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KERALA PUBLIC SERVICE COMMISSION

File No. ES (2) 7858/15/EW

Thiruvananthapuram,
Dated: 24/07/2015.

TENDER NOTICE

Inviting E-Tender for the supply of High Quality Security Labels for one year in the prescribed format and size with printed details for the use of Kerala Public Service Commission.

E-Tender in one cover system is invited for the supply of security labels in accordance with respective specifications for supply as shown in Annexure I of the Tender document.

Sl.No.	Item	Qty (Nos)	Cost of Tender (Forms)	EMD Fixed
1	Security labels	150000 ₹os (37500 sheets having 4 labels)	5,000/-	14500/-

The tender is to be submitted as e-tender through <https://e-tenders.kerala.gov.in>. Since this is an e-tender, only those bidders who have enrolled in the above portal with their own digital signature certificate (DSC) can participate in the tender. E-Tender document and other details can be obtained from the above e-portal.

Tender No. : **ES/2/2015**
Subscription : **Tender for supply of Security Labels**

Duration of Tender : **One year from the date of first demand**

Document download/ sale starting date : **03/08/2015**

Bid submission starting date : **06/08/2015**

Document closing date : **08/09/2015 – 3 pm**

Date & time of opening of e-tender : **11/09/2015 – 3 pm**

Estimate Amount : **Rs.577500/-**

Cost of e-Tender & EMD (Online Payment) as shown above table all payments including EMD should be made as single payment through online.

Dates up to which the rates are to remain firm for acceptance : **1 year from the date of first purchase order**

Performance Security : 5% of total amount inclusive of EMD
Period of supply : within 15 days of receipt of supply order.

The bidder desiring to take part in the bid shall log into <https://etenders.kerala.gov.in> and then select tender and initiate payment. Bidders will be directed to the payment gateway page of the State Bank of Travancore. There are two options: -

1. State Bank of Travancore (SBT Net banking payment) and
2. Payment through NEFT/RTGS from other banks to the payment gateway of SBT.

For obtaining digital signature certificate (DSC) and necessary portal enrollment bidders can visit the website <https://etenders.kerala.gov.in/>

The e-tenders submitted by the competent dealer should definitely contain a scanned and signed copy of the declaration of product offered to supply and dealership certificate from the manufacturer.

Tenders will be opened in the online presence of each bidder or their authorised representatives who have logged in at the prescribed time of opening. If the date fixed for opening happens to be a holiday or due to net failure the tenders will be opened in the next working day at the same time.

The price of the e-tender form shall be received only through online payment – SBT/Online NEFT/RTGS from other banks.

Scanned copy of the agreement (**Annexure 2**) in the prescribed format in Kerala Stamp paper worth Rs.150/- should be submitted online and original to the Secretary, Kerala Public Service Commission before the opening of e-tender.

The rates should be quoted in Indian Currency only.

Details with respect to the e-tender and the details of specifications (Annexure-I) of the item to be supplied can be obtained from the e-tender website <https://etenders.kerala.gov.in>.

The Secretary, KPSC, Pattom, Thiruvananthapuram will scrutinize the tenders received and will take necessary action for the award of contract.

The right of acceptance or rejection of any e-tender in full or in part without assigning any reasons there is reserved with the Secretary.

The rules and regulations prescribed for e-tenders by the Government of Kerala shall be applicable to this e-tender also

ANNEXURE 1

SPECIFICATION OF SECURITY LABELS

- 1) The measurement of the security label is 2.5 ” breadth and 18 ” length
- 2) The label should be printed in 75 GSM paper with release paper and adhesive on the back side.
- 3) The logo of of the Kerala Public Service Commission should be printed in blue ink and microtext on topside
- 4) 4 Labels on one big sheet
- 5) Serial Numbering on every label.

The amount quoted in the tender must include all taxes and other expenses to deliver those covers in the Head Office of Kerala Public Service Commission.

Terms and conditions

1. The Security Labels should be supplied to the office of Kerala Public Service Commission, Pattom, Thiruvananthapuram-4 at the expense of the Tenderor.
2. The institution that enter into the agreement must maintain the quality of labels that are to be delivered throughout the period of agreement

Any legal disputes that may arise in relation to the e-tender formalities will be restricted to the Jurisdiction of Thiruvananthapuram. The communications to be addressed to

*The Secretary,
Kerala Public Service Commission,
Pattom, Thiruvananthapuram,
Kerala.*

Sd/
Secretary
Kerala Public Service Commission.

Note:- More details can be obtained from the office of Joint Secretary, R&A Wing, Kerala Public Service Commission. Visit www.keralapsc.gov.in