months from an institution run/ recognised by the Government of Kerala or quasi Government institutions in Kerala".

Rule 10 (a)ii of part - II of KS & SSR is applicable

8. Mode of submitting applications:

Candidates must register as per 'ONE TIME REGISTRATION ' on the Official Website of the Kerala Public Service Commission 'www.keralapsc.gov.in' before applying for the post. candidates who have already registered can apply by logging in to their profile using their User- ID and password. Candidates shall click on the 'Apply Now' button of the respective post in the Notification link to apply for a post. No application fee is required. Candidates can view and print the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of password. Before applying for a post, candidates must ensure correctness of the information in their profile. They must quote the User-ID for further communication with the commission. Applications submitted is provisional untill absolute admission and can not be deleted or altered after submission. The application will be summarily rejected if non-compliance with the notification is found in due course of processing. Documents to prove Qualification, experience community, age etc. have to be produced as and when called for.

09. Last date of receipt of applications....29.08.2018 Wednesday up to 12 midnight

10 Address to which applications are to be sent:
www.keralapsc.gov.in

- (11) (a) Sub paras (viii),(ix),(x) (xi)&(xiii) of para 2 and para 6 and 7 of the General Conditions are not applicable to this selection
- (b) The selection to the above concern will be subject to the rules and regulations made by them from time to time.

(12).“If a Written/OMR/Online Test is conducted as part of this selection, Admission Ticket for eligible candidates will be made available in their profile for One Time Registration and the date of downloading will be included in the Examination Calendar. Candidates can download Admission Ticket for 15 days from this date. Candidates who have downloaded the Admission Ticket will alone be permitted to attend the Examination.

(for more details please see the general conditions given in part II of the Gazette Notification)

SAJU GEORGE
SECRETARY
KERALA PUBLIC SERVICE COMMISSION