

<b>Gazette Date: 17/09/2015</b>
<b>Last Date: 21/10/2015</b>
<b>Category No: 271/2015</b>

### **FIRST NCA NOTIFICATION**

Applications are invited online only exclusively from qualified candidates belonging to the reservation group of communities of Kerala State viz SC for NCA vacancy for the selection to the following post. Applications shall be submitted online through the official website of the Commission after "ONE TIME REGISTRATION". Candidates who have registered can apply through their profile. The photo uploaded through One Time Registration should be taken on or after 31.12.2010. The name of candidate and the date of photo taken should be printed in the bottom of the photograph. The uploaded photo will be having a validity of ten years from the date of photograph taken.

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|----------|----------------------------|----------|-------------------------------------|
| <b>1</b> | <b>Name of the firm</b>    | <b>:</b> | <b>Kerala Financial Corporation</b> |
| <b>2</b> | <b>Name of Post</b>        | <b>:</b> | <b>Assistant Manager</b>            |
| <b>3</b> | <b>Scale of pay</b>        | <b>:</b> | <b>₹ 8000-13725</b>                 |
| <b>4</b> | <b>Number of Vacancies</b> | <b>:</b> | <b>SC -1(One) (NCA Vacancy)</b>     |

**Note:** (i) The above vacancy is now in existence. The Ranked list published by the Commission in Pursuance to this Notification will be valid until Candidates are advised and appointed against the Vacancy earmarked for SC Community but kept unfilled due to paucity of candidates during the currency of the Ranked list published on 14/06/2010(Cat.No.404/07).

(ii) The Kerala Public Service Commission shall have the power to cancel the advice for appointment of any candidate to the above post, if it is subsequently found that such advice was made under some mistake. On such cancellation the appointing authority shall terminate the service of the candidate, provided that, the cancellation of advice for appointment by the Commission and subsequent termination of service of the candidate by the appointing authority shall be made with in the period of probation or 240 days from the date of joining duty whichever is earlier.

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|----------|------------------------------|----------|---|
| <b>5</b> | <b>Method of Appointment</b> | <b>:</b> | Direct Recruitment (from candidates belonging to SC Community Only) But applications of ST candidates will also be considered in the absence of SC candidates.<br>The applications submitted by candidates other than those belonging to SC and ST will be summarily rejected. No rejection memo will be issued to them individually. |
| <b>6</b> | <b>Age</b>                   | <b>:</b> | 18-41."Only Candidates born between 2.1.1974 and 1.1.1997 (Both dates included) are eligible to apply for this post".   |

**Note:** (i) The provisional hands working in the above concern will be given age relaxation to the extent of their provisional service put in subject to a maximum of five years from the upper age limit provided they are within the prescribed age limit on the date of their first appointment in the above concern. But the regular employees of the concern are not eligible for the above concession for further appointment. The provisional hands should obtain a certificate showing the period of their provisional service in the concern and shall produce the same as and when required by the Commission. It would also be clearly specified in the certificate that they were not working in the regular service of the concern .

(for other conditions regarding the age relaxation please see sub para vi, vii & xii of Para 2 of the General Conditions).

**7 Qualification :**

- 1 CA/ICWA/MBA(Finance) / MA(Economics) Ist Class / M.com-Ist Class.
- 2 Govt. recognized Degree/Diploma in Computer Science/ Computer application.
- 3 Experience-Minimum Five Years experience in Industrial Financing field is desirable.

Note:- 1) The experience should have been acquired after obtaining the academic qualification.

2) The Candidates should obtain the Experience Certificate in the format appended below.

**EXPERIENCE CERTIFICATE**

Name of Institution/Firm :

Registration Number :

Date of Registration :

This is to Certify that Sri/Smt.....  
(Name and address of the Candidate) has worked/has been working in this institution as.....(Here enter the name of the post held and or the nature of assignment viz. casual labour paid/unpaid apprentice/regular worker or any other capacity) on Rs.....per day/per mensem from ..... date to.....Date.

He/She has .....years.....months.....Days experience in this Institution.

Signature,  
Name and Designation of the Issuing  
Authority with Name of the Institution.

Place:

Date:

(SEAL OF OFFICE)

## **DECLARATION**

Certified that Sri/Smt.....mentioned in the above Experience Certificate has actually worked/working as.....(Specify nature of employment) in the above institution during the period mentioned there in as per the entry in the Register.....(Name of Register to be specified) maintained by the employer as per the provision of the .....Act/Rules of the State/ Central Act.

I am the authorized person to inspect the Registers kept by the Employer as per the provisions of the Act/ Rules of the . . . . . State/ Central Government.

Signature with Date,  
Name of the Attesting Officer,  
with Designation and Name of Office  
who is the notified enforcement Officer  
as per the Act /Rules

Place:

Date:

(Office Seal)

Note:- The Experience Certificate should be got attested by the concerned controlling Authority/Administrative Authority of the Government. The genuineness of the Certificate will be subjected to verification and if found bogus, action will be taken against the authorities who issue and the candidates who produce bogus certificate.

### **8. Mode of submitting applications**

Candidates must register as per “ONE TIME REGISTRATION” system on the official website of Kerala Public Service Commission ‘www.keralapsc.gov.in’ for applying for the post. Candidates who have already registered can apply by logging on to their profile using his/her User ID and password. Candidates must click on the ‘Apply Now’ button of the respective posts in the Notification link for applying for a post. No application fee is required. Candidates can view and have a print-out of the details in the profile by clicking the link Registration Card, if required. Candidates are responsible for the correctness of the personal information and secrecy of the password. Before applying for a post, candidates must ensure the correctness of the information in his/her profile. They must quote the User-ID, for further communication with the Commission. Applications once submitted will be received as provisional and particulars shall not be deleted or altered after submission. Applications submitted not in accordance with the conditions of the notification will be summarily rejected. Documents to prove Qualification, Community, Age, etc. have to be produced as and when called for.

**9. Last date of receipt of applications : 21.10.2015 Wednesday up to 12.00 midnight.**

**10. Address to which applications are to be sent : [www.keralapsc.gov.in](http://www.keralapsc.gov.in) .**

11. (a) Sub paras v, viii, ix, x, xi, & xiii in para 2 and paras 5, 6 and 7 of the general conditions are not applicable to the post.

(b) The selection to the above post will be subject to the rules and regulations made by them from time to time.

(for further details see the general conditions given in Part II)

**SECRETARY  
KERALA PUBLIC SERVICE COMMISSION**